

# **CITY OF KENT, OHIO**



## **2010 – 2014 CONSOLIDATED PLAN AND PY2010 ANNUAL ACTION PLAN**

**Approved by Kent City Council  
On May 19, 2010  
Ordinance #2010-40**

**Prepared By:**

**City of Kent Community Development Department  
930 Overholt Road, Kent, Ohio 44240  
330-678-8108**

ORDINANCE NO. 2010-40

**AN ORDINANCE APPROVING A REQUEST FOR COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) ASSISTANCE FOR FISCAL YEAR 2010 UNDER TITLE I OF THE HOUSING AND COMMUNITY DEVELOPMENT ACT OF 1974, AS AMENDED, INCLUDING THE 2010-2014 FIVE YEAR CONSOLIDATED PLAN AND PY2010 ANNUAL ACTION PLAN AND AUTHORIZING THE EXECUTION AND FILING OF THE 2010-2014 CONSOLIDATED PLAN AND PY2010 ANNUAL ACTION PLAN, INCLUDING RELATED CERTIFICATIONS, AND UPON AWARDING OF THE GRANT, AUTHORIZING APPROPRIATION OF FUNDS AND DECLARING AN EMERGENCY.**

**WHEREAS**, under provisions of Title I of the Housing and Community Development Act of 1974, as amended (which title is hereinafter referred to as the "Act") and the regulations promulgated there under (24 CFR Parts 58 and 570, hereinafter referred to as the "Regulations"), the Secretary of the Department of Housing and Urban Development (hereinafter referred to as the "Secretary") is authorized to make grants to units of general local government to help finance community development programs (as that term is defined in the Act and Regulations); and

**WHEREAS**, the Secretary has notified the City of Kent of its eligibility to apply for HUD/CDBG funds in the amount of \$325,555 for Program Year 2010; and

**WHEREAS**, the City proposes to apply for such a grant for Program Year 2010 and has, in that connection and as required by and pursuant to the Act and Regulations, prepared its 2010-2014 Five Year Consolidated Plan and PY2010 Annual Action Plan marked Exhibit "A" and on file in the City Council office, which contains local objectives, identification of housing, homeless and non-housing community development priorities, a description of activities to be undertaken, a local community development budget, and certifications in the form of assurances; and

**WHEREAS**, this Council has duly reviewed and considered the 2010-2014 Five Year Consolidated Plan and PY2010 Annual Action Plan, as well as the comments and recommendations of the public and City administrative and planning officials.

**NOW, THEREFORE BE IT ORDAINED** by the Council of the City of Kent, Portage County, Ohio, at least three-fourths (3/4) of all members elected thereto concurring:

**SECTION 1.** That this Council hereby finds and determines that the 2010- 2014 Five Year Consolidated Plan gives maximum feasible priority to activities which benefit low-to-moderate income persons or aids in the elimination or prevention of slum and blight and the Consolidated Plan includes those activities to be undertaken by the City with the funds provided for the 2010 Program Year that meet the housing and community development needs and objectives allowed by the Act and Regulations and identified in the City's 2010-2014 Five Year Consolidated Plan.

**SECTION 2.** That the City Manager, being the chief executive officer of the City as that term is defined in the Act and Regulations, is hereby designated as the authorized representative of the City to act in connection with the grant request and to provide such additional documentation or certifications as may be required by the Secretary or by other responsible agencies.

**SECTION 3.** That this Council hereby finds and determines that the City, in preparing its Consolidated Plan, has complied with the applicable requirements of the Act and Regulations, and this Council hereby approves the Consolidated Plan, together with all related documentation for submission to the Secretary.

**SECTION 4.** That this Council hereby directs that the City in carrying out the Program shall continue to comply with applicable requirements of the Act and Regulations and of other applicable laws, including, among others, requirements with respect to civil rights and anti-discrimination, citizen participation, relocation and land acquisition, environmental protection, cost accounting and administration, federal labor standards, flood control, conflicts of interest, political activity of employees, access to books and records and the requirements of giving maximum feasible priority to activities which will benefit low and moderate-income families or aid in the prevention or elimination of slums or blight, and this Council hereby authorizes the City Manager to execute and file with the Secretary certifications in such forms as the Secretary may prescribe, which will provide assurances concerning the foregoing matters, and concerning such other matters as may be required by the Secretary in connection with carrying out the Community Development and Housing Program.

**SECTION 5.** That this Council hereby authorizes the City Manager to consent to assume the status of a responsible federal official under the National Environmental Policy Act of 1969, insofar as the provisions of such act apply to the Secretary's

responsibilities for environmental review, decision making and action to be assumed and carried out by the City Manager and authorizes the City Manager to consent on behalf of the City to accept the jurisdiction of the Federal courts for the purpose of carrying out the program. The City Manager is authorized to execute and file requests for release of funds and related certifications and prepare and file such other documents and take such other actions in connection with the environmental review process as may be required by the Act, the Regulations, particularly the regulations contained in 24 CFR Part 58, and by the National Environmental Policy Act of 1969.

**SECTION 6.** That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council, and of any of its committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements of Section 121.22 of the Ohio Revised Code.

**SECTION 7.** That this ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety and welfare of the residents of this City, for which reason and other reasons manifest to this Council this ordinance is hereby declared to be an emergency measure and shall take effect and be in force immediately after passage.

PASSED: 5-19-2010  
Date

[Signature]  
Mayor and President of Council

ATTEST: [Signature]  
Clerk of Council

I hereby certify that Ordinance No. 2010-40 was duly enacted on this 19 day of May 2010 by the Council of the City of Kent, Ohio.

[Signature]  
Clerk of Council

**2010-2014 CONSOLIDATED PLAN  
AND  
PY2010 ACTION PLAN  
  
CITY OF KENT, OHIO**

**KENT CITY COUNCIL**

Jerry Fiala	Mayor
Garret Ferrara	Councilmember, Ward 1
Jack Amrhein	Councilmember, Ward 2
Wayne Wilson (President Pro Tem)	Councilmember, Ward 3
John Kuhar	Councilmember, Ward 4
Heidi Shaffer	Councilmember, Ward 5
Tracy Wallach	Councilmember, Ward 6
Michael DeLeone	Councilmember-At-Large
Robin Turner	Councilmember-At-Large
Erik Valenta	Councilmember-At-Large
Linda Copley	Clerk of Council

**CITY MANAGER**

Dave Ruller

**COMMUNITY DEVELOPMENT DEPARTMENT**

Gary Locke	Director
Bridget Susel	Grants & Neighborhood Programs Administrator
Jamella Hadden	Administrative Assistant
Kim Brown	Secretary, Building Services Division
Jennifer Barone	Development Engineer
Heather Phile	Development Planner
Troy Loomis	Code Enforcement Officer
Robert Nitzsche	Building Services Supervisor

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**I**

**PY2010-2014**

**FIVE YEAR  
STRATEGIC PLAN**



# 3-5 Year Strategic Plan

This document includes Narrative Responses to specific questions that grantees of the Community Development Block Grant, HOME Investment Partnership, Housing Opportunities for People with AIDS and Emergency Shelter Grants Programs must respond to in order to be compliant with the Consolidated Planning Regulations.

## GENERAL

### Executive Summary

**The Executive Summary is required. Include the objectives and outcomes identified in the plan and an evaluation of past performance.**

#### **3-5 Year Strategic Plan Executive Summary:**

The 2010-2014 Consolidated Plan for the City of Kent identifies the strategic plan the City will utilize for the allocation of its federal, state and local funding resources to address identified community development and housing needs over the next five-year period.

The City has identified three primary funding objectives in its 2010-2014 Five Year Consolidated Plan, including:

#### **OBJECTIVE #1: Targeted Infrastructure Improvements in Low-to-Moderate Income Residential Areas**

Promote a suitable living environment by allocating CDBG resources to support infrastructure and public facility improvement activities that will assist with addressing the problem of aging and insufficient infrastructure in residential areas that have high concentrations of low-to-moderate income households.

#### **OBJECTIVE #2: Offer Housing Programs to Provide Safe and Decent Housing for Low-to-Moderate Income Households**

Promote safe and decent housing for low-to-moderate income households throughout the City by providing owner-occupied housing rehabilitation and an energy efficiency repair program that ensures basic housing needs are met. Citywide, the percentage of households that are classified as low-to-moderate income is 55.3%. The City's housing stock is older, with 54% of the owner-occupied housing units constructed prior to 1959. Many of these older residential units have structural deficiencies which need to be corrected in order to ensure safe and decent housing.

#### **OBJECTIVE #3: Provide Appropriate Supportive Services for Low-to-Moderate Income Persons**

Provide assistance to nonprofit organizations that provide needed programs and supportive services for low-to-moderate income persons living in the community. As mentioned in earlier sections of this Plan, the City maintains a strong working relationship with the nonprofit organizations operating in the Kent community and has used CDBG funds to support many needed programs.

## Strategic Plan

**Due every three, four, or five years (length of period is at the grantee's discretion) no less than 45 days prior to the start of the grantee's program year start date. HUD does not accept plans between August 15 and November 15.**

The U.S. Department of Housing and Urban Development introduced the Consolidated Plan as a planning tool for entitlement communities to utilize in order to streamline the application process and to provide communities with a comprehensive planning approach for identifying and addressing locally identified housing, community and economic needs. The City of Kent utilizes a 5-year strategic planning period in the development of its Consolidated Plan. The City's Consolidated Plan for the period 2010-2014 identifies housing, community and economic development objectives and priorities the City will work to address over the next five years through funding that is available to the City through its annual Community Development Block Grant (CDBG) allocation, as well as other funding sources.

## General Questions

- 1. Describe the geographic areas of the jurisdiction (including areas of low income families and/or racial/minority concentration) in which assistance will be directed.**

The City of Kent is the largest community in Portage County. The 2006-2008 American Community Survey (ACS) estimates the City's population at 27,797, which is a reduction from the 2000 decennial census reported total population figure of 35,348. The City of Kent includes 7 census tracts comprised of a total of 16 block groups and 8 of these block groups have 51% or more of the households reporting annual incomes that are at 80% or less of the area median income (AMI). This high number of low-to-moderate income households means that 55.3% of all households on a city-wide basis within the City of Kent are classified as low-to-moderate income. The block groups with at least 51% or more of households classified as low-to-moderate income are concentrated on the central and eastern portions of the City. The City has minority households located throughout the City, but the highest concentration of minority households is within four (4) different block groups that have reported minority concentrations of 10% or greater located in the central and eastern portions of the City. These four (4) block groups that have some of the highest minority concentrations within the City also are some of the same block groups that have the highest concentration of low-to-moderate income households. The City plans to focus CDBG funds to support community development projects and activities within these areas during its 2010-2014 Consolidated Plan period. Maps identifying areas of the City with higher concentrations of low-to-moderate income areas and minority concentrations have been included in APPENDIX C.

- 2. Describe the basis for allocating investments geographically within the jurisdiction (or within the EMSA for HOPWA) (91.215(a)(1)) and the basis for assigning the priority (including the relative priority, where required) given to each category of priority needs (91.215(a)(2)).**

**Where appropriate, the jurisdiction should estimate the percentage of funds the jurisdiction plans to dedicate to target areas.**

The City of Kent's previous 5-Year Consolidated Plan's typically did not focus funding to a specific geographic region of the City, but rather, focused on the allocation of available funding to support projects located throughout the City or to support activities that generate a city-wide benefit. During the 2010-2014 Consolidated Plan process, the City has decided to shift towards targeting some of its available CDBG and other local resources towards supporting public improvement projects and activities within the neighborhoods of the City that have some of the highest concentrations of low-to-moderate income and minority households.

The City has identified addressing some of the many infrastructure needs in targeted low-to-moderate income and minority concentration areas as a high priority need for the 2010-2014 Consolidated Plan period. The City will continue to commit a portion of its CDBG resources to support owner-occupied housing rehabilitation activities and public service activities that benefit low-to-moderate income households throughout the City. These housing rehabilitation programs and public service activities are considered high priority needs in the community, but these activities typically do not cost as much as public improvement projects. Funding of facility improvements for nonprofit entities that assist low-to-moderate income households within the City will also continue to be considered for funding, but will be considered a medium priority need. A thorough evaluation of these types of projects will be completed in order to determine the efficacy of the project in terms of the number of low-to-moderate income persons that will be assisted through the project and the overall benefit the project will generate for the City's low-to-moderate income residents.

**3. Identify any obstacles to meeting underserved needs (91.215(a)(3)).**

The primary obstacle the City faces in meeting underserved needs within the community is finding alternative funding sources to replace the CDBG funding that has been lost to the City due to reduction in the City's CDBG funding levels over the past several program years. The funding from the City's CDBG allocation that is committed to supporting projects that address some of the needs of the underserved in the community has typically been coupled with local resources because projects that can result in substantive change in an underserved geographic area are typically costly to implement. As the City's CDBG allocation has been reduced on an annual basis since 2003, the cost burden to the City in terms of its local commitment of funds has increased, which has made it difficult for the City to move forward with the implementation of many needed public improvements in low-to-moderate income areas of the City.

**Managing the Process (91.200 (b))**

**1. Lead Agency. Identify the lead agency or entity for overseeing the development of the plan and the major public and private agencies responsible for administering programs covered by the consolidated plan.**

The City of Kent Community Development Department is the lead entity responsible for overseeing the development of the 2010-2014 Consolidated Plan

and is responsible for administering programs and activities covered by the 5-Year Plan. The City's Community Development Department staff has been responsible for addressing all administrative aspects of the CDBG program since the City became an entitlement community in 1984. Department personnel were responsible for developing and administering the City's last three (3) 5-Year Consolidated Plans (PY1995-1999, PY2000-2004, PY2005-2009) and addressing all regulatory requirements associated with the CDBG program.

**2. Identify the significant aspects of the process by which the plan was developed, and the agencies, groups, organizations, and others who participated in the process.**

The City of Kent's 2010-2014 Consolidated Plan process incorporated several different methodologies for gathering comments and input in order to identify needs and priorities the City should consider during the development of the City's 2010-2014 Consolidated Plan. The City of Kent distributed an electronic survey to numerous nonprofit organizations requesting insights on current affordable housing inventory, the needs of the homeless, supportive services, community development needs and other proposed services that would benefit low-to-moderate income persons. The City also held discussions with City personnel from various departments to identify needs and to collect insights on possible priority needs that should be considered for inclusion into the 2010-2014 Consolidated Plan.

Agencies invited to complete the survey and/or submit comments via mail or electronically, includes:

- Portage Metropolitan Housing Authority
- Coleman Professional Services
- Community Action Council of Portage County
- Townhall II
- Neighborhood Development Services
- Family & Community Services, Inc.
- Kent Regional Business Alliance
- Habitat for Humanity of Portage County
- Various City Departments

A blank copy of the survey has been included and labeled as APPENDIX D.

**3. Describe the jurisdiction's consultations with housing, social service agencies, and other entities, including those focusing on services to children, elderly persons, persons with disabilities, persons with HIV/AIDS and their families, and homeless persons.** \*Note: HOPWA grantees must consult broadly to develop a metropolitan-wide strategy and other jurisdictions must assist in the preparation of the HOPWA submission.

As mention in question #2 above, the City sought input from numerous agencies in the community that provide a variety of housing and social service programs for specific beneficiaries. Family & Community Services, Inc. provides an array of social service programs, many of which provide housing and/or direct supportive services for children, the elderly and homeless persons living throughout the Kent community. Coleman Professional Services has been participating in the City's CDBG program for many years and provides needed supportive services and

permanent supportive housing and placement for persons suffering from chronic mental illness. At the present time, the City does not have any agency within the City or in the larger Portage County region that specifically serves persons with HIV/AIDS and their families.

## **Citizen Participation (91.200 (b))**

### **1. Provide a summary of the citizen participation process.**

The City conducted two public hearings while preparing the 2010-2014 Consolidated Plan. Announcements for the two public hearings were posted in a display advertisement that appeared in the local general circulation newspaper 16 days prior to the scheduled public hearings. Notices of the two public hearings were also posted at the City Hall building 16 days prior to the scheduled meetings. The first public hearing was held on February 3, 2010. This session occurred early in the planning process and was held before a scheduled City Council session. The session occurred in an open forum and was promoted as an opportunity to present information about the CDBG program and to gather information and comments from interested persons concerning community development and housing objectives the City should consider when identifying funding objectives for the 2010-2014 Consolidated Plan period. The second public hearing was held on May 19, 2010 in the same format as the first.

The City also provided time after writing the draft 2010-2014 Consolidated Plan to provide a thirty (30) day public comment period. Agencies that were invited to complete the electronic survey and/or submit comments concerning issues and objectives to be considered when developing the 2010-2014 Consolidated Plan were e-mailed electronic copies of the Plan and invited to review the draft and submit comments during the 30 day period. A notice was published in the local newspaper of general circulation announcing the 30 day comment period and availability of the draft for review and comment. Paper copies of the draft 2010-2014 Consolidated Plan were also made available for review at the local public library, the circulation desk at Kent State University, and the City of Kent Clerk of Council office. The City also posted a copy of the draft Plan on its website and invited interested persons to review it online and submit comments.

### **2. Provide a summary of citizen comments or views on the plan.**

As stated in item #1 of this section, the City held two public hearings to allow for comments on the 2010-2014 Consolidated Plan and made draft copies of the Plan widely available in electronic and hard copy format for review and comment. Information concerning the availability of the draft 2010-2014 Plan, the two public hearings, and the thirty-day comment period were advertised in the local newspaper of general circulation. Despite all efforts to solicit comments on the City's draft 2010-2014 Plan, the City did not receive any comments.

### **3. Provide a summary of efforts made to broaden public participation in the development of the consolidated plan, including outreach to minorities and non-English speaking persons, as well as persons with disabilities.**

According to available Census data, the City of Kent has a very small percentage of its population that is likely to be non-English speaking so the City makes the Plan available only in English. The City does inform the public in all of its

published notices for its public hearings and comment periods that non-English speaking persons are encouraged to participate in the process and will be accommodated as may be appropriate.

Persons with physical disabilities or other limitations can access the draft of the 2010-2014 Consolidated Plan in printed or electronic format and submit comments through the U.S. mail service or electronically via e-mail. The public hearings are held in City of Kent Council Chambers and the building is fully accessible to persons with physical disabilities.

**4. Provide a written explanation of comments not accepted and the reasons why these comments were not accepted.**

The City did not receive any comments on the 2010-2014 Consolidated Plan. Although no comments were received, it is the City's policy to respond to any comments received throughout the consolidated planning process.

**Institutional Structure (91.215 (i))**

**1. Explain the institutional structure through which the jurisdiction will carry out its consolidated plan, including private industry, non-profit organizations, and public institutions.**

The City of Kent has developed close working relationships with many local nonprofit organizations, affordable housing providers, Kent State University, and several banks and lending institutions that are based in the Kent community. The City's primary partner in developing and implementing affordable housing initiatives in previous consolidated plan years has been Neighborhood Development Services (NDS). With the recent allocation of Neighborhood Stabilization Program (NSP) funds, the City has been actively working to expand the number of agencies that have the capacity to assist the City with its affordable housing programs. In the summer of 2009, the City issued a Request for Applications (RFA) seeking project proposals from agencies interested in completing residential development as defined under the NSP. The City also issued a Request for Qualifications (RFQ) in the fall of 2009 in order to identify organizations that have the capacity to implement the City's housing rehabilitation services program. The City has had numerous meetings with representatives from several different organizations that submitted proposals in response to the RFA and RFQ processes. Discussions with these various agencies have been positive and the City is confident that it will be able to expand the number of organizations that have the capacity to develop and implement affordable housing programs for the City.

The City continues to commit CDBG funding to support social service agencies that provide needed services for low-to-moderate income persons in the community. The City has fostered a good working relationship with these agencies and plans to continue working with these agencies in the future. The City is an important funding source for these agencies and the commitment of CDBG funds enables these agencies to continue to provide needed supportive services for low income Kent residents, including emergency food bank services, counseling, aid to victims of domestic violence, transportation, crisis intervention, homeless shelter services, and transitional housing.

The City recognizes the importance of maintaining working relationships with these various agencies because it ensures that the City has an understanding of the problems these various agencies and organizations may be experiencing as they work to provide services to those in need in the community. The close working relationship also enables the City to be aware of emerging issues or problems that may need to be taken into consideration when allocating CDBG funds in future program years.

The City also enjoys a positive working relationship with the Portage Metropolitan Housing Authority (PMHA). The PMHA provides public housing and rental vouchers through the Section 8 program and many participants from these two PMHA programs reside in the City of Kent. Both the City and PMHA participate in the Housing Services Council, which is a group of representatives from various housing and social service agencies that share information and collaborate on various housing related initiatives in the County. The HSC meets every other month and is a key component in identifying homeless and housing needs in the community.

## **2. Assess the strengths and gaps in the delivery system.**

The delivery system used to ensure needed housing and supportive services are reaching those most in need in the community is effective because of the quality of the various organizations that provide services in the community. Despite the presence of a strong delivery system, some gaps do exist in the present delivery system because the needs of the low income in the community, particularly the housing needs, are greater than the funding available to address the problems. The local housing authority, PMHA, often maintains such a long waiting list for voucher assistance that it rarely has the opportunity to open the list to new applicants. With the current challenges in the housing market and the economy, the long voucher waiting list is likely to continue. The PMHA is attempting to reduce the number of persons waiting for voucher assistance in Portage County by evaluating its current policies concerning persons with active vouchers. The PMHA, for example, is tracking complaints filed by landlords who rent to Section 8 voucher tenants. If a pattern of noncompliance occurs, these tenants are evicted and depending on the nature and duration of the complaint, the voucher may need to be relinquished. The PMHA also is scheduled to begin a new program in 2010 in collaboration with Neighborhood Development Services (NDS), which is local nonprofit housing development organization. The pilot program will use 20 vouchers under the section 8 voucher program to assist low-income homeowners under foreclosure in an attempt to rescue households from foreclosure eviction. The PMHA also is planning to issue short-term, one year Section 8 vouchers to assist families recently made homeless by providing the immediate benefit of 12-months of housing assistance to allow the family adequate time to stabilize and recover.

In addition to the PMHA's efforts to address some of the gaps in the local housing delivery system, a local nonprofit agency that has been providing needed homeless and supportive services in the community for many years, applied for and received grant funding through the Homeless Prevention and Rapid Re-Housing Program (HPRP). Family & Community Services, Inc. recently was awarded \$544,900 in HPRP funding to be used over a three-year period for the provision of direct services, including eviction prevention and housing placement.

Funds are also used to cover the cost of staff needed to provide initial counseling and post housing placement follow-up services.

The efforts made by the PMHA to implement some new programs and the HPRP funding awarded to Family & Community Services, Inc. are positive actions taken by organizations attempting to address the housing delivery gap in the community. Despite these efforts, however, gaps still exist. The HPRP funding, for example, is a new source of funding that can be utilized, but a prior funding source that had been available in the community for many years, has been eliminated. Family & Community Services, Inc. used to receive 2-year funding for homeless prevention assistance through the Ohio Housing Trust Fund (OHTF). The new HPRP grant award is slightly higher than what was typically allocated under the OHTF homeless prevention funding, but the majority of the HPRP dollars merely replaces the eliminated OHTF homeless prevention assistance so it will be difficult to actually expand services adequately to really minimize the housing services delivery gap.

- 3. Assess the strengths and gaps in the delivery system for public housing, including a description of the organizational relationship between the jurisdiction and the public housing agency, including the appointing authority for the commissioners or board of housing agency, relationship regarding hiring, contracting and procurement; provision of services funded by the jurisdiction; review by the jurisdiction of proposed capital improvements as well as proposed development, demolition or disposition of public housing developments.**

The City of Kent maintains a close working relationship with the Portage Metropolitan Housing Authority (PMHA), but the City has no official control over PMHA's activities. Under the State of Ohio Revised Code (ORC), the PMHA is required to act as an independent public body with a board appointed by local officials. The PMHA acts independently and handles all of its own hiring, contracting and procurement efforts. The City does not fund any PMHA activities directly, but it works collaboratively with the PMHA to identify housing needs and to develop possible programs to address identified needs. The City does not have any administrative control over capital improvement projects implemented by the PMHA, nor does the City have any authority over the PMHA's actions with regards to acquisition, demolition or the disposition of any units. The city's involvement is limited to the applicability of local building and zoning codes, but the actual identification of all public housing development initiatives is under the control of PMHA.

## **Monitoring (91.230)**

- 1. Describe the standards and procedures the jurisdiction will use to monitor its housing and community development projects and ensure long-term compliance with program requirements and comprehensive planning requirements.**

The City of Kent's Community Development Department is responsible for the overall administration of the City's Community Development Block Grant (CDBG) program. The Community Development Department also administers the City's other housing programs, including the Neighborhood Stabilization Program (NSP),

the State of Ohio Community Housing Improvement Program (CHIP), and the housing rehabilitation program which is financed with CDBG and CHIP revolving loan funds (RLF). The City monitors all projects and activities funded in part or in whole with CDBG or CDBG RLF funding. Monitoring includes tracking the progress of projects, financial matters, maintaining appropriate records, completion of all reporting requirements, ensuring compliance with local, state and federal regulations, environmental review compliance, and close-out processing for completed projects.

The Community Development Department is also responsible for completing the City's Consolidated Annual Performance Evaluation Report (CAPER) and submitting it to the U.S. Department of Housing and Urban Development. The CAPER identifies program expenditures and accomplishments for the previous program period and includes narrative and reports from the HUD Integrated Disbursement and Information System (IDIS). The CAPER is completed and submitted to HUD within 90 days after the completion of the City's CDBG program period, which for the City is every July 31<sup>st</sup>.

The City also monitors all subrecipients that received funding for CDBG-eligible projects. Each subrecipient activity is governed by a detailed contract and also is monitored throughout the projects implementation phase. Quarterly reports are required that detail persons assisted and supporting documentation is required at the time invoices are submitted to the City for payment. City Community Development staff also conduct on-site monitoring visits every program year in order to evaluate project files and activities. Subrecipients receive a written report detailing any issues that were identified during the on-site monitoring visit. All subrecipients are also required to submit annual audit reports for their agencies in order to determine if a subrecipient is complying with all applicable OMB requirements.

Monitoring of the City's CDBG program also includes tracking the City's compliance with CDBG timeliness requirements. The City is continually evaluating expenditures to ensure compliance with timeliness. CDBG funds from projects that were committed in earlier program years, but have not been expended due to project delays, are re-programmed to activities that are more likely to result in quicker implementation and expenditure of funds.

## **Priority Needs Analysis and Strategies (91.215 (a))**

### **1. Describe the basis for assigning the priority given to each category of priority needs.**

The City of Kent utilized several strategies as it began the process of determining its needs and funding objectives for the 2010-2014 Five Year Consolidated Plan period. First, the City examined the needs included in its soon to be completed 2005-2009 Five Year Consolidated Plan and analyzed how well the City performed with regard to meeting stated objectives outlined in this five year planning period. The analysis included an evaluation in order to determine if 2005-2009 identified needs in the community should be adjusted in light of the challenges that have developed with regard to the struggling national economy and the ongoing problems that are affecting the housing market.

While conducting its review of the 2005-2009 Five Year Plan and evaluating if any adjustments need to be made to needs and funding strategies, the City has to also take into consideration the limited amount of CDBG funding awarded each year. The City does not receive a significant amount of CDBG funding each year and has seen it decline over the past ten (10) years. This limited amount of CDBG resources is an important factor when developing strategies to address identified needs in the community.

The City of Kent sent a needs survey to representatives affiliated with numerous nonprofit organizations that provide housing and supportive services for low- to moderate-income persons residing in the community. The survey requested input on community development needs in the community, but because most of the nonprofit organizations focus their efforts on providing housing and needed supportive services, very little information on identified community development needs was listed on the completed surveys. In order to identify broader community development needs the City should consider as it determines its strategies for the CDBG program during the 2010-2014 plan period, Community Development Department staff had discussions with directors from the City's various departments as well as City Council members.

The Community Development Department staff also sought resident input as part of its preparation of the 2010-2014 Consolidated Plan. The City did not receive any resident comments at the two public hearings and did not receive any comments from the 30-day draft review and comment period. Despite the lack of formalized comments, the Community Development staff often work with community members and representatives from local businesses so staff have collected information informally on various issues and concerns that some perceive as adversely affecting the community.

Based on the assessment of data collected through the survey process, discussions with City staff, comments from members of the Kent community and an analysis of the data made available through the updated Comprehensive Housing Affordability Strategy (CHAS) put together by the U.S. Department of Housing and Urban Development (HUD), The City has established the following overall objectives for its 2010-2014 Five Year Consolidated Plan in order to address identified priority needs in the community:

**OBJECTIVE #1: Targeted Infrastructure Improvements in Low-to-Moderate Income Residential Areas**

Promote a suitable living environment by allocating CDBG resources to support infrastructure and public facility improvement activities that will assist with addressing the problem of aging and insufficient infrastructure in residential areas that have higher concentrations of low-to-moderate income households.

The City is comprised of sixteen (16) block groups and eight (8) of these block groups have 51% or more of the households reporting annual incomes that are 80% or less of the area median income (AMI). These block groups are concentrated in the south/southeast portion of the City and represent some of the older residential areas of the City. As is typical in older neighborhoods, the existing infrastructure has aged and deteriorated over time and is in need of major repairs and upgrades. There also are residential neighborhoods in these areas that have had additional housing units added over many decades so the

original infrastructure is woefully undersized and unable to adequately meet the public infrastructure needs of today's residents.

The City utilizes a five year capital plan in order to identify and schedule for needed upgrades and improvements to public infrastructure throughout the City. The five year plan identifies needed upgrades and major repairs for storm water, sanitary sewer, water, and roads. Unfortunately, the need in the community for such infrastructure upgrades and improvements far exceeds the amount of general fund dollars that can be allocated to this need. Since some of the areas with the greatest need for such improvements are located in low-to-moderate income residential areas, the City can assist in meeting the community development needs of these households by committing CDBG resources to this growing need.

**OBJECTIVE #2: Offer Housing Programs to Provide Safe and Decent Housing for Low-to-Moderate Income Households**

Promote safe and decent housing for low-to-moderate income households throughout the City by providing owner-occupied housing rehabilitation and a targeted furnace/hot water tank replacement program that ensures basic housing needs are met. Citywide, the percentage of households that are classified as low-to-moderate income is 55.3%. The City's housing stock is older, with 54% of the owner-occupied housing units constructed prior to 1959. An additional 23% of the owner-occupied units were constructed between 1960 and 1979 (2009 CHAS data). Many of these older residential units have structural deficiencies which need to be corrected in order to ensure safe and decent housing.

The City has maintained an owner-occupied housing rehabilitation program for many years and it plans to continue to provide this assistance in the 2010-2014 Five Year Consolidated Plan period. The City's owner-occupied rehabilitation program is a deferred loan program and is funded each year through an established revolving loan fund (RLF) and the City plans to continue this project utilizing the same funding structure. The City's targeted furnace/hot water tank replacement program is administered by the Community Action Council of Portage County and is funded through the City's annual CDBG allocation.

The City also has revolving loan funds (RLF) that has been established through an acquisition-rehabilitation-resale (ARR) program. In light of the problems with the present economy and the weak housing market, the City has seen an increase in late payments and loan defaults through short sales and foreclosures over the past 12 months. The City is committed to promoting homeownership opportunities for low-to-moderate income persons, but it does not anticipate making this a priority objective until there is improvement in the current economy and more specifically, the housing market.

**OBJECTIVE #3: Provide Appropriate Supportive Services for Low-to-Moderate Income Persons**

Provide assistance to nonprofit organizations that provide needed programs and supportive services for low-to-moderate income persons living in the community. As mentioned in earlier sections of this Plan, the City maintains a strong working relationship with the nonprofit organizations operating in the Kent community and has used CDBG funds to support many needed programs. The City plans to continue this support, but the City has developed evaluation criteria that will be

used to determine funding levels. Specifically, the City will consider the following:

- How many low-to-moderate income persons/households will benefit?
- Have these same low-to-moderate income persons/households been assisted through similar activities funded in prior CDBG program years?
- If the nonprofit organization submitting a funding request has received CDBG assistance from the City in prior program years, how timely was the expenditure of those funds?

In consideration of the identified supportive service needs in the community and taking into consideration the newly adopted evaluation criteria outlined above, the City plans to continue its support of an array of needed service programs in the community, including emergency homeless shelter assistance, transitional housing programs, community policing initiatives, and business development services for low income persons attempting to start their own business in the Kent community.

## **2. Identify any obstacles to meeting underserved needs.**

The primary obstacle to meeting unmet needs in the community is directly correlated to the limited amount of funds the City has to address needs. The City has seen its CDBG allocation reduced in recent years to a level that greatly limits the amount of financial resources the City can utilize to address identified needs. Recent changes to the State of Ohio Community Housing Improvement Program (CHIP) will further limit the amount of resources the City can access to address affordable housing needs in the community.

A second obstacle to meeting the needs of the underserved with regard to housing is the current situation with the economy. Even in this weak housing market, Kent tends to have higher costs in terms of housing and real estate because the City is home to Kent State University, which means rental housing has kept property values higher than in other areas. As mentioned earlier in the narrative, the City has had difficulties with programs it has implemented to promote homeownership opportunities for low-to-moderate income persons. Property values, while higher than in other areas, still remain stagnant in this weak economy and unemployment has significantly impacted many low-to-moderate income households in the community.

## **Lead-Based Paint (91.215 (g))**

### **1. Estimate the number of housing units that contain lead-based paint hazards, as defined in section 1004 of the Residential Lead-Based Paint Hazard Reduction Act of 1992, and are occupied by extremely low-income, low-income, and moderate-income families.**

As highlighted in an earlier section of the narrative, the percentage of households citywide that are classified as low-to-moderate income is 55.3%. On the next page is a table identifying the estimated number of housing units categorized by year constructed, by tenure type, and by household income category.

**TABLE 1: Lead-Based Paint Hazard**

Year Unit Constructed	Total # of Units	0-30% of AMI	31-50% of AMI	51-80% of AMI	Total # with AMI 0-80%
<b>1939 and Prior</b>					
Owner	790	20	55	87	162
Renter	825	322	190	149	661
<b>1940-1959</b>					
Owner	1285	32	90	141	263
Renter	885	345	204	159	708
<b>1960-1979</b>					
Owner	870	22	61	96	179
Renter	3,145	1,227	723	566	2,516
<b>Total Units</b>					
Total Owner	2,945	74	206	324	604
Total Renter	4,855	1,894	1,117	874	3,885

Source: 2009 CHAS Data, Tables 1, 13 (HUD)

Lead-based paint hazard can be present in housing constructed in 1978 or earlier. Table 1 above lists the number of owner-occupied and rental housing units in the City of Kent that were constructed in 1979 and earlier, categorized by income and housing unit type. Based on the data listed above, 604 housing units representing 20.5% of all owner-occupied units occupied by low-to-moderate income households, has a potential lead-based paint hazard. The number of rental units with a potential lead-based paint hazard that are occupied by low-to-moderate income households is 3,885, which represents 80% of all rental units constructed in 1979 or earlier.

The Ohio Department of Health (ODH) does not have data specifically for the City of Kent. ODH reported that in 2008, 1,475 children six (6) years of age and younger were tested for elevated blood lead levels. Of that number, fourteen (14) were confirmed to have elevated blood lead levels.

**2. Outline actions proposed or being taken to evaluate and reduce lead-based paint hazards and describe how lead based paint hazards will be integrated into housing policies and programs, and how the plan for the reduction of lead-based hazards is related to the extent of lead poisoning and hazards.**

The City of Kent housing rehabilitation program complies with all U.S. Department of Housing and Urban Development (HUD) *Guidelines for the Evaluation and Control of Lead-Based Paint Hazards in Housing* and requirements specified by the Ohio Department of Health and the Environmental Protection Agency (EPA). The City contracts with a local nonprofit housing development organization for implementation of the City’s rehabilitation program and this organization is responsible for ensuring that all appropriate lead risk assessment is conducted on any housing unit constructed in 1978 or earlier that will be involved in the City’s program. The local nonprofit housing development organization also verifies that any contractor bidding on a housing rehabilitation project involving lead-based paint issues is a certified lead safe work practices

contractor.

Recent changes required under the U.S. Environmental Protection Agency (EPA) Renovation, Repair and Painting (RRP) rule and HUD's updated Lead Safe Housing Rule (LSHR) mandate that beginning April 22, 2010, everyone that works on a federally-funded project must attend the appropriate lead-based paint abatement training. The local nonprofit housing development organization used by the City for implementation of the City's housing rehabilitation program will be responsible for ensuring compliance with these new requirements.

The City's housing rehabilitation program is available to low-to-moderate income households that own and occupy their home. The City does not administer a lead-based paint testing/remediation program. Lead-risk assessment and remediation/abatement actions are only used when a lead hazard is present in a housing unit that will be rehabilitated through the City's program. Initial determination of the need for a lead-risk assessment is based on the year the house was constructed. If the house was constructed 1978 or prior, the following steps are initiated:

- All areas that appear to be a lead hazard, which is defined as areas with deteriorated paint, or that will be disturbed during the rehabilitation, is tested.
- If the unit is occupied by children six (6) years of age or younger or by a pregnant woman, they are encouraged to have a blood lead level test conducted prior to implementing any rehabilitation activities.
- If lead-based paint is identified as a result of the risk assessment testing, the project work specifications will address all lead concerns and require the contractor to implement lead safe practices in all interim control and/or abatement activities.
- At the completion of the work, the housing unit will be clearance tested to ensure it is free of lead dust, paint and particles.

## HOUSING

### Housing Needs (91.205)

\*Please also refer to the Housing Needs Table in the Needs.xls workbook

1. Describe the estimated housing needs projected for the next five year period for the following categories of persons: extremely low-income, low-income, moderate-income, and middle-income families, renters and owners, elderly persons, persons with disabilities, including persons with HIV/AIDS and their families, single persons, large families, public housing residents, victims of domestic violence, families on the public housing and section 8 tenant-based waiting list, and discuss specific housing problems, including: cost-burden, severe cost-burden, substandard housing, and overcrowding (especially large families).

The City of Kent used available 2009 CHAS data and in some cases, census data, to determine the estimated housing needs for the 2010-2014 five year period for the information included in the tables below.

Table 2 provides data on housing needs by identifying the number of housing units with problems categorized by race, household income and tenure type.

**TABLE 2: Housing Units with Problems (Race)**

Race	Total # of Units	0-30% of AMI	31-50% of AMI	51-80% of AMI	81-95% of AMI
<b>White</b>					
Owner	560	50	160	215	135
Renter	3,055	1,755	930	370	0
<b>Black</b>					
Owner	60	35	25	0	0
Renter	235	205	30	0	0
<b>Asian</b>					
Owner	4	0	0	4	0
Renter	200	45	60	95	0
<b>Other</b>					
Owner	15	15	0	0	0
Renter	75	30	45	0	0
<b>Total Units</b>					
Owner	639	100	185	219	135
Renter	3,565	2,035	1,065	465	0

Source: 2009 CHAS Data, Table 1 (HUD)

The available 2000 census data on race reports the City's racial composition as 85.8% white, 7.6% black and the balance of 6.6% of the City's population is comprised of other races/ethnic classifications. Based on the CHAS data reported in Table 2 above, 86% (3,480) of persons residing in housing units with problems are white, 7% (295) are black and 7% (294) are from another race/ethnicity category. These percentages are aligned with the census percentages for the race categories reported for the entire Kent community which is a strong

indicator that a disproportionate disparity does not exist between the various racial categories of persons residing in housing units with problems.

**TABLE 3: Housing Units with Severe Problems (Income)**

Household Type	Total # of Units	0-30% of AMI	31-50% of AMI	51-80% of AMI	81-95% of AMI
Owner	385	85	160	110	30
Renter	2,180	1,780	350	50	0
<b>Total Units</b>	<b>2,565</b>	<b>1,865</b>	<b>510</b>	<b>160</b>	<b>30</b>

Source: 2009 CHAS Data, Table 2 (HUD)

Table 3 above lists the number of housing units identified with severe problems by housing tenure type and income category. Based on the CHAS data listed above, a disproportionate number of extremely low-income rental households, reside in housing with problems when compared to other income categories. An estimated 50% of the rental housing units identified with housing problems are occupied by households with a reported household income of 0-30% of area median income (AMI). Although the City of Kent has a large number of rental properties identified with housing problems which are occupied by a disproportionate number of extremely low-income households, landlords do not seem willing to participate in the City's available rental housing rehabilitation program. The City has implemented a rental housing rehabilitation program, but in the eight (8) years the program has been made available in the community, only one (1) landlord participated in the program.

The data reported in Table 4, below, reports on the number of elderly persons by housing tenure type who have been identified as residing in housing units with problems.

**TABLE 4: Housing Units with Problems (Elderly)**

Household Type	Total # of Units	0-30% of AMI	31-50% of AMI	51-80% of AMI	81-95% of AMI
<b>Elderly</b>					
Owner	135	20	40	45	30
Renter	35	20	15	0	0
<b>Extra-Elderly</b>					
Owner	40	25	15	0	0
Renter	110	55	55	0	0
<b>Total Units</b>	<b>320</b>	<b>120</b>	<b>125</b>	<b>45</b>	<b>30</b>

Source: 2009 CHAS Data, Table 5 (HUD)

In comparison to the City's population size, the number of elderly residing in housing with problems is low and does not appear to be a widespread housing need in the community. The City has noted, however, an increase in the number of elderly low-to-moderate income households that have been seeking assistance through the City's owner-occupied housing rehabilitation program during the most recent two (2) year period.

Table 5 provides information on the number of persons with a disability by housing tenure type residing in housing with problems. The definition of disabled

is based on the Bureau of the Census definition of “severely disabled” which is a person that meets one of the following:

- Used a wheelchair or had used another special aid for 6 months or longer;
- Were unable to perform one or more functional activities or needed assistance with an activity of daily living (ADL);
- Were prevented from working at a job or doing housework;
- Had a condition including autism, cerebral palsy, Alzheimer’s disease, senility, or mental retardation.

**TABLE 5: Housing Units with Problems Occupied by Disabled Persons**

Household Type	Total # of Units	0-30% of AMI	31-50% of AMI	51-80% of AMI	81% and above the AMI
Owner	195	40	30	60	65
Renter	365	210	130	25	0
<b>Total Units</b>	<b>560</b>	<b>250</b>	<b>160</b>	<b>85</b>	<b>65</b>

Source: 2009 CHAS Data, Table 6 (HUD)

The U.S. Census Bureau’s American Community Survey (ACS) for the period 2006-2008 estimates the City of Kent’s population at 27,797. Based on the data reported in Table 5 above, the City has 560 persons with a disability residing in owner-occupied or rental housing units with identified safety or structural deficiencies. These 560 persons represent 2% of the City’s population and 73% of these persons have reported annual household incomes of 50% or less of the area median income (AMI). While 2% is not a significant percentage of the total City population, 73% of the persons with disabilities who reside in housing with problems have reported annual household incomes of 50% or less of the area median income so it is a concern that will need to be identified in the City’s 2010-2014 Five Year Consolidated Plan.

The available 2009 CHAS and American Community Survey (ACS) data sets do not provide information on the number of persons with HIV/AIDS in the City of Kent. According to the *Leading Health Indicators for Portage County, Ohio* report completed in November 2006 by InfoXpress for the Portage County Healthy Community Partnership, there is an estimated 37.5 persons living with HIV/AIDS in Portage County. Neither Kent nor Portage County have a facility dedicated to providing care and housing for persons with HIV/AIDS. The local hospital has a small hospice facility that can accommodate persons dying from AIDS. The Community AIDS Network (CAN) which is a nonprofit agency based in the City of Akron in nearby Summit County, receives HOPWA funds to support its AIDS/HIV housing programs and the agency does take referrals from persons residing in surrounding counties, including Portage County.

Table 6 provides data on household size by housing tenure type and by income.

**TABLE 6: Housing Units with Problems by Household Size**

Household Size	Total # of Units	0-30% of AMI	31-50% of AMI	51-80% of AMI	81% and above the AMI
<b>Non-Family: 4 or Fewer</b>					
Owner	270	32	65	76	97
Renter	2,635	1,476	764	343	52
<b>Non-Family: 5 or Fewer</b>					
Owner	0	0	0	0	0
Renter	0	0	0	0	0
<b>1 Parent Family: 4 or Fewer</b>					
Owner	125	15	30	35	45
Renter	635	356	184	83	12
<b>1 Parent Family: 5 or More</b>					
Owner	0	0	0	0	0
Renter	0	0	0	0	0
<b>2 Parent Family: 4 or Fewer</b>					
Owner	390	46	94	109	141
Renter	295	165	86	38	6
<b>2 Parent Family: 5 or More</b>					
Total Owner	15	2	4	4	5
Total Renter	65	36	19	8	2
<b>Total Units</b>	<b>4,430</b>	<b>2,128</b>	<b>1,246</b>	<b>696</b>	<b>360</b>

Source: 2009 CHAS Data, Tables1, 3 (HUD)

Based on the data listed in Table 6 above, single persons residing in rental units, which is represented by the “Non-Family 4 or Fewer” category above, has the highest number of households (2,635) living in housing units with problems. This represents 59% of all of the households reported on Table 6 and of this number, more than half have reported annual household incomes at 0-30% of the AMI. While this number is large, it has been difficult to adequately address housing problems in rental units, particularly those that are occupied by persons with extremely low incomes. Often owners of these rental properties are absentee landlords who are reluctant to finance needed repairs and renovations to ensure the property remains safe and decent housing. This is particularly true in housing units rented to extremely low income households.

The information listed in Table 7 presents data on housing needs by family type and household income. The purpose of this data table is to evaluate the impact of housing problems on particular household types in various income categories.

**TABLE 7: Housing Needs by Family Type and Income**

Household Type	Total # of Units	0-30% of AMI	31-50% of AMI	51-80% of AMI	81% and above the AMI
<b>Elderly</b>					
Owner	135	20	40	45	30
Renter	35	20	15	0	0
<b>Extra Elderly</b>					
Owner	40	25	15	0	0
Renter	110	55	55	0	0
<b>Non-Elderly</b>					
Owner	620	50	135	180	255
Renter	3,475	1,955	995	465	60
<b>Total Units</b>					
Total Owner	795	95	190	225	285
Total Renter	3,620	2,030	1,065	465	60

Source: 2009 CHAS Data, Table 4 (HUD)

The data listed in Table 7 indicates that the majority of households with housing needs are "Non-Elderly" renter households with household incomes between 0-30% of the AMI. The 2,030 "Non-Elderly" renter households in this income category represent 56% of all renter households reported with housing needs. The next largest group of households identified with housing needs are "Non-Elderly" renter households with reported household incomes between 31-50% of the AMI. These households represent 29% of all renter households residing in housing with identified needs.

The following table presents data that can be used as an indicator of housing overcrowding. Overcrowding is identified when more than one single family household is residing in a housing unit that, based on the number of bedrooms and square footage in the housing unit, was designed to accommodate a single family household only. Overcrowding is evaluated as part of the needs assessment because it is often indicative of households that are at an increased risk for homelessness.

**TABLE 8: Overcrowding (Moderate) in Housing Units**

Household Size	Total # of Units	0-30% of AMI	31-50% of AMI	51-80% of AMI	81% and above the AMI
<b>1 Family Household</b>					
Owner	0	0	0	0	0
Renter	35	35	0	0	0
<b>2+ Families in Household</b>					
Owner	0	0	0	0	0
Renter	0	0	0	0	0
<b>Non-Family Household</b>					
Owner	0	0	0	0	0
Renter	0	0	0	0	0
<b>Total Units</b>					
	35	35	0	0	0

Source: 2009 CHAS Data, Table 10 (HUD)

The CHAS data listed in Table 8 reports that thirty-five (35) “Non-Family Households,” which typically means single persons, are living in a “moderate” overcrowding situation. Although this number is extremely low, these households are at risk for homelessness and need to be taken into consideration when identifying funding objectives for the 2010-2014 Consolidated Plan.

The following three tables (9, 10, 11), examine the presence of housing cost burden in relation to household income, household tenure type and race. The U.S. Department of Housing and Urban Development defines “Housing Cost Burden” as the ratio between payments for housing, including utilities, and reported household gross income. The two categories of cost burden include:

- Moderate Cost Burden: 31-50% of reported annual gross income.
- Severe Cost Burden: Exceeding 50% of reported annual gross income.

**TABLE 9: Housing Cost Burden by Household Income**

<b>Income Category</b>	<b>Total # of Units</b>	<b>No Cost Burden</b>	<b>Moderate Cost Burden</b>	<b>Severe Cost Burden</b>
<b>0-30% of the AMI</b>				
Owner	100	0	15	85
Renter	2,280	255	265	1,760
<b>31-50% of the AMI</b>				
Owner	270	80	30	160
Renter	1,375	355	715	305
<b>51-80% of the AMI</b>				
Owner	420	195	115	110
Renter	1,030	565	415	50
<b>81-95% of the AMI</b>				
Owner	460	325	105	30
Renter	360	360	0	0
<b>TOTAL</b>				
Owner	1,250	600	365	385
Renter	5,045	1,535	1,395	2,115

Source: 2009 CHAS Data, Table 8 (HUD)

Based on the data listed in Table 9, the greatest housing cost burden occurs for renter households. 28% of all renter households are classified as experiencing a moderate housing cost burden. 42% meet the classification for severe housing cost burden. The majority of renters identified as having a moderate or severe housing cost burden are classified as extremely low income with annual household incomes that are between 0-30% of the area median income (AMI). For owner-occupied units, 265 households, representing 21% of all owner-occupied households reported in the table, are classified as having a moderate cost burden and 385 owner-occupied households, representing 31%, are classified as having a severe cost burden.

**TABLE 10: Housing Cost Burden by Household Type**

<b>Income Category</b>	<b>Total # of Units</b>	<b>No Cost Burden</b>	<b>Moderate Cost Burden</b>	<b>Severe Cost Burden</b>
<b>Small Family, Elderly</b>				
Owner	520	460	35	25
Renter	105	65	20	20
<b>Small Family, Non-Elderly</b>				
Owner	2,030	1,580	260	190
Renter	1,245	355	395	495
<b>Large Family</b>				
Owner	220	205	15	0
Renter	155	90	25	40
<b>Non-Family, Elderly</b>				
Owner	310	200	30	80
Renter	415	305	35	75
<b>Non-Family, Non-Elderly</b>				
Owner	730	575	75	80
Renter	3,900	1,430	985	1,485
<b>TOTAL</b>				
Owner	3,810	3,020	415	375
Renter	5,820	2,245	1,460	2,115

Source: 2009 CHAS Data, Table 7 (HUD)

Based on the data listed in Table 10, the greatest housing cost burden occurs in renter households classified as “Non-Family, Non-Elderly.” According to the available data, 985 households, representing 25% of renter households in this category, have been identified as having a moderate cost burden. 1,485, which represents 38% of all renter “non-family, non-elderly” households, are classified as having a severe housing cost burden. While these numbers appear to be significant they represent a small percentage of all households in the City of Kent. Many of the households with an identified moderate or severe housing cost burden are receiving supportive service assistance through local nonprofit organizations and part of the scope of services provided includes housing assistance in order to reduce housing cost burden for extremely low income households.

**TABLE 11: Housing Cost Burden by Race**

Race	Total # of Units	No Cost Burden	Moderate Cost Burden	Severe Cost Burden
<b>White</b>				
Owner	3,675	2,955	400	320
Renter	4,905	1,805	1,200	1,900
<b>Black</b>				
Owner	110	50	0	60
Renter	375	140	95	140
<b>Asian</b>				
Owner	4	0	4	0
Renter	360	200	125	35
<b>Hispanic</b>				
Owner	15	15	0	0
Renter	80	35	25	20
<b>Other</b>				
Owner	15	0	15	0
Renter	105	70	15	20
<b>TOTAL</b>				
Owner	3,819	3,020	419	380
Renter	5,825	2,250	1,460	2,115

Source: 2009 CHAS Data, Table 9 (HUD)

Based on the data listed in Table 11 above, the greatest housing cost burden occurs in white renter households, with 33%, representing 1,900 white renter households, experiencing a “severe” cost burden and 21%, representing 1,200 white renter households experiencing a “moderate” cost burden. The data listed in Table 10 does not indicate that a disproportionate number of persons from any minority category are experiencing a moderate or severe cost burden

The information in Table 12 on the next page reports on “severe housing needs” by race and by income. HUD defines “severe housing needs” as households “that are severely overcrowded or severely cost burdened, and includes housing units with incomplete kitchens and plumbing facilities.” Households that fall into this category are at an increased risk of homelessness.

As illustrated by the data listed in Table 12, a total of 88% of all renter households identified as living in a “severe” housing situation are classified as white households with reported annual median incomes between 0-30% of the area median income (AMI). The total number of all minority renter households, including Black, Asian, Hispanic, and other ethnicities, reported in all three income categories that have been identified with a severe housing need equals only 12% of all renter households. Based on the data listed in Table 11, there does not appear to be a disproportionate number of households from any one minority racial category living in “severe” housing needs situations.

**TABLE 12: Severe Housing Needs by Race and Income  
(Overcrowding and/or Cost Burden)**

Race	Total # of Units	0-30% of AMI	31-50% of AMI	51-80% of AMI	81-95% of AMI
<b>White</b>					
Owner	325	50	135	110	30
Renter	1,930	1,595	285	50	0
<b>Black</b>					
Owner	60	35	25	0	0
Renter	140	125	15	0	0
<b>Asian</b>					
Owner	0	0	0	0	0
Renter	75	45	30	0	0
<b>Hispanic</b>					
Owner	0	0	0	0	0
Renter	20	0	20	0	0
<b>Other</b>					
Owner	0	0	0	0	0
Renter	20	20	0	0	0
<b>Total Units</b>					
Owner	385	85	160	110	30
Renter	2,185	1,785	350	50	0

Source: 2009 CHAS Data, Table 2 (HUD)

According to the figures reported in Table 12, a total of 88% of all renter households identified as living in a “severe” housing situation are classified as white households with reported annual median incomes between 0-30% of the area median income (AMI). The total number of all minority renter households, including Black, Asian, Hispanic, and other ethnicities, reported in all three income categories that have been identified with a severe housing need equals only 12% of all renter households. Based on the data listed in Table 11, there does not appear to be a disproportionate number of households from any one minority racial category living in “severe” housing needs situations.

The CHAS data provided by HUD includes information on the three (3) household income categories used in CDBG and other HUD-funded programs. These categories include extremely low income, which are households with annual household incomes at 0-30% of the area median income (AMI), low income at 31-50% of the AMI, and moderate income at 51-80% of the AMI. The 2009 CHAS data provided by HUD provides a more detailed breakdown of income categories in order to more clearly delineate households with housing unit problems. These additional household income categories are listed in Table 13.

**TABLE 13: Detailed Income Breakdown of Housing with Problems by Housing Tenure Type**

Income Category	Owner	Renter
Less than 20% of the AMI	35	1,335
20.1 - 30% of the AMI	60	700
30.1 - 40% of the AMI	150	765
40.1 - 50% of the AMI	40	300
50.1 - 60% of the AMI	70	355
60.1 - 65% of the AMI	15	0
65.1 - 80% of the AMI	135	115
80.1 - 95% of the AMI	135	0
95.1 - 100% of the AMI	0	0
100.1 - 115% of the AMI	10	60
115.1 - 120% of the AMI	0	0
120.1 - 140% of the AMI	65	0
Greater than 140% of the AMI	80	0
<b>TOTALS</b>	<b>795</b>	<b>3,630</b>

Source: 2009 CHAS Data, Table 11 (HUD)

The data above shows that the majority of households residing in housing with problems are renter households with incomes that are less than 20% of the area median income (AMI). These 1,335 households represent 37% of all renter households listed on the table. A total of 3,455 households, which is 95% of all renter households listed above, have household incomes that are at 60% or below the AMI. These numbers reflect data included on tables listed earlier in this section, but this table clearly indicates that the greatest number of persons living in housing with problems are renters that have some of the lowest income thresholds in the City (0-20%).

Table 14, below, provides data on the number of public housing units available through the Portage Metropolitan Housing Authority (PMHA) and the number of persons participating in available PMHA voucher assistance programs.

**TABLE 14: Public Housing Residents**

Housing Program Type	Number of Units/Vouchers
Public Housing Units	305
Housing Choice Vouchers (Section 8)	1,524
Mainstream Housing Choice Vouchers (Section 8)	74
Enhanced Housing Choice Vouchers (Section 8)	18
Project-Based Housing Choice Vouchers (Section 8)	104

Source: 2009 PMHA 2010 Annual Agency Plan

All of PMHA's public housing units are occupied/leased and all available section 8 vouchers are in use. It will be discussed in greater detail later in this report, but the demand for Section 8 Housing Choice Vouchers has been increasing. The PMHA actually closed its waiting list in October 2009, but still has 934 eligible applicants remaining on its waiting list as of March 2010.

A new funding source became available to many CDBG eligible communities in 2009. The program, known as the Neighborhood Stabilization Program (NSP), was established through the American Recovery and Reinvestment Act (ARRA) of 2008 and was created in response to the growing housing crisis. The NSP is a grant-funding source that provides communities needed funding in order to demolish and/or acquire and rehabilitate vacant, abandoned and foreclosed residential structures in order to stabilize property values in a neighborhood. The NSP program expands assistance to include households that are classified as middle income, which is defined as households from 81%-120% of the area median income (AMI).

The remaining tables included in this “Housing Needs” section of the strategic plan provides 2009 CHAS data on housing issues that are factors related to the NSP program, including an analysis of existing cost burden as a possible predictor of an increased risk of foreclosure and affordability of vacant and occupied residential units for sale and for rent.

Tables 15 and 16 examine the issue of cost burden in relation to NSP eligible income categories for owner-occupied and renter units. As mentioned earlier in this report, the U.S. Department of Housing and Urban Development defines “Housing Cost Burden” as the ratio between payments for housing, including utilities, and reported household gross income. The two categories of cost burden include:

- Moderate Cost Burden: 31-50% of reported annual gross income.
- Severe Cost Burden: Exceeding 50% of reported annual gross income.

**TABLE 15: Housing Cost Burden (Owner-Occupied) by NSP Income Limits By Housing Age**

Year Built	Total Units	0-50% of the AMI	51-80% of the AMI	81-120% of the AMI	Above 120% of the AMI
<b>2000 and Later</b>	270	0	0	30	240
	84	30	4	10	40
	90	20	40	30	0
<b>1980-1999</b>	390	0	20	20	350
	90	0	30	0	60
	0	0	0	0	0
<b>1960-1979</b>	705	20	65	150	470
	120	15	15	65	25
	50	25	25	0	0
<b>1940-1959</b>	1,045	60	20	270	695
	70	0	25	25	20
	155	135	20	0	0
<b>1939 and Prior</b>	610	0	90	175	345
	60	0	45	15	0
	95	70	25	0	0
<b>TOTALS</b>	3,020	80	195	645	2,100
	424	45	119	115	145
	390	250	110	30	0

Source: 2009 CHAS Data, Table 12 (HUD)

**KEY:** No Cost Burden                      Moderate Cost Burden                      Severe Cost Burden

**TABLE 16: Housing Cost Burden (Renter) by NSP Income Limits  
By Housing Age**

Year Built	Total Units	0-50% of the AMI	51-80% of the AMI	81-120% of the AMI	Above 120% of the AMI
2000 and Later	0	0	0	0	0
	0	0	0	0	0
	70	270	0	0	0
1980-1999	425	280	65	0	80
	265	205	0	60	0
	390	390	0	0	0
1960-1979	1,085	160	410	365	150
	700	535	165	0	0
	1,195	1,195	0	0	0
1940-1959	210	45	30	70	65
	400	145	255	0	0
	255	205	50	0	0
1939 and Prior	530	90	65	265	110
	95	95	0	0	0
	205	205	0	0	0
TOTALS	2,250	575	570	700	405
	1,460	980	420	60	0
	2,115	2,065	50	0	0

Source: 2009 CHAS Data, Table 12 (HUD)

**KEY:** No Cost Burden                      Moderate Cost Burden                      Severe Cost Burden

Based on the data listed in Table 15, which lists the cost burden for owner-occupied households and Table 16, which lists the cost burden for renter households, the greatest cost burden is found in renter households with incomes at 0-50% of the AMI. The owner-occupied data in Table 15 does not indicate a significant risk of foreclosure as a result of cost burden. Only 390 households, which represents 10% of all 3,834 households in the table, are identified as having a severe cost burden. Another 424 households, equal to 11% of all households, is classified as experiencing a moderate cost burden.

Table 16 reflects similar data shown in various tables earlier in this section that document that the greatest housing cost burden occurs in renter households that have household incomes that are at 50% or below the area median income (AMI). A total of 2,115 households, which is equal to 36% of all renter households listed in the table, are reported as having a moderate to severe housing cost burden.

Table 17 reports on the affordability of vacant residential units for sale and vacant residential units available to rent for different household income levels.

**TABLE 17: Affordability of Vacant Units for Sale and for Rent**

Number of Bedrooms in Unit	Affordable to Household Making at least 30% AMI	Affordable to Household Making at least 50% AMI	Affordable to Household Making at least 80% AMI	Affordable to Household Making at least 100% AMI
<b>0 to 1 Bedroom</b>				
Sale	0	0	0	0
Rent	0	120	125	0
<b>2 Bedrooms</b>				
Sale	0	0	0	0
Rent	0	75	100	0
<b>3 or More Bedrooms</b>				
Sale	0	0	125	55
Rent	0	0	45	0

Source: 2009 CHAS Data, Table 14A and 14B (HUD)

Based on the data in Table 17 all of the vacant units with 2 bedrooms or less are rental units that are affordable to persons with a reported annual household income of 80% or less of the area median income (AMI). Units for sale are only available in units with 3 or more bedrooms and to persons with annual household incomes that are at 80% or more of the area median income.

The following three (3) tables in this section present data on the affordability of housing units by income category, number of bedrooms and by housing tenure type. The data in these tables provides information on the potential risk of foreclosure based on affordability level, household income and whether the property has an active mortgage or is a rental property. The risk of foreclosure is an indicator of a property having the potential to become vacant or abandoned, which can negatively affect the value of other properties in a residential area.

**TABLE 18: Affordability of Owner-Occupied Units with an Open Mortgage**

<b>Number of Bedrooms in Unit</b>	<b>Affordable to Household Making at least 50% AMI</b>	<b>Affordable to Household Making at least 80% AMI</b>	<b>Affordable to Household Making at least 95% AMI</b>
<b>0 to 1 Bedroom</b>			
Household Income at 0-30% AMI	0	0	0
Household Income at 31-50% AMI	0	0	0
Household Income at 51-80% AMI	0	0	0
Household Income at 81-95% AMI	0	0	0
<b>2 Bedrooms</b>			
Household Income at 0-30% AMI	0	0	0
Household Income at 31-50% AMI	0	0	0
Household Income at 51-80% AMI	0	30	0
Household Income at 81-95% AMI	40	230	0
<b>3 or More Bedrooms</b>			
Household Income at 0-30% AMI	0	25	20
Household Income at 31-50% AMI	25	75	0
Household Income at 51-80% AMI	20	170	30
Household Income at 81-95% AMI	115	1,255	240

Source: 2009 CHAS Data, Table 15A (HUD)

The data in Table 18 identifies the affordability of residential units owned by persons with an open mortgage on the property. Based on the data in the table, the highest number of owner-occupied units with an open mortgage are concentrated in households with incomes between 81-95% of the area median income. These mortgages are affordable to households making at least 80% of the area median income so the data indicates that the affordability of the mortgages reported in Table 18 are correctly aligned with the income levels (81-95% - middle income) of the households servicing these mortgage loans. Based on this data, there does not appear to be a problem of housing cost burden for the households included on Table 18, which means there is no increased risk of foreclosure in the housing units represented in this table.

**TABLE 19: Affordability of Owner-Occupied Units without a Mortgage**

<b>Number of Bedrooms in Unit</b>	<b>Affordable to Household Making at least 50% AMI</b>	<b>Affordable to Household Making at least 80% AMI</b>	<b>Affordable to Household Making at least 100% AMI</b>
<b>0 to 1 Bedroom</b>			
Household Income at 0-30% AMI	0	0	0
Household Income at 31-50% AMI	0	0	0
Household Income at 51-80% AMI	0	0	0
Household Income at 81-95% AMI	55	0	0
<b>2 Bedrooms</b>			
Household Income at 0-30% AMI	0	0	0
Household Income at 31-50% AMI	0	80	0
Household Income at 51-80% AMI	0	25	0
Household Income at 81-95% AMI	75	50	0
<b>3 or More Bedrooms</b>			
Household Income at 0-30% AMI	20	45	0
Household Income at 31-50% AMI	0	0	0
Household Income at 51-80% AMI	0	100	0
Household Income at 81-95% AMI	125	315	30

Source: 2009 CHAS Data, Table 15B (HUD)

Table 19 reports on the number of owner-occupied units without a mortgage on the property. Based on the data presented, there are not a significant number of households without a mortgage in income categories below 50% of the area median income (AMI). The number of households without a mortgage listed in Table 19 represents only 920 households, which is only 24% of the 3,697 owner-occupied units in the City of Kent. The remaining 76% of the residential units within the City are owned by households with open mortgages on the property. The number of households with open mortgages in Kent is similar to the figures present in many other communities, but it should be noted that the weak economy and poor housing market is expected to continue in 2010 and possibly through 2011 so households with an open mortgage are at a greater risk of owing more on their house than it is valued at in the current market, which can result in foreclosure if the homeowner cannot maintain payments on the home as a result of unemployment.

**TABLE 20: Affordability of Renter-Occupied Units**

<b>Number of Bedrooms in Unit</b>	<b>Affordable to Household Making at least 30% AMI</b>	<b>Affordable to Household Making at least 50% AMI</b>	<b>Affordable to Household Making at least 80% AMI</b>	<b>Affordable to Household Making at least 100% AMI</b>
<b>0 to 1 Bedroom</b>				
Household Income at 0-30% AMI	280	415	105	0
Household Income at 31-50% AMI	65	230	105	0
Household Income at 51-80% AMI	0	130	40	0
Household Income at 81-100% AMI	0	35	295	0
<b>2 Bedrooms</b>				
Household Income at 0-30% AMI	260	305	760	0
Household Income at 31-50% AMI	15	155	185	0
Household Income at 51-80% AMI	0	215	280	0
Household Income at 81-95% AMI	0	35	345	10
<b>3 or More Bedrooms</b>				
Household Income at 0-30% AMI	140	110	90	15
Household Income at 31-50% AMI	70	100	50	95
Household Income at 51-80% AMI	0	195	125	50
Household Income at 81-95% AMI	0	110	90	0
<b>TOTAL UNITS</b>	<b>830</b>	<b>2,035</b>	<b>2,470</b>	<b>170</b>

Source: 2009 CHAS Data, Table 15C (HUD)

Table 20 identifies the affordability of renter-occupied units by household income categories. According to the data in Table 20 above, 5,335 rental units, which represents 97% of all rental units, are affordable to households with incomes up to 80% of the area median income (AMI). Of this figure, however, only 15% of all available rental units in the community are affordable to extremely low income households, which is defined as households with incomes at 30% or less of the AMI. An additional 37% of all available rental units are affordable for households with incomes at 50% of the area median income.

The final population to address in this section is domestic violence victims. Portage County has one (1) emergency domestic violence shelter and it is located in the City of Kent. The facility, known as Safer Futures, is a nineteen (19) bed shelter run by a nonprofit organization named Family & Community Services, Inc. Safer Futures primary objective is emergency shelter and the facility acts as the

initial point-of-entry for victims of domestic violence who are trying to leave an abusive household. Safer Futures provides an array of needed emergency services, including case management, transitional housing placement, counseling, and connecting victims with available programs in the community.

In October 2009, Family & Community Services, Inc. secured a \$311,233, three (3) year grant through the Office of Violence Against Women to establish a transitional housing program for victims of domestic violence known as Safe Path. The Safe Path program is an eleven (11) unit transitional housing program for victims of domestic violence. The facility is equipped with an alarm system and key-code entry and has ten (10) two bedroom units and one (1) three bedroom unit. Safe Path provides numerous on-site services, including case management, childcare and employment services and other services that can assist victims of domestic violence in making the transition away from an abusive situation and towards greater self-sufficiency.

- 2. To the extent that any racial or ethnic group has a disproportionately greater need for any income category in comparison to the needs of that category as a whole, the jurisdiction must complete an assessment of that specific need. For this purpose, disproportionately greater need exists when the percentage of persons in a category of need who are members of a particular racial or ethnic group is at least ten percentage points higher than the percentage of persons in the category as a whole.**

Table 2, Table 11 and Table 12 included earlier in this section present data on race in relation to housing cost burden, severe housing needs, and housing units with problems. None of the data included in any of these tables shows a disproportionate greater need for any minority racial group. The largest need with regard to housing units with problems, severe housing needs and housing cost burden is in white households.

## **Priority Housing Needs (91.215 (b))**

- 1. Identify the priority housing needs and activities in accordance with the categories specified in the Housing Needs Table (formerly Table 2A). These categories correspond with special tabulations of U.S. census data provided by HUD for the preparation of the Consolidated Plan.**

The City of Kent utilized available 2009 CHAS data to determine its priority housing needs for the 2010-2014 strategic planning period and listed these needs in the "Housing Needs Table" (see APPENDIX A). Housing need categories are designated with L-Low Need, M-Medium Need and H-High Need. The level of need designated for each category is directly correlated to the City's anticipated funding level assigned to each priority need for the 2010-2014 five-year strategic planning period.

The data listed in the Housing Needs Table categorizes need by:

- Housing tenure type, which includes renter and owner;
- Household income, which includes extremely low income (0-30% of the AMI), low income (31-50% of the AMI) and moderate income (51-80% of the AMI).
- Household type, which includes four (4) classifications, including elderly, small related, large related and all other households.

Based on the data listed in the Housing Needs Table, the City of Kent has identified the provision of safe and decent housing for low-to-moderate income households as one of its three (3) primary funding objectives for the 2010-2014 five year planning period. The City plans to address this priority objective by committing funding to support owner-occupied housing rehabilitation activities, which includes moderate rehabilitation, home repair and an energy efficiency program that provides needed repairs and targeted replacement of inefficient furnaces and hot water tanks.

**2. Provide an analysis of how the characteristics of the housing market and the severity of housing problems and needs of each category of residents provided the basis for determining the relative priority of each priority housing need category.**

**Note: Family and income types may be grouped in the case of closely related categories of residents where the analysis would apply to more than one family or income type.**

Just like in most communities across the country, many City of Kent residents have experienced difficulties as a result of the poor economy and struggling housing market. Since 2008, several key employers in the City have been forced to lay off workers and some have gone out of business. The housing market continues to be weak and the City has seen housing values drop and homeowners who have lost their jobs, are struggling to keep up with their mortgage payments. Many low-to-moderate income individuals that became first-time homeowners through CDBG and/or CHIP funded down payment assistance and acquisition/rehabilitation/resale programs offered by the City during the 2005-2009 five year period, are now struggling to keep up with monthly payments and several have lost their homes through foreclosure.

The problems with the economy and the housing market are beginning to show signs of improvement, but the changes have been small in scope and sporadic. Most economists and finance industry experts are predicting that the problems with the economy and the housing market will continue through at least 2012. Based on this and the problems described in the preceding paragraph, the City is not planning to fund any homeownership initiatives during the 2010-2014 consolidated plan period.

The 2009 CHAS data as reflected in the Housing Needs Table, (see APPENDIX A) shows that the highest number of households with identified problems fall into the category of rental households with household incomes at 0-30% of the area median income (AMI). The City established a rental rehabilitation program in 2000, but since its inception only one (1) landlord has used the program. The City is home to Kent State University and the large student population creates a higher demand for rental properties which results in inflated rent charges despite the problems in the current economy. The inflated demand for rental properties created by the annual influx of students into the City, means that landlords can find tenants willing to pay higher rents without needing to make structural upgrades and improvements to their properties. The fact is, however, this adversely affects the rental market for low-to-moderate income households seeking to secure rental housing within the City of Kent. The City recognizes that 56% of extremely low income renter households reside in housing with identified problems, but since very few landlords have been willing to participate in the

rental rehabilitation program, the City does not expect to allocate additional funds to this activity during the 2010-2014 period.

The 2009 CHAS data also shows that more than 21% of extremely low income elderly and 24% of small-related low income households have been identified as having housing problems. These households can be assisted through the City's owner-occupied housing rehabilitation programs. The problems with the housing market has caused many homeowners to forego trying to sell their home and many low-to-moderate income homeowners in the City of Kent are seeking assistance to cover the cost of needed home repairs and improvements. Typically, the City completes approximately 2-3 moderate rehabilitation projects a year, but between January and December 2009, the City implemented six (6) rehabilitation projects and continues to receive new applications monthly. The City anticipates this trend will continue and has identified housing rehabilitation as a high priority need for the 2010-2014 consolidated planning period.

**3. Describe the basis for assigning the priority given to each category of priority needs.**

As mentioned earlier in this section, many low-to-moderate income households that participated in homeownership programs offered by the City during the 2005-2009 Five Year Consolidated Plan period are struggling to keep their homes and several have lost their homes to foreclosure. To avoid this situation from occurring to additional low-to-moderate income households, the City of Kent does not anticipate committing any funds to the implementation of any homeownership programs until the housing market stabilizes.

The 2009 CHAS data identified housing needs for several classifications of owner-occupied households. The City plans to focus its efforts on addressing the housing needs of low-to-moderate income households through its housing rehabilitation programs. The City has seen a significant increase in 2009 in the number of low-to-moderate income households seeking assistance through the City's owner-occupied housing rehabilitation program and energy efficiency program as more homeowners choose to stay in their homes rather than trying to sell because of the problems in the current economy.

Based on the above, the City anticipates its housing rehabilitation programs will be the primary activity utilized during the 2010-2014 Consolidated Plan period for addressing housing needs. The City assigned priority need ratings based on the number of owner-occupied households that met the criteria for the following four (4) classifications:

- Elderly households;
- Small related households;
- Large related households;
- All other households (includes single persons).

The City reviewed the 2009 CHAS data to determine which of the above listed household classifications had the highest number of low-to-moderate income persons residing in housing with problems based on income category type, which included extremely low income (0-30% of the AMI), low income (31-50% of the AMI) and moderate income (51-80% of the AMI). The City assigned a high priority need to the classifications that had more than 10% of the households in that classification identified as having housing problems. Medium priority needs

where identified as classifications that had less than 10% of the households in the classification identified as having housing problems. Low priority need was assigned to any classification that had a nominal number of households identified with housing problems. As mentioned in an earlier section of this Plan, housing problems is defined as housing with: 1.) physical deterioration that adversely affects safety; and/or 2.) housing overcrowding situations; and/or 3.) the presence of housing cost burden, which is defined as any household expending more that 30% of its gross household income on housing costs.

Utilizing the above listed methodology for assigning priority needs, the City has established the following priority housing needs for the 2010-2014 planning period:

**Extremely Low Income Households (0-30% of the AMI)**

- **HIGH PRIORITY**: Owner-Occupied Elderly (21% with housing problems)
- **HIGH PRIORITY**: Owner-Occupied Small Related (11.8% with housing problems)
- **MEDIUM PRIORITY**: Owner-Occupied All Other (4.4% with housing problems)

**Low Income Households (31-50% of the AMI)**

- **HIGH PRIORITY**: Owner-Occupied Small Related (24% with housing problems)
- **MEDIUM PRIORITY**: Owner-Occupied All Other (11.8% with housing problems)
- **MEDIUM PRIORITY**: Owner-Occupied Elderly (6.6% with housing problems)
- 

**Moderate Income Households (51-80% of the AMI)**

- **HIGH PRIORITY**: Owner-Occupied Small Related (27.9% with housing problems)
- **MEDIUM PRIORITY**: Owner-Occupied All Other (10.4% with housing problems)
- **MEDIUM PRIORITY**: Owner-Occupied Elderly (7.8% with housing problems)

**4. Identify any obstacles to meeting underserved needs.**

The weak economy has increased the challenges facing many low-to-moderate income households residing throughout the community. Rising unemployment and lower property values have adversely affected many households who continue to try and keep their homes. These factors have resulted in an increase in need for the underserved, but the City's annual CDBG entitlement allocation is extremely limited in comparison to the needs of the underserved in the community. In order to maximize the benefit that is generated through the City's annual CDBG allocation, the City has maintained a commitment to allocating 100% of its CDBG funding to activities that benefit low-to-moderate income persons and the City plans to continue this commitment in the 2010-2014 Consolidated Plan period. The City also plans to continue its collaborative partnerships with the various nonprofit organizations that provide assistance to the underserved in the community. These partnerships allow for a more comprehensive approach to the provision of needed services and allow the City to

stay informed of developing problems that can adversely affect underserved groups in the community.

## Housing Market Analysis (91.210)

\*Please also refer to the Housing Market Analysis Table in the Needs.xls workbook

- 1. Based on information available to the jurisdiction, describe the significant characteristics of the housing market in terms of supply, demand, condition, and the cost of housing; the housing stock available to serve persons with disabilities; and to serve persons with HIV/AIDS and their families. Data on the housing market should include, to the extent information is available, an estimate of the number of vacant or abandoned buildings and whether units in these buildings are suitable for rehabilitation.**

Like the majority of communities across the country, the City of Kent is still experiencing the problems associated with the continuing poor economy and the weak housing market. According to the 2006-2008 American Community Survey (ACS) published by the U.S. Census Bureau, the City of Kent has 10,326 occupied housing units. The ACS estimates the number of vacant housing units at 936 for the City of Kent. According to the CHAS 2009 data listed in the Housing Market Analysis Table, 8% of the identified vacant units are rental properties and 5% are vacant units listed for sale. Data is not available on the condition of all vacant units so it is difficult to determine how many of the vacant units are suitable for rehabilitation. The City has been working to identify vacant properties for its NSP program and has identified eight (8), all of which are slated for demolition because they are blighted and beyond repair.

In January 2010, an estimated 455 residential units were for sale in the community, including 34 foreclosed properties. The average sale price of a single-family residential unit in Kent was \$159,185 in February 2010, compared to the estimated average home value of \$165,663 for the same time period. Housing values in the City of Kent have depreciated 5.4% since January 2009. According to <http://realestate.aol.com>, under the current housing market conditions it is taking an average of 178 days for houses for sale to go from a real estate listing to signed purchase agreement. The median age of the housing stock in the City of Kent is 38 years.

According to the 2009 CHAS data listed in the Housing Market Analysis Table, 37.5% of the housing units within the City of Kent are classified as owner-occupied units and 62% are rental units. The median monthly rate for a one bedroom rental unit is \$601.00. Current real estate data posted by [www.city-data.com](http://www.city-data.com) lists 2,390 owner-occupied units with an open mortgage and 1,078 housing units without a mortgage. This data source also estimates that 1% of the housing units within the City of Kent lack complete plumbing facilities and another 1% of the housing units lack kitchen facilities.

The City of Kent has a recorded 82 persons with disabilities residing in non-institutional group quarters. According to available census figures, there are eight (8) people residing in homes that have been identified as housing for persons with mental retardation and/or developmental disabilities (MRDD). The

City of Kent has no housing specifically designated to serve the needs of persons with HIV/AIDS and their families.

**2. Describe the number and targeting (income level and type of household served) of units currently assisted by local, state, or federally funded programs, and an assessment of whether any such units are expected to be lost from the assisted housing inventory for any reason, (i.e. expiration of Section 8 contracts).**

The Portage Metropolitan Housing Authority (PMHA) is the primary provider of housing units assisted by local, state, or other federally-funded programs within the City of Kent. The PMHA provides public housing and Section 8 Voucher rental assistance to make monthly rent payments affordable for households with reported gross annual incomes that are at 80% or below the area median income (AMI). In 2010, the AMI is equal to \$64,800 for a family of four, which means four-person households earning up to \$51,840 (80% of AMI) are eligible for PMHA assistance.

The PMHA owns and operates two (2) public housing complexes and three (3) scattered site units in the City of Kent. The first public housing complex is a 25-unit structure known as Athena Gardens. Athena Gardens consists of eight (8) two-bedroom units, thirteen (13) three-bedroom units, and four (4) four-bedroom units. The second public housing complex is a 30-unit structure consisting of twenty-six (26) two-bedroom units and four (4) four-bedroom units. The PMHA also owns and operates 8 units at scattered sites throughout the City, including five (5) two-bedroom units, one (1) three-bedroom unit and one (1) four-bedroom unit. More than 90% of the PMHA-owned public housing units are occupied by households with reported annual incomes that are at 50% or less of the AMI.

The PMHA offers Section 8 assistance throughout Portage County. PMHA has several voucher programs, including 1,524 Section 8 Housing Choice Vouchers, 74 Mainstream Housing Choice Vouchers, 18 Enhanced Housing Choice Vouchers and 104 Project-based Housing Choice Vouchers that provide rental assistance to persons with disabilities. The PMHA has had its section 8 waiting list closed since September 2009 and currently has 934 eligible applicants still on its waiting list as of March 2010. Virtually all of the households that hold a Section 8 voucher issued by PMHA have reported annual incomes that are at 50% or less of the AMI.

In addition to the housing units owned and operated by PMHA, there are several other assisted housing units located in the City of Kent. More than 90% of the assisted housing units are concentrated in five (5) apartment complexes, namely Silver Meadows Apartments, Indian Valley Estates, Kentway Apartments, Tower 43 Apartments and Cherry Estate Apartments.

Silver Meadows Apartments is a large, multi-family complex consisting of 444 units and all tenants receive some form of rental assistance through PMHA or other assistance program.

Indian Valley Estates is a housing development located in the south-central portion of the City. The complex consists of 288 units and many of the tenants receive Section 8 voucher assistance through the PMHA.

Kentway Apartments is a 148 unit apartment complex exclusively for elderly persons. The complex consists of a mix of efficiency, one-bedroom and two-bedroom apartment units. The Cleveland office of the U.S. Department of Housing and Urban Development provides 58 project-based Section 8 vouchers that subsidize rents for extremely low income seniors living in the complex.

Tower 43 Apartments is a high rise apartment building that provides housing for low income elderly and handicapped persons. All of the tenants receive a rent subsidy through the Section 8 voucher program offered through PMHA. Project-based Section 8 vouchers also are provided to tenants at the 80-unit Summit Garden Apartments and the 48-unit Cherry Estates complex.

The PMHA is not reporting that any assisted housing units are “at risk” of being converted to market rate rents and the City has not received any other information concerning the possible conversion of any other assisted housing units at the present time.

**3. Indicate how the characteristics of the housing market will influence the use of funds made available for rental assistance, production of new units, rehabilitation of old units, or acquisition of existing units. Please note, the goal of affordable housing is not met by beds in nursing homes.**

According to the 2009 CHAS data, there are 265 extremely low income (0-30% of the AMI) households residing in rental units who are experiencing a moderate cost burden which is defined as any household expending 30% or more of their gross monthly income on housing expenses (rent and utilities). An additional 1,760 extremely low income households are experiencing a severe cost burden, which is defined as any household expending 50% or more of their gross monthly income on housing expenses. Despite these numbers, the City of Kent does not provide any form of rental assistance through its CDBG program. The City's annual allocation is too small to provide real substantive rental assistance to the high number of low income persons in need in the community. As mentioned in the response to item 2 above, the only form of rental assistance available in the City of Kent is through the Portage Metropolitan Housing Authority (PMHA).

As mentioned earlier in this report, the weak housing market has resulted in more people remaining in their homes rather than trying to sell. This trend has resulted in an increase in the past year in the number of low-to-moderate income households seeking assistance through the City's owner-occupied housing rehabilitation and energy efficiency programs. The City utilizes its CDBG revolving loan funds (RLF) and its State of Ohio CHIP RLF funds to provide deferred loan assistance for rehabilitation activities. The City commits a portion of its annual CDBG allocation to fund an energy efficiency program that provides grant funds for the repair or replacement of inefficient furnaces and hot water tanks. In light of the increased demand for both programs in this weak housing market, the City plans to continue funding both these programs throughout the 2010-2014 consolidated planning period.

The City received \$350,000 in Neighborhood Stabilization Program (NSP) funding as part of a regional grant from the State of Ohio. The City is utilizing a portion of its NSP funding to demolish a minimum of eight (8) blighted, vacant residential structures throughout the City. The City will then utilize another portion of its

NSP funding allocation for the construction of three (3) new single-family residential structures on the cleared lots of three of the demolition sites. All NSP demolition and new construction activities will be complete by June 13, 2013.

### **Specific Housing Objectives (91.215 (b))**

**1. Describe the priorities and specific objectives the jurisdiction hopes to achieve over a specified time period.**

The housing objectives the City of Kent hopes to accomplish during its 2010-2014 Consolidated Plan period are focused on addressing the housing needs of owner-occupied households through the provision of rehabilitation activities. The rationale for establishing the City's housing objectives is detailed in the "Priority Housing Needs (91.215(b))" section, items number 2 and 3. The Housing Needs Table (see APPENDIX A) identifies the specific number of households the City hopes to assist during the 2010-2014 consolidated planning period. The City estimates it will assist a minimum of 36 low-to-moderate income households, with at least 23 of these households qualifying as low income/section 215 households.

**2. Describe how Federal, State, and local public and private sector resources that are reasonably expected to be available will be used to address identified needs for the period covered by the strategic plan.**

As mentioned earlier in this strategic plan, the City of Kent received Neighborhood Stabilization Program (NSP) funds from the State of Ohio as part of a collaborative grant involving two (2) other local jurisdictions. The City plans to utilize these funds to demolish a minimum of eight (8) blighted residential structures and to construct three (3) new single family structures that will be affordable to low-to-moderate income households.

The City has received CHIP funding in prior consolidated plan periods, but the City is unsure if it will pursue CHIP funding during the 2010-2014 period because the State of Ohio is in the process of implementing programmatic changes to CHIP that will limit the funds available to entitlement communities and disallow the use of repayable/forgivable loans for rehabilitation activities. The City plans to review the changes once they have been finalized by the Ohio Department of Development (ODOD) and make a determination regarding applying for CHIP funds during the 2010-2014 plan period.

The City currently has revolving loan funds (RLF) that have been generated through repayments from households assisted through the City's various CHIP and CDBG housing programs. The City anticipates utilizing these RLF funds, in conjunction with its NSP grant and annual CDBG allocation, to fund programs that address housing needs in the community.

The City anticipates the following sources and levels of funding will be available during the 2010-2014 consolidated plan period:

CDBG Entitlement Grants:	\$1,500,000
CDBG RLF (all accounts)	\$ 300,000
CHIP RLF	<u>\$ 250,000</u>
TOTAL	\$2,050,000

The CDBG and CHIP RLF funds will be utilized primarily for housing programs, with a small portion of available CDBG RLF funds applied to a façade loan program that has been in place for several years. A portion of the City's annual CDBG allocation also will be used for housing activities, but the majority of the City's annual CDBG allocation will be applied to other priority needs, including infrastructure improvements in low income residential areas, crime prevention, the homeless and other needed services and programs that benefit low income persons throughout the community.

**Needs of Public Housing (91.210 (b))**

**In cooperation with the public housing agency or agencies located within its boundaries, describe the needs of public housing, including the number of public housing units in the jurisdiction, the physical condition of such units, the restoration and revitalization needs of public housing projects within the jurisdiction, and other factors, including the number of families on public housing and tenant-based waiting lists and results from the Section 504 needs assessment of public housing projects located within its boundaries (i.e. assessment of needs of tenants and applicants on waiting list for accessible units as required by 24 CFR 8.25). The public housing agency and jurisdiction can use the optional Priority Public Housing Needs Table (formerly Table 4) of the Consolidated Plan to identify priority public housing needs to assist in this process.**

The PMHA owns and operates two (2) public housing complexes and three (3) scattered site units in the City of Kent. The first public housing complex is a 25-unit structure known as Athena Gardens. Athena Gardens consists of eight (8) two-bedroom units, thirteen (13) three-bedroom units, and four (4) four-bedroom units. The second public housing complex is a 30-unit structure consisting of twenty-six (26) two-bedroom units and four (4) four-bedroom units. The PMHA also owns and operates 8 units at scattered sites throughout the City, including five (5) two-bedroom units, one (1) three-bedroom unit and one (1) four-bedroom unit. More than 90% of the PMHA-owned public housing units are occupied by households with reported annual incomes that are at 50% or less of the AMI.

All of the public housing units in the City of Kent are older and the PMHA has plans to revitalize and improve these units. According to the five year capital plan included in the PMHA's 2010 Annual Agency Plan, property improvements at the various Kent public housing sites will include a variety of property improvements, including new roofing, siding, insulation, gutters/down spouts, drainage work, basement waterproofing, door replacement, landscaping and the replacement of flooring. According to PMHA's 2010 Annual Agency Plan, improvements will include:

Year	Location	Capital Improvement Cost
2011	Scattered Sites (Kent Only)	\$110,000
2012	Athena Gardens	\$104,758
2013	Heritage Knolls	\$125,000
2014	Athena Gardens and Heritage Knolls	\$ 65,000
<b>TOTAL INVESTMENT FOR IMPROVEMENTS</b>		<b>\$404,758</b>

The PMHA has a small number of people on its waiting list for public housing units. Several vacant units are undergoing routine maintenance and the few people on the public housing waiting list will be placed in a unit in the near future. The PMHA, however, has an extensive waiting list for its Section 8 voucher assistance program. As mentioned earlier in this report, the PMHA closed the Section 8 waiting list in September 2009 because of the large number of applicants and as of March 2010, it still has 934 active applications on its waiting list.

The PMHA is not reporting any families or individuals with disabilities waiting for an accessible unit.

## **Public Housing Strategy (91.210)**

- 1. Describe the public housing agency's strategy to serve the needs of extremely low-income, low-income, and moderate-income families residing in the jurisdiction served by the public housing agency (including families on the public housing and section 8 tenant-based waiting list), the public housing agency's strategy for addressing the revitalization and restoration needs of public housing projects within the jurisdiction and improving the management and operation of such public housing, and the public housing agency's strategy for improving the living environment of extremely low-income, low-income, and moderate families residing in public housing.**

Portage Metropolitan Housing Authority (PMHA) has 305 public housing units that can be accessed by extremely low-income and low income households which is defined as households with incomes between 0 - 50% of the area median income (AMI). As mentioned in another section of the plan, the PMHA does not have a waiting list for its public housing units, but is currently maintaining a waiting list for its Section 8 voucher program. The PMHA closed the waiting list for the Section 8 Voucher program in March 2009, but it still has 934 eligible applicants still remaining on the waiting list.

The PMHA's 2010 Annual Agency Plan identified the following goals and objectives for 2010:

- Achieve and maintain excellence in property management as evidenced by achievement of "High Performer" status, assessing opportunities to simplify rent calculations, and continuing to review and amend admission preferences to meet community needs.
- Achieve and maintain excellence in tenant-based housing programs by achieving program results that equate to the "High Performer" status used in public housing, maintaining full lease-ups in tenant-based housing, assessing opportunities to simplify rent calculations, and continuing to review and amend admission preferences to meet community needs.
- Five (5) households will become homeowners through the Housing Choice Voucher Homeownership Program.
- Fifteen (15) households will be able to retain their homes through the proposed Housing Choice Voucher Foreclosure Prevention Program.
- Fifteen (15) households will be able to participate in the Expedited Voucher Program for Homeless Families program.
- The PMHA will invest \$404,758 in capital improvements from 2011-2014 to improve public housing units in the City of Kent.

- The PMHA will launch a pilot program to allow for electronic fund transfer payments to landlords participating in the Housing Choice Voucher Program.
- PMHA will collaborate with community partners to leverage resources that will allow for the expansion of transitional housing units available in the community.

**2. Describe the manner in which the plan of the jurisdiction will help address the needs of public housing and activities it will undertake to encourage public housing residents to become more involved in management and participate in homeownership. (NAHA Sec. 105 (b)(11) and (91.215 (k)).**

The City is one of the smallest entitlement communities in the State of Ohio and receives a limited amount of CDBG funding on an annual basis. The City does not have the funding available to support a Tenant-Based Rental Assistance program or to complete rehabilitation activities at PMHA units located within the City. Although the City cannot provide financial assistance, it works collaboratively with the PMHA on various housing issues, including possible homeownership programs that may benefit households participating in PMHA's public housing or Section 8 Voucher Assistance Program.

**3. If the public housing agency is designated as "troubled" by HUD or otherwise is performing poorly, the jurisdiction shall describe the manner in which it will provide financial or other assistance in improving its operations to remove such designation. (NAHA Sec. 105 (g))**

The Portage Metropolitan Housing Authority (PMHA) has not been identified as "troubled" by HUD.

**Barriers to Affordable Housing (91.210 (e) and 91.215 (f))**

**1. Explain whether the cost of housing or the incentives to develop, maintain, or improve affordable housing are affected by public policies, particularly those of the local jurisdiction. Such policies include tax policy affecting land and other property, land use controls, zoning ordinances, building codes, fees and charges, growth limits, and policies that affect the return on residential investment.**

The City of Kent does not have tax policies or other public policies that affect the valuation of land or other property in a manner that adversely impacts the availability of housing in the community. The City of Kent is home to Kent State University and the student population has created a large rental market in the community. The City has implemented code violation and zoning ordinances to address some of the issues that have developed over the years as a result of the student renters. These ordinances are not restrictive in terms of limiting the availability of affordable housing, but rather, are focused on property maintenance issues to ensure landlords maintain safe and decent housing.

The City of Kent utilizes the national building codes as specified in the Ohio Revised Code for its building standards and does not maintain a separate City building code. The City's permit fees and charges are not unduly costly and in fact, are less than the amounts charged in neighboring communities.

The primary barrier to affordable housing for many low-to-moderate income households remains the limited number of affordable housing in the community. The rental market in the community is primarily targeted towards the college student population, which means there is limited availability of rental units for households with children. It is challenging for many low-to-moderate income households to make the transition from being renters to homeowners because of the difficulties associated with saving for a down payment and securing financing from traditional lenders. These challenges have become even more difficult to surmount in the current economy where housing values have depreciated and lenders are reluctant to issue credit.

- 2. Describe the strategy to remove or ameliorate negative effects of public policies that serve as barriers to affordable housing, except that, if a State requires a unit of general local government to submit a regulatory barrier assessment that is substantially equivalent to the information required under this part, as determined by HUD, the unit of general local government may submit that assessment to HUD and it shall be considered to have complied with this requirement.**

The City of Kent does not have any local public policies that serve as barriers to affordable housing. The City does recognize, however, that there still is a need for more affordable housing in the community and that the City's large student population does limit the availability of rental units for low-to-moderate income households. The City is committed to expanding affordable housing in the community, but the problems with the current economy limits the viability of implementing homeownership programs for low-to-moderate income households at the present time. The City of Kent does participate in the Housing Services Council, which is a collaborative volunteer group comprised of nonprofit agencies, developers and government agencies that are involved with housing programs throughout Portage County. The Housing Services Council is currently working on developing a Low Income Housing Tax Credit (LIHTC) project that will involve the construction of approximately thirty (30) units of affordable rental housing, including some permanent supportive housing units for persons with various disabilities.

## HOMELESS

### Homeless Needs (91.205 (b) and 91.215 (c))

\*Please also refer to the Homeless Needs Table in the Needs.xls workbook

**Homeless Needs— The jurisdiction must provide a concise summary of the nature and extent of homelessness in the jurisdiction, (including rural homelessness and chronic homelessness where applicable), addressing separately the need for facilities and services for homeless persons and homeless families with children, both sheltered and unsheltered, and homeless subpopulations, in accordance with Table 1A. The summary must include the characteristics and needs of low-income individuals and children, (especially extremely low-income) who are currently housed but are at imminent risk of either residing in shelters or becoming unsheltered.**

**In addition, to the extent information is available, the plan must include a description of the nature and extent of homelessness by racial and ethnic group. A quantitative analysis is not required. If a jurisdiction provides estimates of the at-risk population(s), it should also include a description of the operational definition of the at-risk group and the methodology used to generate the estimates.**

The homeless emergency shelter, domestic violence shelter and veteran’s emergency shelter are all located within the City of Kent. All three (3) of these facilities are owned and operated by Family & Community Services, Inc. Family & Community Services also provides transitional housing programs for homeless individuals and families transitioning out of one of the three (3) emergency shelter environments. Family & Community Services is responsible for tracking the homeless populations at these facilities and is also the agency that coordinates the annual Point-in-Time Count and the Continuum of Care (CoC) process for Portage County.

Portage County is a rural county so the Point-in-Time Count (PIT) is completed as part of the State of Ohio Balance of State Continuum of Care process. The 2010 PIT was conducted for the 24-hour period from 12:00 a.m. to 11:59 p.m. on January 26, 2010. The PIT included a count of sheltered homeless individuals and families as well as a count of unsheltered homeless on the street and in public places. The PIT also utilized surveys and on-site interviews of persons at risk for homelessness who were seeking assistance from agencies that typically provide services to the homeless or persons at risk for homelessness, including the emergency food bank, local mental health providers, and the local free clinic.

The 2010 PIT identified the following homeless:

Homeless Population	Sheltered		Un-sheltered	TOTAL
	Emergency	Transitional		
Individuals	27	34	10	71
Families with Children	13	207	0	220
Persons with Children	5	76	0	81
<b>TOTAL</b>	<b>32</b>	<b>110</b>	<b>10</b>	<b>152</b>

The 2010 PIT identified the following homeless subpopulations:

Homeless Subpopulations	Sheltered	Unsheltered	TOTAL
Chronically Homeless	10	4	14
Severely Mentally Ill	40	0	40
Chronic Substance Abuse	18	0	18
Veterans	21	0	21
Victims of Domestic Violence	29	0	29

Based on the above PIT data, a total of 152 homeless were identified in Portage County, with 142 of the homeless sheltered and 10 unsheltered. Of the 10 unsheltered, 4 were classified as chronically homeless. All of the above data as well as other homeless needs information, is listed on the “Continuum of Care Homeless Population and Subpopulations Chart” included in APPENDIX A of this plan.

Family & Community Services recently was awarded \$544,900 for the development and implementation of the Homeless Prevention and Rapid Re-Housing Program (HPRP) to address the needs of extremely low-income and low-income individuals and households with children that are at imminent risk of losing their housing and becoming homeless. The HPRP program utilizes available resources “to prevent homelessness, divert the need for emergency shelter, and rapidly re-house those who are homeless” (F&CS HPRP brochure, 2009).

## Priority Homeless Needs

- 1. Using the results of the Continuum of Care planning process, identify the jurisdiction's homeless and homeless prevention priorities specified in Table 1A, the Homeless and Special Needs Populations Chart. The description of the jurisdiction's choice of priority needs and allocation priorities must be based on reliable data meeting HUD standards and should reflect the required consultation with homeless assistance providers, homeless persons, and other concerned citizens regarding the needs of homeless families with children and individuals. The jurisdiction must provide an analysis of how the needs of each category of residents provided the basis for determining the relative priority of each priority homeless need category. A separate brief narrative should be directed to addressing gaps in services and housing for the sheltered and unsheltered chronic homeless.**

The 2009 Continuum of Care (CoC) information and the results of the 2010 Point-in-Time Count (PIT) show that the greatest need is for more permanent supportive housing beds for subpopulations that are homeless or at-risk of homelessness. The community could provide additional emergency shelter assistance if it could add an additional 6-10 beds, but the primary need to address homeless needs is to increase the availability of permanent supportive housing, for specific subpopulations, particularly persons with chronic mental illness and victims of domestic violence. Family & Community Services recently was awarded a \$311,233 grant to provide transitional housing for victims of domestic violence, but it did not add additional permanent supportive housing for this subpopulation.

As mentioned earlier in this report, the City has identified addressing the needs of the homeless as a high priority need, but the City's CDBG allocation is limited which makes increasing the availability of permanent supportive housing difficult. The City plans to work with a local mental health provider during the 2010-2014 planning period on the possible acquisition of a residential structure that will expand the availability of permanent supportive housing for mentally ill persons in the City of Kent.

The Point-in-Time Count identified ten (10) sheltered and four (4) unsheltered chronically homeless. The majority of the fourteen (14) chronically homeless suffer from a chronic mental illness and/or substance abuse issue. The City of Kent plans to work with the Portage Metropolitan Housing Authority (PMHA) and the local organizations that service the needs of these two subpopulations in order to identify programs that will increase the availability of permanent supportive housing opportunities for the chronically homeless.

**2. A community should give a high priority to chronically homeless persons, where the jurisdiction identifies sheltered and unsheltered chronic homeless persons in its Homeless Needs Table - Homeless Populations and Subpopulations.**

The City of Kent has identified providing CDBG funding to support homeless services as a high priority need for the 2010-2014 planning period. The City anticipates committing funds every year of the 2010-2014 planning period to support the homeless shelters as well as existing transitional housing programs.

**Homeless Inventory (91.210 (c))**

**The jurisdiction shall provide a concise summary of the existing facilities and services (including a brief inventory) that assist homeless persons and families with children and subpopulations identified in Table 1A. These include outreach and assessment, emergency shelters and services, transitional housing, permanent supportive housing, access to permanent housing, and activities to prevent low-income individuals and families with children (especially extremely low-income) from becoming homeless. The jurisdiction can use the optional Continuum of Care Housing Activity Chart and Service Activity Chart to meet this requirement.**

Family & Community Services is a nonprofit social service provider that operates Miller Community House, which is the emergency homeless shelter for not only the City of Kent, but for all of Portage County. Miller House has twenty-two (22) beds, including twelve (12) family beds and ten (10) individual beds. Miller House provides supportive services to assist clients with transitioning from the emergency shelter and into needed service programs and transitional and/or permanent housing.

Family & Community Services also operates a fourteen (14) unit transitional housing facility for veterans, which is located in Kent. The facility, known as freedom House, provides up to twenty-four (24) months of transitional housing and provides a range of supportive services, including vocational training, substance abuse counseling, mental health services, and other needed services that can facilitate the transition to work and permanent housing.

Safer Futures is the emergency point of entry facility for victims of domestic violence. Safer Futures is also operated by Family & Community Services and provides a myriad of needed services that support victims and their families as they work to separate themselves from a violent situation and establish their independence in the community. Family & Community Services also administers the Safe Path program which provides up to 24 months of transitional housing and needed supportive services for victims of domestic violence and their families.

Family & Community Services has eleven (11) units of transitional housing located at scattered sites within the City of Kent. The program known as Portage Area Transitional Housing (PATH), provides up to twenty-four (24) months of transitional housing and needed supportive services to facilitate the transition towards self-sufficiency and permanent housing.

In addition to the various emergency and transitional housing programs provided by Family & Community Services, the Portage Metropolitan Housing Authority (PMHA)

has fifteen (15) vouchers that it provides to homeless families through the Expedited Voucher for Homeless Families Program. Persons assisted through this program are provided with a voucher that lets them move from the emergency shelter directly into permanent rental housing. Program participants are typically homeless because of economic hardship only and do not need the various supportive services provided through transitional housing programs.

## **Homeless Strategic Plan (91.215 (c))**

- 1. Homelessness— Describe the jurisdiction's strategy for developing a system to address homelessness and the priority needs of homeless persons and families (including the subpopulations identified in the needs section). The jurisdiction's strategy must consider the housing and supportive services needed in each stage of the process which includes preventing homelessness, outreach/assessment, emergency shelters and services, transitional housing, and helping homeless persons (especially any persons that are chronically homeless) make the transition to permanent housing and independent living. The jurisdiction must also describe its strategy for helping extremely low- and low-income individuals and families who are at imminent risk of becoming homeless.**

The City of Kent participates in the Portage County Housing Services Council, which is a collaborative group of nonprofit organizations, developers and government agencies that provide housing or work with low income persons or subpopulations that are in need of affordable housing. The Housing Services Council is the entity responsible for the development and approval of Portage County's annual Continuum of Care (CoC) application and the homeless Point-in-Time count reporting. The collaborative effort of the organizations involved in the Housing Services Council ensures that the needs of the homeless and those at risk for homelessness are identified. Clearly identifying these existing and emerging homeless needs allows for the appropriate allocation of limited resources to programs and housing initiatives that promote permanent housing and self-sufficiency.

- 2. Chronic homelessness—Describe the jurisdiction's strategy for eliminating chronic homelessness by 2012. This should include the strategy for helping homeless persons make the transition to permanent housing and independent living. This strategy should, to the maximum extent feasible, be coordinated with the strategy presented Exhibit 1 of the Continuum of Care (CoC) application and any other strategy or plan to eliminate chronic homelessness. Also describe, in a narrative, relationships and efforts to coordinate the Consolidated Plan, CoC, and any other strategy or plan to address chronic homelessness.**

The 2010 Point-in-Time count identified a total of fourteen (14) persons as chronically homeless, ten (10) of which were sheltered and four (4) which were classified as unsheltered. The Portage County Housing Services Council is comprised of many organizations, including the two (2) nonprofit organizations which provide housing for homeless populations in the community. These two (2) organizations administer the homeless programs included in the Continuum of Care (CoC) submission. The CoC used to be submitted annually as a printed

report, but in 2008, HUD changed the CoC submission requirements for Exhibit I and Exhibit II project submissions to a web-based process. Despite the changes to the CoC, the participating homeless provider agencies continue to work collaboratively to identify strategies to address the needs of the homeless, including the chronically homeless, and work to identify and secure grant opportunities that can be used in conjunction with CoC assistance to address homeless needs in Portage County.

The agencies that deal with the homeless populations in Portage County continue to provide emergency and transitional housing, as well as supportive services that can assist the chronically homeless. Specific strategies utilized by both agencies to identify and assist the chronically homeless include:

- Increase service linkages and case management services to ensure housing retention and stability.
- Increase outreach to identify the chronically homeless that are unsheltered and in need of immediate housing and supportive services.
- Continue to assist the chronically homeless with securing permanent supportive housing and needed services, including employment services.
- Increase the number of permanent supportive housing units for subpopulations that typically experience chronic homelessness, especially persons with severe and chronic mental illness and/or substance abuse issues. Provider organizations have been working with the Portage Metropolitan Housing Authority (PMHA) to secure additional vouchers that can be assigned to chronically homeless persons who suffer from a chronic mental illness.

**3. Homelessness Prevention—Describe the jurisdiction’s strategy to help prevent homelessness for individuals and families with children who are at imminent risk of becoming homeless.**

The primary provider of homeless services in Portage County, known as Family & Community Services, Inc., recently was awarded \$544,900 for the development and implementation of the Homeless Prevention and Rapid Re-Housing Program (HPRP). The HPRP provides funding assistance to address the needs of extremely low-income and low-income individuals and households with children that are at imminent risk of losing their housing and becoming homeless. Funding can be used to assist families with avoiding eviction as well as for security deposit in order to secure permanent housing. The HPRP program utilizes available resources “to prevent homelessness, divert the need for emergency shelter, and rapidly re-house those who are homeless” (F&CS HPRP brochure, 2009). The specific goals of Family & Community Services’ HPRP program include:

- Reduce the length of stays in emergency shelters.
- Reduce the number of households that experience homelessness for the first time.
- Increase the number of households that are diverted from the shelter by stabilizing their housing.
- Reduce the number of repeat episodes of homelessness.
- Reduce the number of homeless households in Portage County.
- Provide support to households for maintaining housing by linking to services.

**4. Institutional Structure—Briefly describe the institutional structure, including private industry, non-profit organizations, and public institutions, through which the jurisdiction will carry out its homelessness strategy.**

As mentioned throughout this plan, the City is an active member of the Portage County Housing Services Council, which is collaborative organization comprised of various nonprofit agencies, developers and government departments working to address housing needs in the County. The Housing Services Council is the organization responsible for the development of the Continuum of Care (CoC) and for the identification of strategies needed to address homelessness in the community.

The City plans to continue providing support to Family & Community Services, Inc. for the provision of homeless services, including the emergency shelter, domestic violence shelter, transitional housing initiatives and various supportive services.

**5. Discharge Coordination Policy—Every jurisdiction receiving McKinney-Vento Homeless Assistance Act Emergency Shelter Grant (ESG), Supportive Housing, Shelter Plus Care, or Section 8 SRO Program funds must develop and implement a Discharge Coordination Policy, to the maximum extent practicable. Such a policy should include “policies and protocols for the discharge of persons from publicly funded institutions or systems of care (such as health care facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent such discharge from immediately resulting in homelessness for such persons.” The jurisdiction should describe its planned activities to implement a cohesive, community-wide Discharge Coordination Policy, and how the community will move toward such a policy.**

The City of Kent does not have a discharge coordination policy because it does not receive McKinney-Vento Homeless Assistance Act Emergency Shelter Grant (ESG), Supportive Housing, Shelter Plus Care, or Section 8 SRO Program funding.

### **Emergency Shelter Grants (ESG)**

**(States only) Describe the process for awarding grants to State recipients, and a description of how the allocation will be made available to units of local government.**

Not applicable to the City of Kent. The City of Kent does not receive ESG funding.

## **COMMUNITY DEVELOPMENT**

### **Community Development (91.215 (e))**

\*Please also refer to the Community Development Table in the Needs.xls workbook

**1. Identify the jurisdiction's priority non-housing community development needs eligible for assistance by CDBG eligibility category specified in the**

**Community Development Needs Table (formerly Table 2B), – i.e., public facilities, public improvements, public services and economic development.**

The City of Kent has listed its priority community development needs in the Housing and Community Development Activities Table (see APPENDIX A). The City is one of the smallest entitlement communities in the State of Ohio and as such, it has limited resources to apply towards costly public facility and needed infrastructure projects. Despite this financial limitation, the City has identified targeted infrastructure improvements in low-to-moderate income residential areas as a primary funding objective for the 2010-2014 strategic plan period.

The City of Kent is comprised of sixteen (16) block groups and eight (8) of these block groups have 51% or more of the households reporting annual incomes that are at 80% or less of the area median income (AMI). Four (4) of these block groups have more than 75% of all households within the block group meeting the criteria for low-to-moderate income block groups. The block groups with the highest concentrations of low-to-moderate income households are concentrated in the south/southeast portion of the City, which has some of the oldest residential areas of the City. As is typical in older neighborhoods, the existing infrastructure has aged and deteriorated over time and is in need of major repairs and upgrades. These residential neighborhoods have had additional housing units added over many decades so the original infrastructure is woefully undersized and unable to adequately meet the public infrastructure needs of today's residents.

The City utilizes a "Five Year Capital Improvement Plan" in order to identify and prioritize needed upgrades and improvements of the City's public infrastructure, which includes improvements such as streets, sidewalks, storm water, and sanitary sewer. Unfortunately, the need in the community for such infrastructure upgrades and improvements far exceeds the amount of general fund dollars that can be allocated to this need. Since some of the areas with the greatest need for such improvements are located in low-to-moderate income residential areas, the City can assist in meeting the community development needs of these households by committing CDBG resources to this growing public infrastructure need. The City has identified this as a high priority need and it plans to commit a significant portion of its annual CDBG allocation for the 2010-2014 planning period to assist support infrastructure needs in low income residential neighborhoods.

On a citywide basis, the City of Kent has 55.3% of its households classified as low-to-moderate income. As mentioned earlier in this section, the City plans to commit the majority of its CDBG allocation to assist with infrastructure improvements in low-to-moderate income neighborhoods, but it also anticipates it may need to commit funds to assist with a City public facility project, such as one at a park which will generate a citywide benefit. The City has classified this as a medium priority need and does not anticipate funding more than one such public facility project during the 2010-2014 Consolidated Plan period.

For many years, the City has committed a portion of its annual CDBG allocation to support a crime prevention/community policing initiative and the City plans to continue this program in the 2010-2014 strategic plan period. The program has been effective at reducing inappropriate activity in areas of the City that have a

high concentrations of subsidized housing, which have historically generated a significant number of reports of criminal activity. This activity continues to remain a high priority need for the City and it will be funded every year throughout the 2010-2014 planning period.

The City also will continue committing funding to support the Kent Regional Business Alliance, which is a nonprofit organization that provides technical assistance and business incubator services for low income persons committed to opening their own business within the City of Kent. With the ongoing problems with the economy, the City has seen a reduction in the number of low income persons that have been able to actually get a business established in the City. The City plans to continue supporting this activity during the 2010-2014 plan period, but it will reduce the funding allocated to the activity and has designated this economic development initiative as a medium priority need.

The City has several other public service programs that it has funded for many years and it plans to continue funding these programs, including homeless services and transitional housing, during the 2010-2014 consolidated plan period. These programs provide critical services for the most at need persons in the community and the City is committed to ensuring these programs are continued in the next planning period.

**2. Describe the basis for assigning the priority given to each category of priority needs.**

The City assigned priority needs based on a review of available data, survey responses and discussions with community representatives and City staff. The City identified supporting public improvement projects in low-to-moderate income residential neighborhoods as its highest priority need for the 2010-2014 planning period because much of the infrastructure in these low income neighborhoods is need of upgrades and improvements. The City also has identified several of its public service activities as high priority needs, including crime prevention, homeless services and transitional housing operations because these programs continue to address critical needs in the community. As mentioned earlier in the "Housing Needs" section, the City will continue to support its existing housing rehabilitation and energy efficiency housing programs and these activities will remain high priority needs in the community for the 2010-2014 planning period.

The City identified three (3) medium priority needs for the 2010-2014 planning period, including the acquisition of real property, rehabilitation commercial facilities and supporting organizations that provide micro-enterprise assistance to low income persons. The rehabilitation of commercial facilities is done through the City's Façade Loan Program, but the City has only issued three (3) loans through the program and still has RLF funds available to support this program during the next five year consolidated planning period. As mentioned earlier in this section, the City has not seen a great deal of success with regard to low income persons successfully establishing new businesses in the community in recent years and with the state of the current economy, the City does not anticipate this situation to improve during the 2010-2014 planning period.

**3. Identify any obstacles to meeting underserved needs.**

The greatest obstacle to addressing underserved community development needs

continues to be the City's CDBG funding level and the challenges associated with securing other funding sources to address larger community development needs such as public facility and infrastructure improvements. As mentioned earlier in this report, the City of Kent is one of the smallest entitlement communities in the State of Ohio and as such it does not receive a large CDBG allocation. The City's CDBG allocation amount has been reduced over the years and is now averaging approximately \$300,000 per year. Community development needs tend to be more costly which can make it challenging to make substantive change in the community.

- 4. Identify specific long-term and short-term community development objectives (including economic development activities that create jobs), developed in accordance with the statutory goals described in section 24 CFR 91.1 and the primary objective of the CDBG program to provide decent housing and a suitable living environment and expand economic opportunities, principally for low- and moderate-income persons.**

**NOTE: Each specific objective developed to address a priority need, must be identified by number and contain proposed accomplishments, the time period (i.e., one, two, three, or more years), and annual program year numeric goals the jurisdiction hopes to achieve in quantitative terms, or in other measurable terms as identified and defined by the jurisdiction.**

One of the primary long-term community development objectives the City of Kent is committed to addressing includes the infrastructure needs in low income residential neighborhoods. Many of these neighborhoods have outdated and insufficient water lines, sanitary sewer, storm water, streets and sidewalks that need to be repaired and/or upgraded. These types of improvements are costly and the City anticipates utilizing its CDBG funds to assist with the costs of these needed improvements over several programmatic periods.

A second long-term community development objective the City is committed to supporting includes public service funding for homeless services, transitional housing and crime prevention initiatives. These programs serve some of the most vulnerable populations in the City and will continue to remain part of the City's long-term community development plan. All of these public service activities are subject to the 15% public service requirement so maintaining funding at a modest level is possible despite the City's limited CDBG funding.

The City of Kent is currently in the process of an economic development project that will revitalize the City's downtown area. The project involves both public and private sector investment in the City. The local transit authority, known as the Portage Area Regional Transit Authority (PARTA), was awarded a \$20 million ARRA grant award for the construction of a new Multi-Modal transit structure in downtown Kent. In addition to this major investment in Kent's downtown, the City has entered into initial agreements with Kent State University and two private developers on additional downtown redevelopment projects, including a hotel/conference center and new retail and office buildings. The total investment in the City of Kent Downtown Redevelopment Project is estimated at \$80 million and will generate a minimum of 422 jobs. This project meets the City's short-term and long-term economic development goals for investment and job creation. The City will continue to provide funding for micro-enterprise assistance in order to foster the establishment of new businesses by low income persons, but it is focusing on the completion of the major downtown project to

generate jobs rather than utilizing CDBG funds for an additional economic development program.

## **Antipoverty Strategy (91.215 (h))**

- 1. Describe the jurisdiction's goals, programs, and policies for reducing the number of poverty level families (as defined by the Office of Management and Budget and revised annually). In consultation with other appropriate public and private agencies, (i.e. TANF agency) state how the jurisdiction's goals, programs, and policies for producing and preserving affordable housing set forth in the housing component of the consolidated plan will be coordinated with other programs and services for which the jurisdiction is responsible.**

The weak economy has adversely affected many households in the community. The City of Kent, as well as the larger County, has had several business closings that have increased the number of unemployed in the community. These job losses have affected all income groups, but the impact seems to be the greatest on low income households. In addition to the increases in the number of unemployed, home values have deteriorated because of the problems in the housing market. The City of Kent's goal for reducing the number of poverty level families in this current economic climate is to promote economic development initiatives that will result in job creation. The City of Kent is currently beginning an \$80 million dollar downtown redevelopment project that is estimated to create 422 new jobs in the City of Kent. This major investment in the City's downtown and the resulting new jobs will create opportunities for low income families and should result in a reduction in the number of households living at the poverty level.

As mentioned throughout this plan, the City provides CDBG funding to several organizations to support housing programs in the City, including homeless services and affordable housing initiatives. The City is committed to ensuring that organizations it provides funding to for housing and supportive service programs are made aware of other activities that could benefit low income families, including employment opportunities that may be generated as a result of the City's economic development initiatives.

- 2. Identify the extent to which this strategy will reduce (or assist in reducing) the number of poverty level families, taking into consideration factors over which the jurisdiction has control.**

As mentioned above, the City anticipates that the downtown redevelopment project will result in the creation of a minimum of 422 new jobs within the City of Kent. The nature of the jobs created is varied and includes white collar jobs and entry level positions. The City anticipates that some of these new jobs will be filled by persons currently living at the poverty level. The City also will continue to provide financial support to the various nonprofit agencies in the community that work with persons living at the poverty level. Once such agency, Family & Community Services, Inc. was awarded \$114,000 grant from the State of Ohio Office of Faith-Based Programs to implement the "Bridges out of Poverty Initiative." The eighteen (18) month program is a multi-faceted community effort designed to end poverty. The "Bridges out of Poverty Initiative" provides training to employers and organizations to build mutual understanding with the

intent of providing needed services to persons living in poverty who are trying to transition out of poverty. The program promotes connectivity of those living in poverty to persons in the middle class. The program utilizes a mentoring/shadowing approach that strives to educate individuals trying to transition out of poverty on multiple issues, including responsibilities to employers, children and community institutions.

### **Low Income Housing Tax Credit (LIHTC) Coordination (91.315 (k))**

- 1. (States only) Describe the strategy to coordinate the Low-income Housing Tax Credit (LIHTC) with the development of housing that is affordable to low- and moderate-income families.**

Not applicable to the City of Kent.

## **NON-HOMELESS SPECIAL NEEDS**

### **Specific Special Needs Objectives (91.215)**

- 1. Describe the priorities and specific objectives the jurisdiction hopes to achieve over a specified time period.**

As mentioned in other sections of this plan, the City of Kent is one of the smallest entitlement communities in the State of Ohio and as such, it receives a limited amount of CDBG funding that must be used to address a myriad of needs in the community. The City recognizes the importance of meeting the needs of special needs subpopulations throughout the 2010-2014 consolidated planning period, but its limited financial resources means that funding is not available for stand alone programming for these special needs groups. The City will provide support for special needs individuals by continuing to commit a portion of its annual CDBG allocation to supporting organizations that provide housing and supportive service programs for these individuals, including persons with severe and persistent mental illness, substance abuse issues and the elderly.

- 2. Describe how Federal, State, and local public and private sector resources that are reasonably expected to be available will be used to address identified needs for the period covered by the strategic plan.**

The City anticipates providing CDBG funding during the 2010-2014 planning period to support efforts by a local mental health provider to increase the availability of affordable housing rental units in the community that serve the needs of persons with severe and persistent mental illness.

The City of Kent also provides \$100,000 in local public grant funding on an annual basis to support social service programs for a variety of nonprofit organizations that serve special needs populations in the community. The City typically allocates grant funding to an average of eight (8) nonprofit organizations through its social service grant program. Agencies that receive social service funding utilize the grant to support various programs that meet the

needs of several special needs populations including the elderly, persons with substance abuse issues, and public housing residents.

State funding is also available in the community to address the needs of non-homeless special needs populations, but typically state funding is secured by the local nonprofit agencies that serve a specified special needs group. A local mental health provider, for example, receives funding from the Ohio Department's of Mental Health (ODMH). This same agency and another local provider receive assistance from the state through the Ohio Department of Alcohol and Drug Addiction Services (ODADAS). Family & Community Services, Inc. provides multiple programs and services, many of which provide services to various special needs groups, and it secures funding to support these programs through various state agencies, including the State of Ohio Office of Faith Based Initiatives and the Ohio Department of Development (ODOD).

### **Non-homeless Special Needs (91.205 (d) and 91.210 (d)) Analysis (including HOPWA)**

\*Please also refer to the Non-homeless Special Needs Table in the Needs.xls workbook.

- 1. Estimate, to the extent practicable, the number of persons in various subpopulations that are not homeless but may require housing or supportive services, including the elderly, frail elderly, persons with disabilities (mental, physical, developmental, persons with HIV/AIDS and their families), persons with alcohol or other drug addiction, victims of domestic violence, and any other categories the jurisdiction may specify and describe their supportive housing needs. The jurisdiction can use the Non-Homeless Special Needs Table (formerly Table 1B) of their Consolidated Plan to help identify these needs.**

**\*Note: HOPWA recipients must identify the size and characteristics of the population with HIV/AIDS and their families that will be served in the metropolitan area.**

The Non-Homeless Special Needs Table lists the estimated number of persons with special needs by various subpopulation categories. The numbers in the table are based on available 2000 census data and estimates provided by area agencies. According to available data, the City of Kent estimates the following number of persons in the following subpopulations may require housing or supportive services:

Elderly	40
Frail Elderly	30
Persons w/ Severe Mental Illness	30
Developmentally Disabled	8
Physically Disabled	20
Alcohol/Other Drug Addicted	30

- 2. Identify the priority housing and supportive service needs of persons who are not homeless but may or may not require supportive housing, i.e., elderly, frail elderly, persons with disabilities (mental, physical, developmental, persons with HIV/AIDS and their families), persons with alcohol or other drug addiction by using the Non-homeless Special Needs Table.**

As noted in other sections of the plan, the City of Kent will utilize a portion of its CDBG allocations during the 2010-2014 planning period to assist a nonprofit mental health provider with increasing the number of available rental housing units for persons with a severe and persistent mental illness. The City also is committed to continuing its housing rehabilitation and energy efficiency program which is open to all low-to-moderate income homeowners, but which tends to be utilized by a large number of elderly applicants.

As mentioned earlier in this section, the City of Kent provides \$100,000 in local public grant funding on an annual basis to support social service programs for a variety of nonprofit organizations that serve special needs populations in the community. The City typically allocates grant funding to an average of eight (8) nonprofit organizations through its social service grant program. Agencies that receive social service funding utilize the grant to support various programs that meet the needs of several special needs populations including the elderly, persons with substance abuse issues, and public housing residents.

**3. Describe the basis for assigning the priority given to each category of priority needs.**

The City has not identified the provision of housing or supportive services for non-homeless special needs populations as a high priority need in the 2010-2014 Consolidated Plan. The needs of some of these subpopulations will be addressed through other needs the City identified as high priority, including housing rehabilitation, energy efficiency programs and assistance for homeless services.

**4. Identify any obstacles to meeting underserved needs.**

As mentioned earlier in this report, the City receives a limited amount of CDBG funding which makes it difficult to provide broad support to multiple programs. The City does provide support to several nonprofit agencies that provide housing and supportive services to persons with special needs from various subpopulations, but not all of those that need assistance actively seek it. In the case of persons with severe and persistent mental illness, for example, the nature of their illness often causes some with mental illness to be unwilling or unable to participate in programs that can assist them with housing or needed services. Elderly persons in need of housing or supportive services often are unaware of programs that may be able to provide needed housing or supportive services. Several organizations that deal with these and other subpopulation groups do try to minimize the number of persons underserved by utilizing community outreach initiatives targeted towards individuals with special needs.

**5. To the extent information is available, describe the facilities and services that assist persons who are not homeless but require supportive housing, and programs for ensuring that persons returning from mental and physical health institutions receive appropriate supportive housing.**

Several nonprofit organizations provide facilities and services to assist persons who are not homeless, but require supportive housing and programs because they are returning from a mental or physical health institution, including the following:

Coleman Professional Services (CPS) provides permanent supportive housing in the City of Kent for persons with a severe and persistent mental illness, including persons who have left a mental institution. CPS owns and operates the following:

- 1233 N. Mantua Street (4-bedroom unit)
- 697-699 Silver Meadows Blvd. (duplex)
- 209 South Prospect Street (3, 1-bedroom apartments)
- 417-419 Longmere Drive (2-unit)
- 600 First Avenue (11-unit apartment complex)
- Evergreen Apartments/Anna Ave. (8-unit apartment complex)

In addition to permanent supportive housing for persons suffering from a severe and persistent mental illness, Coleman Professional Services also provides an array of supportive service programs designed to promote self-sufficiency. Programs include employment services, case management, counseling, and assistance with activities of daily living (ADL's).

The only other supportive housing program in the City of Kent is administered by Independence of Portage County for persons who are mentally disabled. The facility provides permanent supportive housing to eight (8) persons with a mental disability in a group home setting. All tenants meet the classification for extremely low income (0-30% of the AMI).

**6. If the jurisdiction plans to use HOME or other tenant based rental assistance to assist one or more of these subpopulations, it must justify the need for such assistance in the plan.**

The City does not plan to use HOME funding, which for the City of Kent, comes through the State of Ohio Community Housing Improvement Program (CHIP), or any other tenant-based rental assistance program during the 2010-2014 Consolidated Plan period.

## **Housing Opportunities for People with AIDS (HOPWA)**

\*Please also refer to the HOPWA Table in the Needs.xls workbook.

- 1. The Plan includes a description of the activities to be undertaken with its HOPWA Program funds to address priority unmet housing needs for the eligible population. Activities will assist persons who are not homeless but require supportive housing, such as efforts to prevent low-income individuals and families from becoming homeless and may address the housing needs of persons who are homeless in order to help homeless persons make the transition to permanent housing and independent living. The plan would identify any obstacles to meeting underserved needs and summarize the priorities and specific objectives, describing how funds made available will be used to address identified needs.**
- 2. The Plan must establish annual HOPWA output goals for the planned number of households to be assisted during the year in: (1) short-term rent, mortgage and utility payments to avoid homelessness; (2) rental assistance programs; and (3) in housing facilities, such as community residences and SRO dwellings, where funds are used to develop and/or operate these facilities. The plan can also describe the special features**

or needs being addressed, such as support for persons who are homeless or chronically homeless. These outputs are to be used in connection with an assessment of client outcomes for achieving housing stability, reduced risks of homelessness and improved access to care.

3. For housing facility projects being developed, a target date for the completion of each development activity must be included and information on the continued use of these units for the eligible population based on their stewardship requirements (e.g. within the ten-year use periods for projects involving acquisition, new construction or substantial rehabilitation).
4. The Plan includes an explanation of how the funds will be allocated including a description of the geographic area in which assistance will be directed and the rationale for these geographic allocations and priorities. Include the name of each project sponsor, the zip code for the primary area(s) of planned activities, amounts committed to that sponsor, and whether the sponsor is a faith-based and/or grassroots organization.
5. The Plan describes the role of the lead jurisdiction in the eligible metropolitan statistical area (EMSA), involving (a) consultation to develop a metropolitan-wide strategy for addressing the needs of persons with HIV/AIDS and their families living throughout the EMSA with the other jurisdictions within the EMSA; (b) the standards and procedures to be used to monitor HOPWA Program activities in order to ensure compliance by project sponsors of the requirements of the program.
6. The Plan includes the certifications relevant to the HOPWA Program.

1-6 above are not applicable. The City of Kent does not receive any HOPWA funding.

### **Specific HOPWA Objectives**

1. Describe how Federal, State, and local public and private sector resources that are reasonably expected to be available will be used to address identified needs for the period covered by the strategic plan.

Not applicable. The City of Kent does not receive any HOPWA funding.

### **OTHER NARRATIVE**

Not applicable.

**II**

**PY2010 ANNUAL ACTION PLAN**

**(FIRST YEAR)**



# SF 424

The SF 424 is part of the CPMP Annual Action Plan. SF 424 form fields are included in this document. Grantee information is linked from the 1CPMP.xls document of the CPMP tool.

## SF 424

Complete the fillable fields (blue cells) in the table below. The other items are pre-filled with values from the Grantee Information Worksheet.

Date Submitted June 10, 2010	Applicant Identifier	<b>Type of Submission</b>	
Date Received by state	State Identifier	<b>Application</b>	<b>Pre-application</b>
Date Received by HUD	Federal Identifier	<input type="checkbox"/> Construction	<input type="checkbox"/> Construction
		<input checked="" type="checkbox"/> Non Construction	<input type="checkbox"/> Non Construction
<b>Applicant Information</b>			
<b>Jurisdiction:</b> City of Kent		UOG Code: OH392508 Kent	
Street Address: 215 East Summit Street		Organizational DUNS: 09-262-2042	
Street Address: 930 Overholt Road		Organizational Unit: City Government	
City: Kent	Ohio	Department: Community Dvelopment	
ZIP: 44240	Country U.S.A.	Division	
<b>Employer Identification Number (EIN):</b>		County: Portage	
34-6001563		Program Year Start Date (MM/DD): 08/01	
<b>Applicant Type:</b>		<b>Specify Other Type if necessary:</b>	
Local Government: City		Specify Other Type: N/A	
<b>Program Funding</b>		<b>U.S. Department of Housing and Urban Development</b>	
Catalogue of Federal Domestic Assistance Numbers; Descriptive Title of Applicant Project(s); Areas Affected by Project(s) (cities, Counties, localities etc.); Estimated Funding			
<b>Community Development Block Grant</b>		14.218 Entitlement Grant	
CDBG Project Titles: Pine St. Reconstruction, Redmond Bridge Renovation, Community Policing, Energy Efficiency Program, PATH, Homeless Shelter Services, Technical Assistance to L/M Small Business/Incubator, Grant Administration, Fair Housing, Housing Rehabilitation/Repair		Description of Areas Affected by CDBG Project(s): Projects will be implemented throughout the City	
\$CDBG Grant Amount: \$325,555	\$Additional HUD Grant(s) Leveraged	Describe: 0	
\$Additional Federal Funds Leveraged: 0		\$Additional State Funds Leveraged: 0	
\$Locally Leveraged Funds: \$477,000		\$Grantee Funds Leveraged: 0	
\$Anticipated Program Income: \$20,000		Other (Describe): \$29,000 in CDBG reprogrammed funds	
Total Funds Leveraged for CDBG-based Project(s): \$526,000			
<b>Home Investment Partnerships Program</b>		14.239 HOME	
HOME Project Titles: N/A		Description of Areas Affected by HOME Project(s): N/A	
\$HOME Grant Amount: N/A	\$Additional HUD Grant(s) Leveraged	Describe: N/A	
\$Additional Federal Funds Leveraged: N/A		\$Additional State Funds Leveraged: N/A	

\$Locally Leveraged Funds: N/A	\$Grantee Funds Leveraged: N/A
\$Anticipated Program Income: N/A	Other (Describe): N/A
Total Funds Leveraged for HOME-based Project(s): N/A	

<b>Housing Opportunities for People with AIDS</b>		14.241 HOPWA
HOPWA Project Titles: N/A		Description of Areas Affected by HOPWA Project(s): N/A
\$HOPWA Grant Amount: N/A	\$Additional HUD Grant(s) Leveraged	Describe: N/A
\$Additional Federal Funds Leveraged: N/A		\$Additional State Funds Leveraged: N/A
\$Locally Leveraged Funds: N/A	\$Grantee Funds Leveraged: N/A	
\$Anticipated Program Income: N/A	Other (Describe): N/A	
Total Funds Leveraged for HOPWA-based Project(s): N/A		

<b>Emergency Shelter Grants Program</b>		14.231 ESG
ESG Project Titles: N/A		Description of Areas Affected by ESG Project(s): N/A
\$ESG Grant Amount: N/A	\$Additional HUD Grant(s) Leveraged: N/A	Describe: N/A
\$Additional Federal Funds Leveraged: N/A		\$Additional State Funds Leveraged: N/A
\$Locally Leveraged Funds: N/A	\$Grantee Funds Leveraged: N/A	
\$Anticipated Program Income: N/A	Other (Describe): N/A	
Total Funds Leveraged for ESG-based Project(s): N/A		

Congressional Districts of: 17 <sup>th</sup> Ohio		Is application subject to review by state Executive Order 12372 Process?	
Applicant Districts	Project Districts		
Is the applicant delinquent on any federal debt? If "Yes" please include an additional document explaining the situation.		<input type="checkbox"/> Yes	This application was made available to the state EO 12372 process for review on DATE
		<input checked="" type="checkbox"/> No	Program is not covered by EO 12372
<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	<input type="checkbox"/> N/A	Program has not been selected by the state for review

Person to be contacted regarding this application		
First Name: Bridget	Middle Initial: O	Last Name: Susel
Title: Grants & Neighborhood Programs Administrator	Phone: 330-678-8108	Fax: 330-678-8030
e-Mail: suselb@kent-ohio.org	Grantee Website: www.kentohio.org	Other Contact: Gary Locke, Community Development Director
Signature of Authorized Representative		Date Signed
Dave Ruller, City Manager		



# First Program Year Action Plan

The CPMP First Annual Action Plan includes the [SF 424](#) and Narrative Responses to Action Plan questions that CDBG, HOME, HOPWA, and ESG grantees must respond to each year in order to be compliant with the Consolidated Planning Regulations. The Executive Summary narratives are optional.

## Narrative Responses

### GENERAL

#### Executive Summary

**The Executive Summary is required. Include the objectives and outcomes identified in the plan and an evaluation of past performance.**

The PY2010 marks the first year of the City's 2010-2014 Five Year Consolidated Plan. The 2010 Annual Action Plan identifies the specific programs and projects the City plans to implement in the first year of its new five year Consolidated Plan period. The selected projects will assist the City in its efforts to address the five year goals the City established for addressing identified needs in the community, including housing needs, homeless issues and community development initiatives. The PY2010 Action Plan also includes the commitment of revolving loan funds (RLF) to provide the City with additional resources to assist with addressing identified housing needs.

The City of Kent was recently notified by the U.S. Department of Housing and Urban Development (HUD) that the City will be receiving \$325,555.00 for its PY2010 CDBG allocation. The City also has committed an additional \$50,000.00 in RLF and \$29,000.00 in re-programmed funding to assist with the implementation of PY2010 projects. The City received ten (10) project proposal requests from organizations seeking PY2010 CDBG funding assistance. The total amount of funds requested was \$430,896.00, which is \$105,341.00 more than the City received in its PY2010 CDBG allocation. The City committed its CDBG funding to eight (8) of the ten (10) projects received, as well as to grant administration and fair housing.

The City of Kent identified the following specific funding objectives in its 2010-2014 Five Year Consolidated Plan:

OBJECTIVE #1: Targeted Infrastructure Improvements in Low-to-Moderate Income Residential Areas

Promote a suitable living environment by allocating CDBG resources to support infrastructure and public facility improvement activities that will assist with addressing the problem of aging and insufficient infrastructure in residential areas that have high concentrations of low-to-moderate income households.

**OBJECTIVE #2: Offer Housing Programs to Provide Safe and Decent Housing for Low-to-Moderate Income Households**

Promote safe and decent housing for low-to-moderate income households throughout the City by providing owner-occupied housing rehabilitation and an energy efficiency repair program that ensures basic housing needs are met. Citywide, the percentage of households that are classified as low-to-moderate income is 55.3%. The City's housing stock is older, with 54% of the owner-occupied housing units constructed prior to 1959. Many of these older residential units have structural deficiencies which need to be corrected in order to ensure safe and decent housing.

**OBJECTIVE #3: Provide Appropriate Supportive Services for Low-to-Moderate Income Persons**

Provide assistance to nonprofit organizations that provide needed programs and supportive services for low-to-moderate income persons living in the community. As mentioned in earlier sections of this Plan, the City maintains a strong working relationship with the nonprofit organizations operating in the Kent community and has used CDBG funds to support many needed programs.

**PY2010 Specific Outcomes and Objectives**  
**(Also See Individual Activity Project Tables in PY2010 Action Plan)**

- The City proposes to implement the following:
- Pine Street Reconstruction: \$87,000 PY2010 funds, \$29,000 reprogrammed funds
- Haymaker Pkwy Light Repair: \$25,555 PY2010 funds
- Redmond Bridge Renovation: \$50,000 PY2010 funds
- Neighborhood Policing Program: \$24,000 PY2010 funds
- CAC Kent Furnace Inspection/Targeted Replacement: \$40,000 PY2010 funds
- Family & Community Services, PATH Program: \$10,000 PY2010 funds
- Family & Community Services, Emergency Shelter Services: \$10,000 PY2010 funds
- KRBA Small Business Development Center: \$30,000 PY2010 funds
- Owner-Occupied Housing Rehabilitation: \$50,000 RLF funds
- Grant Administration: \$30,000 PY2010 funds
- Fair Housing Administration: \$19,000 PY2010 funds

With the above listed activities, the City will achieve the following performance measurement achievements:

- Sustainability for the purpose of creating suitable living environments
- Availability/accessibility for the purpose of creating suitable living environments
- Availability/accessibility for the purpose of providing decent housing
- Availability/affordability for the purpose of creating economic opportunities

**Past Performance**

PY2010 marks the first year of the City's new Five Year Consolidated Plan period so a report on past performance for this new five year period cannot be made at the present time. The City's most recent Consolidated Annual Performance and Evaluation Report (CAPER) for 2008 was completed and submitted to HUD in October 2009. The 2008 CAPER reported on performance for the program years 2005 thru 2008. According to this CAPER, the City was above its four-year target goal of achieving 80% of its five-year goal expenditure amounts in the following categories:

- Homeless Activities and Transitional Housing (150% of five-year goal)
- Housing for Persons with Special Needs (192% of five-year goal)
- Park Development (155% of five-year goal)
- Job Training (104% of five-year goal)
- Economic development (96% of five-year goal)

During the 2005-2008 four-year period of the City's prior Consolidated Plan, the City spent \$2,321,525.13 in CDBG funding to support projects and activities that will assist the City with meeting its identified needs. Other leverage/outside funds also utilized in the City to further housing, homeless, and community development objectives was equal to \$4,527,694.81. The total of the City's CDBG funds and outside/leveraged funds is \$7,667,505.27 for the four-year period covered by the CAPER. This amount represents 213% of the City's five-year expenditure goal for the 2005-2009 five-year period. The 2009 CAPER the City will submit to HUD in October 2010 will have the final totals for the entire 2005-2009 period. Based on the figures reported in the 2008 CAPER, the City anticipates reporting it has met or exceeded most of its 2005-2009 five-year goals.

## General Questions

- 1. Describe the geographic areas of the jurisdiction (including areas of low income families and/or racial/minority concentration) in which assistance will be directed during the next year. Where appropriate, the jurisdiction should estimate the percentage of funds the jurisdiction plans to dedicate to target areas.**

The City has committed \$116,000 of its PY2010 CDBG allocation to the reconstruction of Pine Street, which is located in census tract 6014, block group 1. A total of 75% of the households located in this block group are classified as low-to-moderate income. The other projects the City will be funding in 2010 are direct benefit activities for low-to-moderate income persons, presumed benefit activities or to generate a citywide benefit.

- 2. Describe the basis for allocating investments geographically within the jurisdiction (or within the EMSA for HOPWA) (91.215(a)(1)) during the next year and the rationale for assigning the priorities.**

The City designated funding to only one specific geographic area in its PY2010 Action Plan. As mentioned in the five-year strategic planning section of this report, the city has identified improving infrastructure in the City's low income residential neighborhoods as a high priority need for the 2010-2014 planning period. Much of the City's aging infrastructure is located in low income residential areas and the City is committed to addressing needed upgrades and repairs to ensure an improved quality of life for low income households living in these areas.

- 3. Describe actions that will take place during the next year to address obstacles to meeting underserved needs.**

The City will continue its collaboration with area nonprofit organizations in order to identify possible funding sources that can be accessed to address the needs of the underserved in the community. The City provides CDBG funding for several programs that serve the needs of the underserved in the City of Kent. Often organizations that received CDBG funding through the City use the grant award as match to try and secure additional funding from other government or private sources in order to expand or create new programs in order to meet the needs of the underserved.

- 4. Identify the federal, state, and local resources expected to be made available to address the needs identified in the plan. Federal resources should include Section 8 funds made available to the jurisdiction, Low-Income Housing Tax Credits, and competitive McKinney-Vento Homeless Assistance Act funds expected to be available to address priority needs and specific objectives identified in the strategic plan.**

During the 2010 Action Plan period, the City anticipates it will receive \$325,555 in federal CDBG funding. The City does not anticipate applying for additional state funds in 2010 because it will still be working on the commitment and expenditure of its 2009 Neighborhood Stabilization Program(NSP) funds which it received through the State of Ohio Department of Development (ODOD). The Kent City Council approved \$100,000 in local social service funding which the Community Development Department will award in the form of grants to several nonprofit organizations for programs that provide assistance to low income underserved persons in the community.

## **Managing the Process**

- 1. Identify the lead agency, entity, and agencies responsible for administering programs covered by the consolidated plan.**

The lead entity responsible for administering the CDBG program for the City of Kent is the City's Community Development Department. The City utilizes subrecipient and contractual agreements for the implementation of most of its programs, including housing rehabilitation, public service activities and fair housing.

- 2. Identify the significant aspects of the process by which the plan was developed, and the agencies, groups, organizations, and others who participated in the process.**

The PY2010 Action Plan was developed in a manner consistent with the City's established Citizen Participation Plan. Under this process, the City invites local agencies and groups to submit proposed projects for funding consideration. The "request for proposals (RFP's)" are sent out to various community groups and nonprofit agencies and a general notice announcing the CDBG RFP and the City's funding priority needs is published in the local newspaper. The notice is also sent to various City departments encouraging them to submit proposed projects for funding consideration.

- 3. Describe actions that will take place during the next year to enhance coordination between public and private housing, health, and social service agencies.**

Coordination between the City of Kent and the Portage Metropolitan Housing Authority (PMHA) and various social service agencies is an ongoing process. The City, PMHA and many area nonprofit service and housing providers are active members of the Portage County Housing Services Council (HSC). The HSC provides a forum for the exchange of ideas and discussions on affordable housing needs within Portage County. Information gathered through these meetings is utilized by the City in the development of its housing goals and is used by other HSC participating organizations to identify the needs of the homeless during the annual Continuum of Care (CoC) process.

## **Citizen Participation**

### **1. Provide a summary of the citizen participation process.**

The City of Kent uses various methods to solicit input from residents on possible projects the City is considering undertaking with its CDBG funds, including:

- a) The City publishes the project submission criteria and proposal requirements in the Record Courier, which is the general circulation newspaper that covers Portage County.
- b) Local housing and social service organizations are sent an application and information packet which explains the project submission requirements.
- c) Two (2) public hearings are conducted to permit maximum public input on various aspects of the 2010 Action Plan process.
- d) The public is informed of the public hearings through notices published in the Record Courier, which is the general circulation newspaper that covers Portage County.

The first public hearing to discuss proposed activities and needs for the FY2010 Action was held on February 3, 2010 in the Kent City Council Chambers. The purpose of the hearing was to provide citizens with information about the City's 2010-2014 Five Year Consolidated Plan and the City's FY2010 Action Plan. The hearing provided the public with a brief explanation of eligible activities, program requirements, and the process used to solicit project proposals.

The second public hearing was held on May 19, 2010. The public hearing provided a final opportunity to hear public comments on the activities selected by the City for inclusion in the City's FY2010 Action Plan, which is scheduled to be submitted to HUD by June 15, 2010. No public comments were received during the May 19, 2010 public hearing. The draft of the FY2010 Action Plan also was made available for public comment during a thirty-day period beginning on April 16, 2010 and continuing through May 15, 2010. A draft copy of the document was made available at the following locations:

- Kent Free Library, 312 West Main Street, Kent, Ohio
- Office of Kent City Council, 217 East Summit Street, Kent, Ohio
- Kent State University Library, Kent State University, Kent, Ohio
- City of Kent Community Development Department, 930 Overholt Road, Kent, Ohio

**2. Provide a summary of citizen comments or views on the plan.**

No members of the public made comments or inquiries at the February 3, 2010 public hearing or the May 19, 2010 public hearing. No comments were received during the 30 day public comment period.

**3. Provide a summary of efforts made to broaden public participation in the development of the consolidated plan, including outreach to minorities and non-English speaking persons, as well as persons with disabilities.**

The City invites comments from a wide variety of interest groups and agencies during the development of its annual Action Plan. As previously noted, local agencies and neighborhood groups are encouraged to submit proposals for eligible projects the City can fund through its CDBG program. This process occurs during the first month of what the City considers to be its overall CDBG grant preparation process. The notices published in the newspaper for the two (2) public hearings notifies possible respondents with language or physical barriers that accommodations can be made if needed. The Action Plan is also available in electronic format and is posted to the City's website to make it accessible to more people.

**4. Provide a written explanation of comments not accepted and the reasons why these comments were not accepted.**

No comments were received on the City's PY2010 Action Plan so this section is not applicable.

**Consultations**

**As part of the regulatory provisions established in FY2007 and which were added to the requirements of the Consolidated Plan process, the City needs to describe its consultations with various agencies, businesses and faith-based organizations when addressing its housing, fair housing, health services, the homeless and chronically homeless, social services and lead-based paint issues.**

With regards to housing needs and issues, the City consults regularly with local housing providers such as Neighborhood Development Services, Inc., the Portage Metropolitan Housing Authority, Coleman Professional Services, Family & Community Services and the Community Action Council of Portage County. The City also is an active participant in the Housing Services Council, which is a volunteer group comprised of numerous agencies that provide housing or assistance to persons in need of affordable housing.

The City works closely with two organizations that provide affordable housing for homeless and chronically homeless persons. Both these agencies, Family & Community Services and Coleman Professional Services, receive Supportive Housing Program (SHP) funding for the homeless on an annual basis through the Continuum of Care (CoC) process. The City provides additional support to these agencies through its CDBG program and through a local social service grant program.

The City works collaboratively throughout the year with most of the nonprofit organizations that provide social services to those in need in the community. Kent's City Council commits \$100,000 on an annual basis to provide grant assistance to agencies that provide social services that address a variety of needs, including adult day care, after-school tutoring, substance abuse counseling, transitional housing, mental health services and emergency housing for the homeless.

## **Institutional Structure**

### **1. Describe actions that will take place during the next year to develop institutional structure.**

The City plans to work closely with local social service agencies and nonprofit housing providers during the FY2010 Action Plan year to identify local needs within the community and to identify possible methods for minimizing the gaps in service. By maintaining its working relationship with local agencies, the City maintains an ongoing understanding of the needs of special needs populations within the community.

The local institutional structure is further bolstered through the coordination of activities provided through the Portage County Housing Services Council. The City will continue its involvement in the FY2010 year because such involvement creates an important link to a number of social service agencies and housing providers in Kent and throughout Portage County.

## **Monitoring**

### **1. Describe actions that will take place during the next year to monitor its housing and community development projects and ensure long-term compliance with program requirements and comprehensive planning requirements.**

The City's Community Development Department is responsible for the administration of the City's CDBG program, as well as other housing and community development related activities. Each activity, funded in whole or in part with CDBG funds, is monitored with regards to project progress, payments, financial record-keeping and compliance with applicable regulatory requirements, including labor standards, environmental reviews, and post activity close-out.

The City files a Consolidated Plan Annual Performance and Evaluation Report (CAPER) with the U.S. Department of Housing and Urban Development (HUD) on an annual basis. The CAPER is filed 90 days after the completion of the City's program year which ends on July 31<sup>st</sup>. The CAPER reports on program expenditures and accomplishments from the previous program period. The CAPER is made available to the public for review and comment.

The City also monitors implementation of programs and projects by subrecipients through the issuance of agreements and staff conduct on-site monitoring visits on an annual basis. The City also requires all recipients of CDBG funding to submit copies of annual financial audits to determine if the agency is operating in accordance with applicable procedures and accounting principles as specified by regulatory requirements.

## Lead-based Paint

- 1. Describe the actions that will take place during the next year to evaluate and reduce the number of housing units containing lead-based paint hazards in order to increase the inventory of lead-safe housing available to extremely low-income, low-income, and moderate-income families, and how the plan for the reduction of lead-based hazards is related to the extent of lead poisoning and hazards.**

The City and its subrecipient agencies that are involved in housing rehabilitation activities, continue to implement the current requirements involving the reduction of lead-based paint hazards. The City seems to have an adequate number of contractors certified to handle lead and persons certified to conduct lead risk assessments and clearance testing. New EPA standards are going to be put into effect on April 22, 2010 which will require an additional certification for contractors working with lead-based paint. Currently, very few classes have been offered by the EPA so it is unclear at the present time if the new EPA requirements will adversely affect the City's ability to address lead paint issues adequately in the FY2010 Action Plan year.

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## HOUSING

### Specific Housing Objectives

\*Please also refer to the Housing Needs Table in the Needs.xls workbook.

- 1. Describe the priorities and specific objectives the jurisdiction hopes to achieve during the next year.**

During the PY2010 Program Year, the City will commit CDBG funding for the implementation of the following:

A.) Community Action Council of Portage County Furnace Inspection/Targeted Replacement Program (\$40,000):

Funds will be used to cover the costs associated with providing energy efficiency rehabilitation services, including furnace inspection and tune-up services and when needed, the replacement of failing or inefficient furnaces and/or hot water tanks for a minimum of twelve (12) low-to-moderate income households.

Objective & Outcome: Affordability for the purpose of providing decent housing.

B.) Owner-Occupied Housing Rehabilitation (\$50,000):

Revolving Loan Funds (RLF) will be used to cover the costs associated with providing a minimum of four (4) low-to-moderate income homeowners with needed housing repairs and moderate rehabilitation services.

Objective & Outcome: Affordability for the purpose of providing decent housing.

**2. Describe how Federal, State, and local public and private sector resources that are reasonably expected to be available will be used to address identified needs for the period covered by this Action Plan.**

As mentioned earlier in this plan, the City received \$350,000 in Neighborhood Stabilization Program (NSP) funding from the State of Ohio. The City will be using this funding to cover the costs associated with the demolition of a minimum of eight (8) blighted residential structures and the construction of three (3) new single-family structures. The City also has State of Ohio CHIP RLF funding that will be used to support housing rehabilitation activities later in the five year planning period. The City's federal commitment includes a total of \$80,000 committed to housing activities in the FY2010 Action Plan Year.

## **Needs of Public Housing**

**1. Describe the manner in which the plan of the jurisdiction will help address the needs of public housing and activities it will undertake during the next year to encourage public housing residents to become more involved in management and participate in homeownership.**

The City is one of the smallest entitlement communities in the State of Ohio and receives a limited amount of CDBG funding on an annual basis. The City does not have the funding available to support a Tenant-Based Rental Assistance program or to complete rehabilitation activities at PMHA units located within the City. Although the City cannot provide financial assistance, it works collaboratively with the PMHA on various housing issues, including possible homeownership programs that may benefit households participating in PMHA's public housing or Section 8 Voucher Assistance Program.

The Portage Metropolitan Housing Authority (PMHA) has 305 public housing units that can be used for housing extremely low-income and low income households which is defined as households with incomes between 0 - 50% of the area median income (AMI). As mentioned in another section of the plan, the PMHA does not have a waiting list for its public housing units, but is currently maintaining a waiting list for its Section 8 voucher program. The PMHA closed the waiting list for the Section 8 Voucher program in March 2009, but it still has 934 eligible applicants still remaining on the waiting list.

The PMHA's 2010 Annual Agency Plan identified the following goals and objectives for 2010:

- Achieve and maintain excellence in property management as evidenced by achievement of "High Performer" status, assessing opportunities to simplify rent calculations, and continuing to review and amend admission preferences to meet community needs.

- Achieve and maintain excellence in tenant-based housing programs by achieving program results that equate to the “High Performer” status used in public housing, maintaining full lease-ups in tenant-based housing, assessing opportunities to simplify rent calculations, and continuing to review and amend admission preferences to meet community needs.
  - Five (5) households will become homeowners through the Housing Choice Voucher Homeownership Program.
  - Fifteen (15) households will be able to retain their homes through the proposed Housing Choice Voucher Foreclosure Prevention Program.
  - Fifteen (15) households will be able to participate in the Expedited Voucher Program for Homeless Families program.
  - The PMHA will invest \$404,758 in capital improvements from 2011-2014 to improve public housing units in the City of Kent.
  - The PMHA will launch a pilot program to allow for electronic fund transfer payments to landlords participating in the Housing Choice Voucher Program.
  - PMHA will collaborate with community partners to leverage resources that will allow for the expansion of transitional housing units available in the community.
- 2. If the public housing agency is designated as "troubled" by HUD or otherwise is performing poorly, the jurisdiction shall describe the manner in which it will provide financial or other assistance in improving its operations to remove such designation during the next year.**

The Portage Metropolitan Housing Authority (PMHA) has not been designated as troubled by HUD.

## **Barriers to Affordable Housing**

- 1. Describe the actions that will take place during the next year to remove barriers to affordable housing.**

The primary barriers to affordable housing for low-to-moderate income residents in the City of Kent continue to be in the areas of housing costs and the ability of lower income families and the elderly to be able to afford the costs associated with rehabilitating their homes. The City, particularly in the current economic climate, finds that many homeowners are choosing to remain in their homes rather than sell in the weak housing market. The City plans to continue its housing rehabilitation program and energy efficiency program, which will enable more low-to-moderate income homeowners to make needed repairs to their homes.

## **HOME/ American Dream Down payment Initiative (ADDI)**

- 1. Describe other forms of investment not described in § 92.205(b).**
- 2. If the participating jurisdiction (PJ) will use HOME or ADDI funds for homebuyers, it must state the guidelines for resale or recapture, as required in § 92.254 of the HOME rule.**

- 3. If the PJ will use HOME funds to refinance existing debt secured by multifamily housing that is that is being rehabilitated with HOME funds, it must state its refinancing guidelines required under § 92.206(b). The guidelines shall describe the conditions under which the PJ will refinance existing debt. At a minimum these guidelines must:**
  - a. Demonstrate that rehabilitation is the primary eligible activity and ensure that this requirement is met by establishing a minimum level of rehabilitation per unit or a required ratio between rehabilitation and refinancing.**
  - b. Require a review of management practices to demonstrate that disinvestments in the property has not occurred; that the long-term needs of the project can be met; and that the feasibility of serving the targeted population over an extended affordability period can be demonstrated.**
  - c. State whether the new investment is being made to maintain current affordable units, create additional affordable units, or both.**
  - d. Specify the required period of affordability, whether it is the minimum 15 years or longer.**
  - e. Specify whether the investment of HOME funds may be jurisdiction-wide or limited to a specific geographic area, such as a neighborhood identified in a neighborhood revitalization strategy under 24 CFR 91.215(e)(2) or a Federally designated Empowerment Zone or Enterprise Community.**
  - f. State that HOME funds cannot be used to refinance multifamily loans made or insured by any federal program, including CDBG.**
  
- 4. If the PJ is going to receive American Dream Down payment Initiative (ADDI) funds, please complete the following narratives:**
  - a. Describe the planned use of the ADDI funds.**
  - b. Describe the PJ's plan for conducting targeted outreach to residents and tenants of public housing and manufactured housing and to other families assisted by public housing agencies, for the purposes of ensuring that the ADDI funds are used to provide down payment assistance for such residents, tenants, and families.**
  - c. Describe the actions to be taken to ensure the suitability of families receiving ADDI funds to undertake and maintain homeownership, such as provision of housing counseling to homebuyers.**

Not Applicable-The City of Kent is not eligible for the HOME/ADDI Program.

## HOMELESS

### Specific Homeless Prevention Elements

\*Please also refer to the Homeless Needs Table in the Needs.xls workbook.

- 1. Sources of Funds—Identify the private and public resources that the jurisdiction expects to receive during the next year to address homeless needs and to prevent homelessness. These include the McKinney-Vento Homeless Assistance Act programs, other special federal, state and local and private funds targeted to homeless individuals and families with children, especially the chronically homeless, the HUD formula programs, and any publicly-owned land or property. Please describe, briefly, the jurisdiction’s plan for the investment and use of funds directed toward homelessness.**

The City of Kent is a small entitlement and as such, it does not receive federal assistance through any MCKinney-Vento Homeless Assistance Act program and the City is not eligible to apply for other assistance through the State of Ohio’s Continuum of Care (CoC) process. The only federal funding the City has to apply towards homeless needs is the City’s annual CDBG allocation. The City also does not receive any State of Ohio assistance to address homeless needs in the community. The City does commit \$100,000.00 per year in local funding to address social service needs in the community and typically a portion of these local funds are used to support services for the homeless. For PFY2010, the City has committed a total of \$20,000 in CDBG funds to support the emergency homeless shelter, the domestic violence women’s shelter and a transitional housing program.

- 2. Homelessness—In a narrative, describe how the action plan will address the specific objectives of the Strategic Plan and, ultimately, the priority needs identified. Please also identify potential obstacles to completing these action steps.**

Specifically, the City has committed funding to the following homeless activities for PY2010:

A.) Family & Community Services, Inc. (F&CS)-Emergency Shelter Services (\$10,000):

This activity has been funded annually through the City’s CDBG program. Funding will be used to provide needed services for a minimum of 150 homeless individuals and families during PY2010. Services include the cost of shelter nights, case management, counseling and housing placement services.

Objective & Outcome: Availability/accessibility to decent housing.

B.) Family & Community Services, Inc. (F&CS)-Portage Area Transitional Housing (PATH) (\$10,000):

This activity has been funded annually through the City’s CDBG program. The PATH program provides up to 24-months of temporary housing for homeless families and individuals who are transitioning out of an emergency homeless shelter environment. Persons assisted through the PATH program often experience cycles of homelessness and face multiple barriers to maintaining permanent housing and self-sufficiency.

Objective & Outcome: Availability/accessibility to decent housing.

In total, the City of Kent has committed \$20,000 of its PY2010 CDBG funding to support homeless assistance programs.

The City of Kent does not anticipate experiencing any obstacles that will impede the completion of these activities during the PY2010 program year.

**3. Chronic homelessness—The jurisdiction must describe the specific planned action steps it will take over the next year aimed at eliminating chronic homelessness by 2012. Again, please identify barriers to achieving this.**

A “chronically homeless” person is defined as “an unaccompanied homeless individual with a disabling condition who has either been continuously homeless for a year or more, or has had at least four episodes of homelessness in the past three years.” According to the 2010 Point-in-Time (PIT) count, Portage County had fourteen (14) persons classified as chronically homeless with ten (10) sheltered and four (4) unsheltered. The majority of the chronically homeless suffer from a chronic mental illness and/or a substance abuse condition. Services providers in the County that deal with individuals from these subpopulations are aware of the needs of these chronically homeless individuals and are continually working to provide needed supportive services and stabilize these individuals in a permanent housing situation. The primary barrier to addressing the needs of the chronically homeless is maintaining continual monitoring to ensure mentally ill individuals stay on needed medications, continue to receive needed supportive services, and in the case of substance abusers, avoid becoming dependent on drugs or alcohol again.

**4. Homelessness Prevention—The jurisdiction must describe its planned action steps over the next year to address the individual and families with children at imminent risk of becoming homeless.**

As mentioned earlier, the City of Kent does not receive any federal or state funding specifically for addressing the needs of the homeless. The City does commit some of its annual CDBG allocation to assist homeless persons. Family & Community Services, Inc. (F&CS) is the nonprofit organization responsible for operating the homeless emergency shelter, the homeless veteran’s shelter, the domestic violence shelter and a large transitional housing program. F&CS recently was awarded \$544,900 for the development and implementation of the Homeless Prevention and Rapid Re-Housing Program (HPRP) to address the needs of extremely low-income and low-income individuals and households with children that are at imminent risk of losing their housing and becoming homeless. The HPRP program utilizes available resources “to prevent homelessness, divert the need for emergency shelter, and rapidly re-house those who are homeless” (F&CS HPRP brochure).

**5. Discharge Coordination Policy—Explain planned activities to implement a cohesive, community-wide Discharge Coordination Policy, and how, in the coming year, the community will move toward such a policy.**

The City of Kent does not have a discharge coordination policy because it does not receive McKinney-Vento Homeless Assistance Act Emergency Shelter Grant (ESG), Supportive Housing, Shelter Plus care, or section 8 SRO Program funding.

## Emergency Shelter Grants (ESG)

**(States only) Describe the process for awarding grants to State recipients, and a description of how the allocation will be made available to units of local government.**

Not applicable to the City of Kent.

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## COMMUNITY DEVELOPMENT

### Community Development

- 1. Identify the jurisdiction's priority non-housing community development needs eligible for assistance by CDBG eligibility category specified in the Community Development Needs Table (formerly Table 2B), public facilities, public improvements, public services and economic development.**

The City of Kent will use a portion of its PY2010 CDBG funds to address several non-housing community development needs. These needs are listed below and are also included in the Community Development Needs Table in the City's 2010-2014 Consolidated Plan.

A.) City of Kent, Engineering Department-Pine Street Reconstruction Project (\$116,000):

PY2010 CDBG funds will be used to assist with the costs associated with the design and full depth reconstruction of Pine Street, extending from Cherry Street to Dodge Street. The project will include concrete curb and gutter, new storm water catch basins and sewer lines to improve drainage along the roadway.

Objective and Outcome: Suitable living environment and sustainability.

B.) City of Kent, Parks & Recreation Department-Redmond Bridge Renovation (\$50,000):

PY2010 CDBG funds will be used to assist with the costs associated with repair and replacement of deteriorated portions of the bridge. The bridge extends over a narrow portion of the Cuyahoga River and the bridge provides the only access to the baseball fields at the public park. The bridge was constructed in 1948 and the wood pilings under the bridge are rotted from decades of exposure to water. The deterioration has resulted in a reduction in the load capacity for the bridge.

Objective and Outcome: Suitable living environment and sustainability.

C.) City of Kent, Haymaker Parkway Light Repair/Replacement Project (\$25,555):

PY2010 CDBG funds will be used to assist with the costs associated with the design and phased replacement/repair of an anticipated 81 street light foundations along approximately 7,000 linear feet of roadway. The foundations have deteriorated and corroded anchor bolts, which has created a safety hazard for pedestrians and vehicles.

Objective and Outcome: Suitable living environment and sustainability.

D.) City of Kent, Police Department-Neighborhood Policing Program (\$24,000):  
This is a continuation of an existing program. The program provides additional patrols and police visibility in low-to-moderate income neighborhoods and areas of the City that have a high concentration of subsidized housing complexes. The program includes crime awareness and prevention education for residents living in higher crime areas.

Objective and Outcome: Suitable living environment and sustainability.

E.) Kent Regional Business Alliance (KRBA) & Small Business Development Center (\$30,000):  
This is the continuation of an existing program. PY2010 CDBG funds will be used to support KRBA's efforts to promote new business development for low-to-moderate income persons. The program provides business counseling and technical assistance for low-to-moderate income Kent residents who are interested in starting a new business in Kent or who have recently opened a new business in the City.

Objective and Outcome: Economic opportunity and availability/accessibility.

The City has committed a total of \$245,555 of its PY2010 CDBG allocation to assist five (5) projects in order to address non-housing community development needs.

**2. Identify specific long-term and short-term community development objectives (including economic development activities that create jobs), developed in accordance with the statutory goals described in section 24 CFR 91.1 and the primary objective of the CDBG program to provide decent housing and a suitable living environment and expand economic opportunities, principally for low- and moderate-income persons.**

**\*Note: Each specific objective developed to address a priority need, must be identified by number and contain proposed accomplishments, the time period (i.e., one, two, three, or more years), and annual program year numeric goals the jurisdiction hopes to achieve in quantitative terms, or in other measurable terms as identified and defined by the jurisdiction.**

The City identified targeted infrastructure improvements in low-to-moderate income residential areas as a priority need for the 2010-2014 planning period. Focusing on these activities for the five year period will promote a suitable living environment by allocating CDBG resources to support infrastructure and public facility improvement activities that will assist with addressing the problem of aging and insufficient infrastructure in residential areas that have higher concentrations of low-to-moderate income households.

The City is comprised of sixteen (16) block groups and eight (8) of these block groups have 51% or more of the households reporting annual incomes that are at 80% or less of the area median income (AMI). These block groups are concentrated in the south/southeast portion of the City and represent some of the older residential areas of the City. As is typical in older neighborhoods, the existing infrastructure has aged and deteriorated over time and is in need of major repairs and upgrades. There also are residential neighborhoods in these areas that have had additional housing units added over many decades so the

original infrastructure is woefully undersized and unable to adequately meet the public infrastructure needs of today's residents.

The City's 2010-2014 Five year Consolidated Plan identifies needed upgrades and major repairs for storm water, sanitary sewer, water, and roads. Unfortunately, the need in the community for such infrastructure upgrades and improvements far exceeds the amount of general fund dollars that can be allocated to this need. Since some of the areas with the greatest need for such improvements are located in low-to-moderate income residential areas, the City can assist in meeting the community development needs of these households by committing CDBG resources to this growing need. The City committed a total of \$141,555, which is 43% of its PY2010 CDBG allocation to supporting infrastructure improvements and another \$50,000 to support a public facility improvement project at one of the City's public parks.

The City identified three (3) medium priority needs for the 2010-2014 planning period, including the acquisition of real property, rehabilitation commercial facilities and supporting organizations that provide micro-enterprise assistance to low income persons. The rehabilitation of commercial facilities is done through the City's Façade Loan Program, but the City has only issued three (3) loans through the program and still has RLF funds available to support this program during the next five year consolidated planning period. As mentioned earlier in this section, the City has not seen a great deal of success with regard to low income persons successfully establishing new businesses in the community in recent years and with the state of the current economy, the City does not anticipate this situation to improve during the 2010-2014 planning period.

## **Antipoverty Strategy**

### **1. Describe the actions that will take place during the next year to reduce the number of poverty level families.**

The weak economy has adversely affected many households in the community. The City of Kent, as well as the larger County, has had several business closings that have increased the number of unemployed in the community. These job losses have affected all income groups, but the impact seems to be the greatest on low income households. In addition to the increases in the number of unemployed, home values have deteriorated because of the problems in the housing market. The City of Kent's goal for reducing the number of poverty level families in this current economic climate is to promote economic development initiatives that will result in job creation. The City of Kent is currently beginning an \$80 million dollar downtown redevelopment project that estimated to create 422 new jobs in the City of Kent. This investment in the City's downtown and the resulting new jobs will create opportunities for low income families and should result in a reduction in the number of households living at the poverty level.

As mentioned throughout this plan, the City provides CDBG funding to several organizations to support housing programs in the City, including homeless services and affordable housing initiatives. The City is committed to ensuring that organizations it provides funding for housing and supportive service programs are made aware of other activities that could benefit low income families, including employment opportunities that may be generated as a result of the City's economic development initiatives.

## NON-HOMELESS SPECIAL NEEDS HOUSING

### **Non-homeless Special Needs (91.220 (c) and (e))**

\*Please also refer to the Non-homeless Special Needs Table in the Needs.xls workbook.

**1. Describe the priorities and specific objectives the jurisdiction hopes to achieve for the period covered by the Action Plan.**

The City is not committing any of its PY2010 funds to address non-homeless special needs. The City identified this as a medium priority need and anticipates funding a project for a special needs subpopulation during the 2010-2014 five year planning period, but not on an annual basis.

**2. Describe how Federal, State, and local public and private sector resources that are reasonably expected to be available will be used to address identified needs for the period covered by this Action Plan.**

No other state or federal money will be allocated to non-homeless special needs projects in PY2010. The City will make available \$100,000 in local funding that will be allocated to a variety of social service agencies that provide services for non-homeless special needs subpopulations in the community, including the elderly, persons suffering substance abuse addictions and disadvantaged youth.

### **Housing Opportunities for People with AIDS**

\*Please also refer to the HOPWA Table in the Needs.xls workbook.

**1. Provide a Brief description of the organization, the area of service, the name of the program contacts, and a broad overview of the range/ type of housing activities to be done during the next year.**

**2. Report on the actions taken during the year that addressed the special needs of persons who are not homeless but require supportive housing, and assistance for persons who are homeless.**

**3. Evaluate the progress in meeting its specific objective of providing affordable housing, including a comparison of actual outputs and outcomes to proposed goals and progress made on the other planned actions indicated in the strategic and action plans. The evaluation can address any related program adjustments or future plans.**

**4. Report on annual HOPWA output goals for the number of households assisted during the year in: (1) short-term rent, mortgage and utility payments to avoid homelessness; (2) rental assistance programs; and (3) in housing facilities, such as community residences and SRO dwellings, where funds are used to develop and/or operate these facilities. Include any assessment of client outcomes for achieving housing stability, reduced risks of homelessness and improved access to care.**

**5. Report on the use of committed leveraging from other public and private**

resources that helped to address needs identified in the plan.

6. Provide an analysis of the extent to which HOPWA funds were distributed among different categories of housing needs consistent with the geographic distribution plans identified in its approved Consolidated Plan.
7. Describe any barriers (including non-regulatory) encountered, actions in response to barriers, and recommendations for program improvement.
8. Please describe the expected trends facing the community in meeting the needs of persons living with HIV/AIDS and provide additional information regarding the administration of services to people with HIV/AIDS.
9. Please note any evaluations, studies or other assessments that will be conducted on the local HOPWA program during the next year.

Not applicable. The City of Kent does not receive HOPWA funding.

### **Specific HOPWA Objectives**

**Describe how Federal, State, and local public and private sector resources that are reasonably expected to be available will be used to address identified needs for the period covered by the Action Plan.**

Not applicable. The City of Kent does not receive HOPWA funding.

### **Other Narrative**

**Include any Action Plan information that was not covered by a narrative in any other section.**

#### **Narrative Related to Allocations in relation to Five-Year Consolidated Plan Goals:**

PY2010 marks the first programmatic year of the City's 2010-2014 Five Year Consolidated Plan. As mentioned earlier in this report, the City has identified addressing infrastructure needs in low income residential areas as a high priority need. In support of this priority need, the City committed 43% of its PY2010 CDBG allocation in support of needed infrastructure projects. The City also identified the continuation of its owner-occupied rehabilitation and energy efficiency programs as a high priority need for the 2010-2014 Five Year period and committed 25% of its PY2010 CDBG allocation in support of this priority.

#### **3-5 Year Consolidated Plan Amendments:**

In 2007, HUD implemented several Consolidated Plan amendments that required entitlement communities to incorporate into Annual Action Plans if it was not a Consolidated Plan year. The PY2010 marks the first year of the City's new Five-Year

Consolidated Plan period and all of the new requirements have been included into the 2010-2014 Strategic Plan portion of the City's Five Year Consolidated Plan.

**III**

**PY2010 PROJECT FUNDING  
TABLES**

<b>Project Name:</b> Pine Street Reconstruction Project																
<b>Description:</b>	<b>IDIS Project #:</b> 2010-01 <b>UOG Code:</b> OH392508 KENT															
The City of Kent Engineering Department will use CDBG funds to assist with the costs associated with the design and full depth reconstruction of Pine Street, extending from Cherry Street to Dodge Street. The project will include concrete curb and gutter, new catch basins and storm sewers to improve drainage along the roadway.																
<b>Location:</b>	<b>Priority Need Category</b>															
Census Tract 6014, Block Group 1	<table border="1"> <tr> <td><b>Select one:</b></td> <td>Infrastructure ▼</td> </tr> <tr> <td colspan="2"><b>Explanation:</b></td> </tr> <tr> <td colspan="2">Project involves the full depth reconstruction of approximately 885 linear feet of roadway along a residential street located in a low income neighborhood.</td> </tr> <tr> <td colspan="2"><b>Specific Objectives</b></td> </tr> <tr> <td>1</td> <td>Improve quality / increase quantity of public improvements for lower income persons ▼</td> </tr> <tr> <td>2</td> <td>▼</td> </tr> <tr> <td>3</td> <td>▼</td> </tr> </table>	<b>Select one:</b>	Infrastructure ▼	<b>Explanation:</b>		Project involves the full depth reconstruction of approximately 885 linear feet of roadway along a residential street located in a low income neighborhood.		<b>Specific Objectives</b>		1	Improve quality / increase quantity of public improvements for lower income persons ▼	2	▼	3	▼	
<b>Select one:</b>	Infrastructure ▼															
<b>Explanation:</b>																
Project involves the full depth reconstruction of approximately 885 linear feet of roadway along a residential street located in a low income neighborhood.																
<b>Specific Objectives</b>																
1	Improve quality / increase quantity of public improvements for lower income persons ▼															
2	▼															
3	▼															
<b>Expected Completion Date:</b>	<table border="1"> <tr> <td>Nov-10</td> </tr> <tr> <td>Objective Category</td> </tr> <tr> <td><input type="radio"/> Decent Housing</td> </tr> <tr> <td><input checked="" type="radio"/> Suitable Living Environment</td> </tr> <tr> <td><input type="radio"/> Economic Opportunity</td> </tr> <tr> <td>Outcome Categories</td> </tr> <tr> <td><input type="checkbox"/> Availability/Accessibility</td> </tr> <tr> <td><input type="checkbox"/> Affordability</td> </tr> <tr> <td><input checked="" type="checkbox"/> Sustainability</td> </tr> </table>	Nov-10	Objective Category	<input type="radio"/> Decent Housing	<input checked="" type="radio"/> Suitable Living Environment	<input type="radio"/> Economic Opportunity	Outcome Categories	<input type="checkbox"/> Availability/Accessibility	<input type="checkbox"/> Affordability	<input checked="" type="checkbox"/> Sustainability						
Nov-10																
Objective Category																
<input type="radio"/> Decent Housing																
<input checked="" type="radio"/> Suitable Living Environment																
<input type="radio"/> Economic Opportunity																
Outcome Categories																
<input type="checkbox"/> Availability/Accessibility																
<input type="checkbox"/> Affordability																
<input checked="" type="checkbox"/> Sustainability																
<b>Project-level Accomplishments</b>																
01 People ▼	<table border="1"> <tr> <td><b>Proposed</b></td> <td>699</td> <td>Accompl. Type: ▼</td> <td><b>Proposed</b></td> <td></td> </tr> <tr> <td><b>Underway</b></td> <td>0</td> <td></td> <td><b>Underway</b></td> <td></td> </tr> <tr> <td><b>Complete</b></td> <td>0</td> <td></td> <td><b>Complete</b></td> <td></td> </tr> </table>	<b>Proposed</b>	699	Accompl. Type: ▼	<b>Proposed</b>		<b>Underway</b>	0		<b>Underway</b>		<b>Complete</b>	0		<b>Complete</b>	
<b>Proposed</b>	699	Accompl. Type: ▼	<b>Proposed</b>													
<b>Underway</b>	0		<b>Underway</b>													
<b>Complete</b>	0		<b>Complete</b>													
Accompl. Type: ▼	<table border="1"> <tr> <td><b>Proposed</b></td> <td></td> <td>Accompl. Type: ▼</td> <td><b>Proposed</b></td> <td></td> </tr> <tr> <td><b>Underway</b></td> <td></td> <td></td> <td><b>Underway</b></td> <td></td> </tr> <tr> <td><b>Complete</b></td> <td></td> <td></td> <td><b>Complete</b></td> <td></td> </tr> </table>	<b>Proposed</b>		Accompl. Type: ▼	<b>Proposed</b>		<b>Underway</b>			<b>Underway</b>		<b>Complete</b>			<b>Complete</b>	
<b>Proposed</b>		Accompl. Type: ▼	<b>Proposed</b>													
<b>Underway</b>			<b>Underway</b>													
<b>Complete</b>			<b>Complete</b>													
Accompl. Type: ▼	<table border="1"> <tr> <td><b>Proposed</b></td> <td></td> <td>Accompl. Type: ▼</td> <td><b>Proposed</b></td> <td></td> </tr> <tr> <td><b>Underway</b></td> <td></td> <td></td> <td><b>Underway</b></td> <td></td> </tr> <tr> <td><b>Complete</b></td> <td></td> <td></td> <td><b>Complete</b></td> <td></td> </tr> </table>	<b>Proposed</b>		Accompl. Type: ▼	<b>Proposed</b>		<b>Underway</b>			<b>Underway</b>		<b>Complete</b>			<b>Complete</b>	
<b>Proposed</b>		Accompl. Type: ▼	<b>Proposed</b>													
<b>Underway</b>			<b>Underway</b>													
<b>Complete</b>			<b>Complete</b>													
<b>Proposed Outcome</b>	<b>Performance Measure</b>	<b>Actual Outcome</b>														
Benefit L/M persons residing in block group	Completion of street reconstruction/improvements															
03K Street Improvements 570.201(c) ▼	Matrix Codes ▼	Matrix Codes ▼														
Matrix Codes ▼	Matrix Codes ▼	Matrix Codes ▼														
Matrix Codes ▼	Matrix Codes ▼	Matrix Codes ▼														
<b>Program Year 1</b>	<b>Proposed Amt.</b>	87,000	<b>Other</b> ▼	<b>Proposed Amt.</b>	374,000											
CDBG ▼	<b>Actual Amount</b>			<b>Actual Amount</b>												
CDBG ▼	<b>Proposed Amt.</b>	29,000	<b>Fund Source:</b> ▼	<b>Proposed Amt.</b>												
	<b>Actual Amount</b>			<b>Actual Amount</b>												
01 People ▼	<b>Proposed Units</b>	699	<b>Accompl. Type:</b> ▼	<b>Proposed Units</b>												
	<b>Actual Units</b>			<b>Actual Units</b>												
Accompl. Type: ▼	<b>Proposed Units</b>		<b>Accompl. Type:</b> ▼	<b>Proposed Units</b>												
	<b>Actual Units</b>			<b>Actual Units</b>												

<b>Project Name:</b> Haymaker Parkway Light Repair/Replacement Project						
<b>Description:</b>	<b>IDIS Project #:</b> 2010-02 <b>UOG Code:</b> OH392508 KENT					
Funds will be used to assist with the costs associated with the design and phased replacement/repair of an anticipated 81 street light foundations along approximately 7,000 linear feet of roadway. The foundations have been identified as having deteriorated and corroded anchor bolts, which has created a safety hazard to pedestrians and vehicles that use Haymaker Parkway.						
<b>Location:</b> CT6012-BG2, CT6012-BG3, CT6014-BG1, CT6014-BG2, CT6015.01-BG2, CT6015.02-BG1, CT6015.03-BG1, CT6017.01-BG1	<b>Priority Need Category</b>  Select one: Infrastructure ▼					
<b>Expected Completion Date:</b> 12/31/2010	<b>Explanation:</b> The deteriorated street light foundations create a serious safety risk along a stretch of roadway that connects many residential parts of the City. The City has 55.3% of its residents classified as L/M so activity is considered a citywide benefit activity. Funds will be used in conjunction with CDBG-R funding.					
Objective Category <input type="radio"/> Decent Housing <input checked="" type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity	<b>Specific Objectives</b>					
Outcome Categories <input checked="" type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input type="checkbox"/> Sustainability	1, Improve quality / increase quantity of public improvements for lower income persons ▼ 2, ▼ 3, ▼					
<b>Project-level Accomplishments</b>	11 Public Facilities ▼	Proposed	1	Accompl. Type: ▼	Proposed	
		Underway	0		Underway	
		Complete	0		Complete	
	Accompl. Type: ▼	Proposed		Accompl. Type: ▼	Proposed	
		Underway			Underway	
		Complete			Complete	
	Accompl. Type: ▼	Proposed		Accompl. Type: ▼	Proposed	
		Underway			Underway	
		Complete			Complete	
<b>Proposed Outcome</b>		<b>Performance Measure</b>		<b>Actual Outcome</b>		
Benefit L/M persons (citywide benefit)		Replacement of all deteriorate/unsafe street light				
03 Public Facilities and Improvements (General) 570.201(c) ▼		Matrix Codes ▼				
Matrix Codes ▼		Matrix Codes ▼				
Matrix Codes ▼		Matrix Codes ▼				
<b>Program Year 1</b>	CDBG ▼	Proposed Amt.	\$25,555	Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Other ▼	Proposed Amt.	81,000	Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	11 Public Facilities ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	1
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	

<b>Project Name:</b> Redmond Bridge Renovation						
<b>Description:</b>	<b>IDIS Project #:</b> 2010-03 <b>UOG Code:</b> OH392508 KENT					
Funds will be used to assist with the costs associated with the replacement of deteriorated portions of the bridge. The bridge extends over a narrow portion of the Cuyahoga River and is the only access to the City's public baseball fields. The wood pilings supporting the bridge are rotted from decades of exposure to water and need to be replaced.						
<b>Location:</b> CT6012-BG2, CT6012-BG3, CT6014-BG1, CT6014-BG2, CT6015.01-BG2, CT6015.02-BG1, CT6015.03-BG1, CT6017.01-BG1	<b>Priority Need Category</b>  Select one: Public Facilities ▼					
<b>Expected Completion Date:</b> 7/31/2011	<b>Explanation:</b> Repairing the bridge pilings will ensure residents have access to the baseball fields and will ensure the safety of residents using the bridge to access the park. The city has 55.3% of its residents classified as L/M so activity is considered a citywide benefit activity.					
Objective Category <input type="radio"/> Decent Housing <input checked="" type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity	<b>Specific Objectives</b>					
Outcome Categories <input type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input checked="" type="checkbox"/> Sustainability	1, Improve quality / increase quantity of public improvements for lower income persons ▼ 2, ▼ 3, ▼					
<b>Project-level Accomplishments</b>	11 Public Facilities ▼	Proposed	1	Accompl. Type: ▼	Proposed	
		Underway	0		Underway	
		Complete	0		Complete	
	Accompl. Type: ▼	Proposed		Accompl. Type: ▼	Proposed	
		Underway			Underway	
		Complete			Complete	
	Accompl. Type: ▼	Proposed		Accompl. Type: ▼	Proposed	
		Underway			Underway	
		Complete			Complete	
<b>Proposed Outcome</b>		<b>Performance Measure</b>		<b>Actual Outcome</b>		
benefit L/M persons (citywide benefit)		Repair of deteriorated pilings supporting the bridge				
03 Public Facilities and Improvements (General) 570.201(c) ▼		Matrix Codes ▼				
Matrix Codes ▼		Matrix Codes ▼				
Matrix Codes ▼		Matrix Codes ▼				
<b>Program Year 1</b>	CDBG ▼	Proposed Amt.	50,000	Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Other ▼	Proposed Amt.	103,000	Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	

<b>Project Name:</b> Neighborhood Policing Program							
<b>Description:</b>	<b>IDIS Project #:</b> 2010-04 <b>UOG Code:</b> OH392508 KENT						
This is a continuation of an existing program. The Neighborhood Policing Program provides additional patrols and police visibility in L/M income neighborhoods and areas of the City that have a concentration of subsidized housing complexes. Program includes crime awareness and prevention education for residents living in these higher crime areas.							
<b>Location:</b> CT6012-BG2, CT6012-BG3, CT6014-BG1, CT6014-BG2, CT6015.01-BG2, CT6015.02-BG1, CT6015.03-BG1, CT6017.01-BG1	<b>Priority Need Category</b>  Select one: Public Services ▼						
<b>Expected Completion Date:</b> 7/31/2011	<b>Explanation:</b> Activity provides additional police services in areas with higher incidence of criminal activity/disturbances and improves police-neighborhood relations.						
Objective Category <input type="radio"/> Decent Housing <input checked="" type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity	<b>Specific Objectives</b>						
Outcome Categories <input checked="" type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input type="checkbox"/> Sustainability	1, Improve the services for low/mod income persons ▼ 2, ▼ 3, ▼						
<b>Project-level Accomplishments</b>	01 People ▼	Proposed	5289		Accompl. Type: ▼	Proposed	
		Underway	0			Underway	
		Complete	0			Complete	
	Accompl. Type: ▼	Proposed			Accompl. Type: ▼	Proposed	
		Underway				Underway	
		Complete				Complete	
	Accompl. Type: ▼	Proposed			Accompl. Type: ▼	Proposed	
		Underway				Underway	
		Complete				Complete	
<b>Proposed Outcome</b>	<b>Performance Measure</b>	<b>Actual Outcome</b>					
Provide additional police services in L/M rareas	Provide an additional 500 hours of community policing.						
05I Crime Awareness 570.201(e) ▼	Matrix Codes ▼						
Matrix Codes ▼	Matrix Codes ▼						
Matrix Codes ▼	Matrix Codes ▼						
<b>Program Year 1</b>	CDBG ▼	Proposed Amt.	24,000		Fund Source: ▼	Proposed Amt.	
		Actual Amount				Actual Amount	
	Fund Source: ▼	Proposed Amt.			Fund Source: ▼	Proposed Amt.	
		Actual Amount				Actual Amount	
	Accompl. Type: ▼	Proposed Units			Accompl. Type: ▼	Proposed Units	
		Actual Units				Actual Units	
	Accompl. Type: ▼	Proposed Units			Accompl. Type: ▼	Proposed Units	
		Actual Units				Actual Units	

<b>Project Name:</b> CAC Kent Furnace Inspection/Targeted Replacement Program						
<b>Description:</b>	<b>IDIS Project #:</b> 2010-05 <b>UOG Code:</b> OH392508 KENT					
Funds are used to cover costs associated with providing energy efficiency rehabilitation services, including furnace inspection and tune-up services, and when needed, the replacement of failing or inefficient furnaces and/or hot water tanks.						
<b>Location:</b>	<b>Priority Need Category</b>					
Scattered sites-per house address	<b>Select one:</b> Owner Occupied Housing ▼					
	<b>Explanation:</b>					
	Activity provides assistance to low-to-moderate income homeowners residing in single family dwellings					
7/31/2011						
Objective Category	<b>Specific Objectives</b>					
<input checked="" type="radio"/> Decent Housing <input type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity	1, Improve the quality of owner housing ▼					
	2, ▼					
	3, ▼					
Outcome Categories						
<input checked="" type="checkbox"/> Availability/Accessibility						
<input type="checkbox"/> Affordability						
<input type="checkbox"/> Sustainability						
<b>Project-level Accomplishments</b>	04 Households ▼	<b>Proposed</b> 12		Accompl. Type: ▼	<b>Proposed</b>	
		<b>Underway</b> 0			<b>Underway</b>	
		<b>Complete</b> 0			<b>Complete</b>	
	Accompl. Type: ▼	<b>Proposed</b>		Accompl. Type: ▼	<b>Proposed</b>	
		<b>Underway</b>			<b>Underway</b>	
		<b>Complete</b>			<b>Complete</b>	
	Accompl. Type: ▼	<b>Proposed</b>		Accompl. Type: ▼	<b>Proposed</b>	
		<b>Underway</b>			<b>Underway</b>	
		<b>Complete</b>			<b>Complete</b>	
<b>Proposed Outcome</b>	<b>Performance Measure</b>	<b>Actual Outcome</b>				
Assist twelve (12) households	Improve efficiency, thus reducing utility costs.					
14F Energy Efficiency Improvements 570.202 ▼	Matrix Codes ▼					
Matrix Codes ▼	Matrix Codes ▼					
Matrix Codes ▼	Matrix Codes ▼					
<b>Program Year 1</b>	CDBG ▼	<b>Proposed Amt.</b> 40,000		Fund Source: ▼	<b>Proposed Amt.</b>	
		<b>Actual Amount</b>			<b>Actual Amount</b>	
	Fund Source: ▼	<b>Proposed Amt.</b>		Fund Source: ▼	<b>Proposed Amt.</b>	
		<b>Actual Amount</b>			<b>Actual Amount</b>	
	Accompl. Type: ▼	<b>Proposed Units</b>		Accompl. Type: ▼	<b>Proposed Units</b>	
		<b>Actual Units</b>			<b>Actual Units</b>	
	Accompl. Type: ▼	<b>Proposed Units</b>		Accompl. Type: ▼	<b>Proposed Units</b>	
		<b>Actual Units</b>			<b>Actual Units</b>	

<b>Project Name:</b> Portage Area Transitional Housing (PATH)						
<b>Description:</b>	<b>IDIS Project #:</b> 2010-06 <b>UOG Code:</b> OH392508 KENT					
This is a continuation of an activity that has been funded in prior years. PATH services are targeted to providing up to 24-months of housing for homeless families and individuals who are transitioning out of an emergency homeless shelter. Persons assisted through the PATH program often experience cycles of homelessness and face multiple barriers to self-sufficiency.						
<b>Location:</b>	<b>Priority Need Category</b>					
1536/1538; 1540/1542; 1548/1550 Benjamin Court, 161/163 Currie Hall Parkway, 717/719; 733/735; 753 Silver Meadows Blvd.	<b>Select one:</b> Homeless/HIV/AIDS ▼					
<b>Expected Completion Date:</b>	<b>Explanation:</b>					
7/31/2011	Provides affordable rental housing for persons transitioning from the emergency shelter.					
Objective Category <input checked="" type="radio"/> Decent Housing <input type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity	<b>Specific Objectives</b>					
Outcome Categories <input checked="" type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input type="checkbox"/> Sustainability	1. Increase the number of homeless persons moving into permanent housing ▼					
	2. End chronic homelessness ▼					
	3. ▼					
<b>Project-level Accomplishments</b>	01 People ▼	<b>Proposed</b> 70		Accompl. Type: ▼	<b>Proposed</b>	
		<b>Underway</b>			<b>Underway</b>	
		<b>Complete</b>			<b>Complete</b>	
	Accompl. Type: ▼	<b>Proposed</b>		Accompl. Type: ▼	<b>Proposed</b>	
		<b>Underway</b>			<b>Underway</b>	
		<b>Complete</b>			<b>Complete</b>	
	Accompl. Type: ▼	<b>Proposed</b>		Accompl. Type: ▼	<b>Proposed</b>	
		<b>Underway</b>			<b>Underway</b>	
		<b>Complete</b>			<b>Complete</b>	
<b>Proposed Outcome</b>	<b>Performance Measure</b>	<b>Actual Outcome</b>				
70 homeless moved to transitional housing	Number of persons moved from homeless shelter to PATH					
05 Public Services (General) 570.201(e) ▼		Matrix Codes ▼				
Matrix Codes ▼		Matrix Codes ▼				
Matrix Codes ▼		Matrix Codes ▼				
<b>Program Year 1</b>	CDBG ▼	<b>Proposed Amt.</b> 10,000		Fund Source: ▼	<b>Proposed Amt.</b>	
		<b>Actual Amount</b>			<b>Actual Amount</b>	
	Fund Source: ▼	<b>Proposed Amt.</b>		Fund Source: ▼	<b>Proposed Amt.</b>	
		<b>Actual Amount</b>			<b>Actual Amount</b>	
	Accompl. Type: ▼	<b>Proposed Units</b>		Accompl. Type: ▼	<b>Proposed Units</b>	
		<b>Actual Units</b>			<b>Actual Units</b>	
	Accompl. Type: ▼	<b>Proposed Units</b>		Accompl. Type: ▼	<b>Proposed Units</b>	
		<b>Actual Units</b>			<b>Actual Units</b>	

<b>Project Name:</b> Emergency Shelter Services					
<b>Description:</b>	<b>IDIS Project #:</b> 2010-07 <b>UOG Code:</b> OH392508 KENT				
This is a continuation of an activity that has been funded in prior years. Funding is used to provide needed services for homeless individuals and families, including shelter nights case management, counseling and housing placement services.					
<b>Location:</b>	<b>Priority Need Category</b>				
Miller Community House (emergency shelter), Safer Futures (domestic violence shelter)	<b>Select one:</b> Homeless/HIV/AIDS ▼				
<b>Expected Completion Date:</b>	<b>Explanation:</b>				
7/31/2011	Provides needed services for persons staying at the homeless emergency shelter and the doestic violence emergency shelter.				
Objective Category	<b>Specific Objectives</b>				
<input checked="" type="radio"/> Decent Housing <input type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity	1 End chronic homelessness ▼				
Outcome Categories	2 ▼				
<input checked="" type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input type="checkbox"/> Sustainability	3 ▼				
<b>Project-level Accomplishments</b>	01 People ▼	<b>Proposed</b> 150	Accompl. Type: ▼	<b>Proposed</b>	
		<b>Underway</b> 0		<b>Underway</b>	
		<b>Complete</b> 0		<b>Complete</b>	
	Accompl. Type: ▼	<b>Proposed</b>	Accompl. Type: ▼	<b>Proposed</b>	
		<b>Underway</b>		<b>Underway</b>	
		<b>Complete</b>		<b>Complete</b>	
	Accompl. Type: ▼	<b>Proposed</b>	Accompl. Type: ▼	<b>Proposed</b>	
		<b>Underway</b>		<b>Underway</b>	
		<b>Complete</b>		<b>Complete</b>	
<b>Proposed Outcome</b>		<b>Performance Measure</b>		<b>Actual Outcome</b>	
Provide emergency shelter to 150 homeless		Number of people who are housed at shelters			
05 Public Services (General) 570.201(e) ▼			Matrix Codes ▼		
Matrix Codes ▼			Matrix Codes ▼		
Matrix Codes ▼			Matrix Codes ▼		
<b>Program Year 1</b>	CDBG ▼	<b>Proposed Amt.</b> 10,000	Fund Source: ▼	<b>Proposed Amt.</b>	
		<b>Actual Amount</b>		<b>Actual Amount</b>	
	Fund Source: ▼	<b>Proposed Amt.</b>	Fund Source: ▼	<b>Proposed Amt.</b>	
		<b>Actual Amount</b>		<b>Actual Amount</b>	
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		<b>Actual Units</b>		<b>Actual Units</b>	
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		<b>Actual Units</b>		<b>Actual Units</b>	

<b>Project Name:</b> KRBA Business Incubator & Small Business development Center																																																																																																																																																																																																											
<b>Description:</b>	<b>IDIS Project #:</b> 2010-08 <b>UOG Code:</b> OH392508 KENT																																																																																																																																																																																																										
Program provides business counseling and technical assistance for low-to-moderate income persons who are interested in entrepreneurship or who have just started their own business.																																																																																																																																																																																																											
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<b>Project Name:</b> Grant Administration				
<b>Description:</b>	IDIS Project #: 2010-09 UOG Code: OH392508 KENT			
Funds are used to cover grant administration costs such as the cost of supplies, publication of required notices, payroll, travel costs associated with trainings, and needed equipment.				
<b>Location:</b> 930 Overholt Road	<b>Priority Need Category</b> Select one: Planning/Administration ▼			
<b>Expected Completion Date:</b> 7/31/2011	Explanation: Not Applicable			
Objective Category <input type="radio"/> Decent Housing <input type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity	<b>Specific Objectives</b>			
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<b>Project-level Accomplishments</b>	Accompl. Type: ▼ Proposed Underway Complete		Accompl. Type: ▼ Proposed Underway Complete	
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21A General Program Administration 570.206 ▼	Matrix Codes ▼	Matrix Codes ▼		
Matrix Codes ▼	Matrix Codes ▼	Matrix Codes ▼		
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		Actual Amount		Actual Amount
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		Actual Amount		Actual Amount
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		Actual Units		Actual Units
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		Actual Units		Actual Units

<b>Project Name:</b> Fair Housing Administration									
<b>Description:</b>	<table border="1"> <tr> <td><b>IDIS Project #:</b> 2010-10</td> <td><b>UOG Code:</b> UOG Code</td> </tr> </table> <p>Funds are used to cover the costs associated with the provision of fair housing services by Fair Housing Contact Service, Inc. of Akron. The agency provides services in the areas of fair housing discrimination, landlord-tenant issues, investigates fair housing complaints, and provides public education and outreach.</p>	<b>IDIS Project #:</b> 2010-10	<b>UOG Code:</b> UOG Code						
<b>IDIS Project #:</b> 2010-10	<b>UOG Code:</b> UOG Code								
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		Underway				Underway			
		Complete				Complete			
	Accompl. Type: ▼	Proposed			Accompl. Type: ▼	Proposed			
		Underway				Underway			
		Complete				Complete			
<b>Proposed Outcome</b>		<b>Performance Measure</b>			<b>Actual Outcome</b>				
21D Fair Housing Activities (subject to 20% Admin cap) 570.20i ▼				Matrix Codes ▼					
Matrix Codes ▼				Matrix Codes ▼					
Matrix Codes ▼				Matrix Codes ▼					
<b>Program Year 1</b>	CDBG ▼	<b>Proposed Amt.</b>	19,000		Fund Source: ▼	<b>Proposed Amt.</b>			
		<b>Actual Amount</b>				<b>Actual Amount</b>			
	Fund Source: ▼	<b>Proposed Amt.</b>			Fund Source: ▼	<b>Proposed Amt.</b>			
		<b>Actual Amount</b>				<b>Actual Amount</b>			
	Accompl. Type: ▼	<b>Proposed Units</b>			Accompl. Type: ▼	<b>Proposed Units</b>			
		<b>Actual Units</b>				<b>Actual Units</b>			
	Accompl. Type: ▼	<b>Proposed Units</b>			Accompl. Type: ▼	<b>Proposed Units</b>			
		<b>Actual Units</b>				<b>Actual Units</b>			

<b>Project Name:</b> Owner-Occupied Housing Rehabilitation						
<b>Description:</b>	IDIS Project #: 2010-11 UOG Code: OH392508 KENT Funds from the City's housing rehabilitation revolving loan fund (RLF) are used to cover the costs associated with providing L/M homeowners housing repair and moderate rehabilitation services.					
<b>Location:</b> Scattered sites-per house address	<b>Priority Need Category</b> Select one: Owner Occupied Housing ▼ Explanation: Provide rehabilitation services for L/M homeowners.					
<b>Expected Completion Date:</b> 7/31/2011	<b>Specific Objectives</b> 1, Improve the quality of owner housing ▼ 2, ▼ 3, ▼					
Objective Category <input checked="" type="radio"/> Decent Housing <input type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity						
Outcome Categories <input checked="" type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input type="checkbox"/> Sustainability						
<b>Project-level Accomplishments</b>	10 Housing Units ▼	Proposed	4	Accompl. Type: ▼	Proposed	
		Underway	0		Underway	
		Complete	0		Complete	
	Accompl. Type: ▼	Proposed		Accompl. Type: ▼	Proposed	
		Underway			Underway	
		Complete			Complete	
	Accompl. Type: ▼	Proposed		Accompl. Type: ▼	Proposed	
		Underway			Underway	
		Complete			Complete	
<b>Proposed Outcome</b>		<b>Performance Measure</b>		<b>Actual Outcome</b>		
Rehab L/M owner-occupied housinf		Number of units rehabilitated				
14A Rehab; Single-Unit Residential 570.202 ▼		Matrix Codes ▼		Matrix Codes ▼		
Matrix Codes ▼		Matrix Codes ▼		Matrix Codes ▼		
Matrix Codes ▼		Matrix Codes ▼		Matrix Codes ▼		
<b>Program Year 1</b>	Other ▼	Proposed Amt.	50,000	Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	

## **APPENDIX A**

### **STRATEGIC PLAN NEEDS TABLES**

- **Housing Needs Tables**
- **Housing Market Analysis**
- **Continuum of Care Homeless Populations and Subpopulations Chart**
- **Non-Homeless Special Needs**
- **Community Development Needs**

Housing Needs Table			Grantee: <b>City of Kent</b>														Households with a Disabled Member		Disproportionate Racial/Ethnic Need?	# of Households in lead-Hazard Housing	Total Low Income/ HIV/ AIDS Population				
			Only complete blue sections. Do NOT type in sections other than blue.																						
Housing Needs - Comprehensive Housing Affordability Strategy (CHAS) Data Housing Problems			Current % of Households	Current Number of Households	3-5 Year Quantities												Priority Need?	Plan to Fund?	Fund Source	Households with a Disabled Member		Disproportionate Racial/Ethnic Need?	# of Households in lead-Hazard Housing	Total Low Income/ HIV/ AIDS Population	
					Year 1		Year 2		Year 3		Year 4*		Year 5*		Multi-Year					% of Goal	% HSHLD				# HSHLD
					Goal	Actual	Goal	Actual	Goal	Actual	Goal	Actual	Goal	Actual	Goal	Actual									
Household Income <=30% MFI	Renter	Elderly	NUMBER OF HOUSEHOLDS	100%	520														100%	365	N	1894	N/A		
		Elderly	Any housing problems	14.4	75	0	0	0	0	0	0	0	0	0	0	####	L	N		57.5	210				
		Elderly	Cost Burden > 30%	10.5	55	0	0	0	0	0	0	0	0	0	0	####	L	N							
		Elderly	Cost Burden >50%	18.3	95	0	0	0	0	0	0	0	0	0	0	####	L	N							
	Renter	Small Related	NUMBER OF HOUSEHOLDS	100%	930																	N			
	Renter	Small Related	With Any Housing Problems	56.0	521	0	0	0	0	0	0	0	0	0	####	L	N								
	Renter	Small Related	Cost Burden > 30%	42.5	395	0	0	0	0	0	0	0	0	0	####	L	N								
	Renter	Small Related	Cost Burden >50%	53.2	495	0	0	0	0	0	0	0	0	0	####	L	N								
	Renter	Large Related	NUMBER OF HOUSEHOLDS	100%	155																	N			
	Renter	Large Related	With Any Housing Problems	23.0	36	0	0	0	0	0	0	0	0	0	####	L	N								
	Renter	Large Related	Cost Burden > 30%	16.0	25	0	0	0	0	0	0	0	0	0	####	L	N								
	Renter	Large Related	Cost Burden >50%	25.8	40	0	0	0	0	0	0	0	0	0	####	L	N								
Renter	All other hshld	NUMBER OF HOUSEHOLDS	100%	2635																	N				
Renter	All other hshld	With Any Housing Problems	56.0	1476	0	0	0	0	0	0	0	0	0	####	L	N									
Renter	All other hshld	Cost Burden > 30%	37.4	985	0	0	0	0	0	0	0	0	0	####	L	N									
Renter	All other hshld	Cost Burden >50%	56.4	1486	0	0	0	0	0	0	0	0	0	####	L	N									
Owner	Elderly	Elderly	NUMBER OF HOUSEHOLDS	100%	830																				
		Elderly	With Any Housing Problems	21.1	175	1	1	1	1	1	1	5	0	0%	H	Y	C/O								
		Elderly	Cost Burden > 30%	7.8	65	0	0	0	0	0	0	0	0	0	####	L	N								
		Elderly	Cost Burden >50%	12.6	105	0	0	0	0	0	0	0	0	0	####	L	N								
	Owner	Small Related	NUMBER OF HOUSEHOLDS	100%	515																	N			
	Owner	Small Related	With Any Housing Problems	11.8	61	1	1	1	1	1	1	5	0	0%	H	Y	C/O								
	Owner	Small Related	Cost Burden > 30%	50.4	260	0	0	0	0	0	0	0	0	####	L	N									
	Owner	Small Related	Cost Burden >50%	36.8	190	0	0	0	0	0	0	0	0	####	L	N									
	Owner	Large Related	NUMBER OF HOUSEHOLDS	100%	220																	N			
	Owner	Large Related	With Any Housing Problems	1.0	2	0	0	0	0	0	0	0	0	####	L	N									
	Owner	Large Related	Cost Burden > 30%	6.8	15	0	0	0	0	0	0	0	0	####	L	N									
	Owner	Large Related	Cost Burden >50%	0.0	0	0	0	0	0	0	0	0	0	####	L	N									
Owner	All other hshld	NUMBER OF HOUSEHOLDS	100%	730																	N				
Owner	All other hshld	With Any Housing Problems	4.4	32	0	0	1	0	2	3	0	0%	M	Y	C/O										
Owner	All other hshld	Cost Burden > 30%	35.6	260	0	0	0	0	0	0	0	0	####	L	N										
Owner	All other hshld	Cost Burden >50%	26.0	190	0	0	0	0	0	0	0	0	####	L	N										
Elderly	Elderly	NUMBER OF HOUSEHOLDS	100%	520															100%	365	N	1117			
	Elderly	With Any Housing Problems	13.5	70	0	0	0	0	0	0	0	0	####	L	N				35.6	130					
	Elderly	Cost Burden > 30%	10.5	55	0	0	0	0	0	0	0	0	####	L	N										
	Elderly	Cost Burden >50%	18.3	95	0	0	0	0	0	0	0	0	####	L	N										





<b>City of Kent</b>						
<b>Housing Market Analysis</b>						
<i>Complete cells in blue.</i>						
Housing Stock Inventory	Vacancy Rate	0 & 1 Bedroom	2 Bedrooms	3+ Bedroom	Total	Substandard Units
<b>Affordability Mismatch</b>						
Occupied Units: Renter		1992	2917	1148	6057	0
Occupied Units: Owner		72	600	3070	3742	0
Vacant Units: For Rent	8%	245	175	45	465	0
Vacant Units: For Sale	5%	0	0	180	180	0
Total Units Occupied & Vacant		2309	3692	4443	10444	0
<b>Rents: Applicable FMRs (in \$s)</b>		589	754	845		
<b>Rent</b> Affordable at 30% of 50% of MFI (in \$s)		609	731	845		
<b>Public Housing Units</b>						
Occupied Units		0	39	22	61	0
Vacant Units		0	1	1	2	0
Total Units Occupied & Vacant		0	40	23	63	0
<b>Rehabilitation Needs (in \$s)</b>		0	254,998	149,760	404,758	

## Continuum of Care Homeless Population and Subpopulations Chart

Part 1: Homeless Population					Sheltered		Un-sheltered	Total	City of Kent													
					Emergency	Transitional			Data Quality													
1. Homeless Individuals					27	34	10	71	(N) enumerations <span style="float: right;">▼</span>													
2. Homeless Families with Children					13	207	0	220														
2a. Persons in Homeless with Children Families					5	76	0	81														
Total (lines 1 + 2a)					32	110	10	152														
Part 2: Homeless Subpopulations					Sheltered		Un-sheltered	Total	City of Kent													
									Data Quality													
1. Chronically Homeless					10		4	14	(N) enumerations <span style="float: right;">▼</span>													
2. Severely Mentally Ill					40		0	40														
3. Chronic Substance Abuse					18		0	18														
4. Veterans					21		0	21														
5. Persons with HIV/AIDS					0		0	0														
6. Victims of Domestic Violence					29		0	29														
7. Youth (Under 18 years of age)					0		0	0														
Part 3: Homeless Needs Table: Individuals		Needs	Currently Available	Gap	5-Year Quantities										Total			Priority H, M, L	Plan to Fund? Y/N	Fund Source: CDBG, HOME, HOPWA, ESG or Other		
					Year 1		Year 2		Year 3		Year 4		Year 5		Goal	Actual	% of Goal					
					Goal	Complete	Goal	Complete	Goal	Complete	Goal	Complete	Goal	Complete								
Beds	Emergency Shelters	40	30	10	0	0	0	0	0	0	0	0	0	0	0	0	####	M	N			
	Transitional Housing	48	43	5	0	0	0	0	5	0	0	0	0	5	0	0%	H	Y	CDBG			
	Permanent Supportive Housing	75	68	7	0	0	0	0	0	0	3	0	0	3	0	0%	M	Y	CDBG			
	Total	163	141	22	0	0	0	0	0	0	0	0	0	0	0	0	####					
Chronically Homeless		4	10																			

Part 4: Homeless Needs Table: Families		Needs	Currently Available	Gap	5-Year Quantities										Total			Priority H, M, L	Plan to Fund? Y, N	Fund Source: CDBG, HOME, HOPWA, ESG or Other	
					Year 1		Year 2		Year 3		Year 4		Year 5		Goal	Actual	% of Goal				
					Goal	Complete	Goal	Complete	Goal	Complete	Goal	Complete	Goal	Complete							
Beds	Emergency Shelters	25	19	6	0	0	0	0	0	0	0	0	0	0	0	0	0	####	L	N	
	Transitional Housing	78	78	0	0	0	0	0	0	0	0	0	0	0	0	0	0	####	L	N	
	Permanent Supportive Housing	20	5	15	0	0	0	0	0	0	0	0	0	10	0	10	0	0%	M	N	
	Total	123	102	21	0	0	0	0	0	0	0	0	0	10	0	10	0	0%			

Completing Part 1: Homeless Population. This must be completed using statistically reliable, unduplicated counts or estimates of homeless persons in sheltered and unsheltered locations at a one-day point in time. The counts must be from: (A) administrative records, (N) enumerations, (S) statistically reliable samples, or (E) estimates. The quality of the data presented in each box must be identified as: (A), (N), (S) or (E).

Completing Part 2: Homeless Subpopulations. This must be completed using statistically reliable, unduplicated counts or estimates of homeless persons in sheltered and unsheltered locations at a one-day point in time. The numbers must be from: (A) administrative records, (N) enumerations, (S) statistically reliable samples, or (E) estimates. The quality of the data presented in each box must be identified as: (A), (N), (S) or (E).

Sheltered Homeless. Count adults, children and youth residing in shelters for the homeless. "Shelters" include all emergency shelters and transitional shelters for the homeless, including domestic violence shelters, residential programs for runaway/homeless youth, and any hotel/motel/apartment voucher arrangements paid by a public/private agency because the person or family is homeless. Do not count: (1) persons who are living doubled up in conventional housing; (2) formerly homeless persons who are residing in Section 8 SRO, Shelter Plus Care, SHP permanent housing or other permanent housing units; (3) children or youth, who because of their own or a parent's homelessness or abandonment, now reside temporarily and for a short anticipated duration in hospitals, residential treatment facilities, emergency foster care, detention facilities and the like; and (4) adults living in mental health facilities, chemical dependency facilities, or criminal justice facilities.

Unsheltered Homeless. Count adults, children and youth sleeping in places not meant for human habitation. Places not meant for human habitation include streets, parks, alleys, parking ramps, parts of the highway system, transportation depots and other parts of transportation systems (e.g. subway tunnels, railroad car), all-night commercial establishments (e.g. movie theaters, laundromats, restaurants), abandoned buildings, building roofs or stairwells, chicken coops and other farm outbuildings, caves, campgrounds, vehicles, and other similar places.

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Non-Homeless Special Needs Including HOPWA		Needs	Currently Available	GAP	3-5 Year Quantities										Total		
					Year 1		Year 2		Year 3		Year 4*		Year 5*		Goal	Actual	% of Goal
					Goal	Complete	Goal	Complete	Goal	Complete	Goal	Complete	Goal	Complete			
Housing Needed	52. Elderly	40	0	40	0	0	0	0	0	0	0	0	0	0	0	0	####
	53. Frail Elderly	40	0	40	0	0	0	0	0	0	0	0	0	0	0	0	####
	54. Persons w/ Severe Mental Illness	40	0	40	0	0	0	0	0	0	0	0	0	0	0	0	####
	55. Developmentally Disabled	10	0	10	0	0	0	0	0	0	0	0	0	0	0	0	####
	56. Physically Disabled	50	0	50	0	0	0	0	0	0	0	0	0	0	0	0	####
	57. Alcohol/Other Drug Addicted	50	0	50	0	0	0	0	0	0	0	0	0	0	0	0	####
	58. Persons w/ HIV/AIDS & their families	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	####
	59. Public Housing Residents	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	####
	Total	230	0	230	0	0	0	0	0	0	0	0	0	0	0	0	####
Supportive Services Needed	60. Elderly	40	40	0	0	0	0	0	0	0	0	0	0	0	0	0	####
	61. Frail Elderly	40	40	0	0	0	0	0	0	0	0	0	0	0	0	0	####
	62. Persons w/ Severe Mental Illness	40	40	0	0	0	0	0	0	0	0	0	0	0	0	0	####
	63. Developmentally Disabled	10	10	0	0	0	0	0	0	0	0	0	0	0	0	0	####
	64. Physically Disabled	50	0	50	0	0	0	0	0	0	0	0	0	0	0	0	####
	65. Alcohol/Other Drug Addicted	50	30	20	0	0	0	0	0	0	0	0	0	0	0	0	####
	66. Persons w/ HIV/AIDS & their families	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	####
	67. Public Housing Residents	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	####
Total	230	160	70	0	0	0	0	0	0	0	0	0	0	0	0	####	

City of Kent

Only complete blue sections.

Housing and Community Development Activities		Needs	Current	Gap	5-Year Quantities										% of Goal	Priority Need H.M.L	Dollars to Address	Plan to Fund? Y/N	Fund Source			
					Year 1		Year 2		Year 3		Year 4		Year 5							Cumulative		
					Goal	Actual	Goal	Actual	Goal	Actual	Goal	Actual	Goal	Actual						Goal	Actual	Goal
01 Acquisition of Real Property 570.201(a)		1	0	1			1									1	0	0%	M	30K	Y	C/O
02 Disposition 570.201(b)		0	0	0												0	0	####	L	0	N	
Public Facilities and Improvements	03 Public Facilities and Improvements (General) 570.201(c)	2	0	2				1			1					2	0	0%	H	100K	Y	C/O
	03A Senior Centers 570.201(c)	0	0	0												0	0	####	L	0	N	
	03B Handicapped Centers 570.201(c)	0	0	0												0	0	####	L	0	N	
	03C Homeless Facilities (not operating costs) 570.201(c)	0	0	0												0	0	####	L	0	N	
	03D Youth Centers 570.201(c)	0	0	0												0	0	####	L	0	N	
	03E Neighborhood Facilities 570.201(c)	0	0	0												0	0	####	L	0	N	
	03F Parks, Recreational Facilities 570.201(c)	1	0	1	1											1	0	0%	M	50K	Y	C/O
	03G Parking Facilities 570.201(c)	0	0	0												0	0	####	L	0	N	
	03H Solid Waste Disposal Improvements 570.201(c)	0	0	0												0	0	####	L	0	N	
	03I Flood Drain Improvements 570.201(c)	0	0	0												0	0	####	L	0	N	
	03J Water/Sewer Improvements 570.201(c)	0	0	0												0	0	####	L	0	N	
	03K Street Improvements 570.201(c)	3	0	3	1		1		1							3	0	0%	H	300K	Y	C/O
	03L Sidewalks 570.201(c)	2	0	2			1		1							2	0	0%	H	200K	Y	C/O
	03M Child Care Centers 570.201(c)	0	0	0												0	0	####	L	0	N	
	03N Tree Planting 570.201(c)	0	0	0												0	0	####	L	0	N	
	03O Fire Stations/Equipment 570.201(c)	0	0	0												0	0	####	L	0	N	
	03P Health Facilities 570.201(c)	0	0	0												0	0	####	L	0	N	
03Q Abused and Neglected Children Facilities 570.201(c)	0	0	0												0	0	####	L	0	N		
03R Asbestos Removal 570.201(c)	0	0	0												0	0	####	L	0	N		
03S Facilities for AIDS Patients (not operating costs) 570.201(c)	0	0	0												0	0	####	L	0	N		
03T Operating Costs of Homeless/AIDS Patients Programs	5	0	5	1		1		1		1					5	0	0%	H	50K	Y	C	
04 Clearance and Demolition 570.201(d)		0	0	0												0	0	####	L	0	N	
04A Clean-up of Contaminated Sites 570.201(d)		0	0	0												0	0	####	L	0	N	
Public Services	05 Public Services (General) 570.201(e)	5	0	5	1		1		1		1				5	0	0%	H	50K	Y	C	
	05A Senior Services 570.201(e)	0	0	0												0	0	####	L	0	N	
	05B Handicapped Services 570.201(e)	0	0	0												0	0	####	L	0	N	
	05C Legal Services 570.201(e)	0	0	0												0	0	####	L	0	N	
	05D Youth Services 570.201(e)	0	0	0												0	0	####	L	0	N	
	05E Transportation Services 570.201(e)	0	0	0												0	0	####	L	0	N	
	05F Substance Abuse Services 570.201(e)	0	0	0												0	0	####	L	0	N	
	05G Battered and Abused Spouses 570.201(e)	0	0	0												0	0	####	L	0	N	
	05H Employment Training 570.201(e)	0	0	0												0	0	####	L	0	N	
	05I Crime Awareness 570.201(e)	5	0	5	1		1		1		1				5	0	0%	H	125K	Y	C	
	05J Fair Housing Activities (if CDBG, then subject to 570.201(e))	0	0	0												0	0	####	L	0	N	
	05K Tenant/Landlord Counseling 570.201(e)	0	0	0												0	0	####	L	0	N	
	05L Child Care Services 570.201(e)	0	0	0												0	0	####	L	0	N	
	05M Health Services 570.201(e)	0	0	0												0	0	####	L	0	N	
	05N Abused and Neglected Children 570.201(e)	0	0	0												0	0	####	L	0	N	
	05O Mental Health Services 570.201(e)	0	0	0												0	0	####	L	0	N	
	05P Screening for Lead-Based Paint/Lead Hazards Poison 570.201(e)	0	0	0												0	0	####	L	0	N	
05Q Subsistence Payments 570.204	0	0	0												0	0	####	L	0	N		
05R Homeownership Assistance (not direct) 570.204	0	0	0												0	0	####	L	0	N		
05S Rental Housing Subsidies (if HOME, not part of 5% 570.204	0	0	0												0	0	####	L	0	N		
05T Security Deposits (if HOME, not part of 5% Admin c	0	0	0												0	0	####	L	0	N		
06 Interim Assistance 570.201(f)		0	0	0												0	0	####	L	0	N	
07 Urban Renewal Completion 570.201(h)		0	0	0												0	0	####	L	0	N	

08 Relocation 570.201(i)	0	0	0							0	0	####	L	0	N	
09 Loss of Rental Income 570.201(j)	0	0	0							0	0	####	L	0	N	
10 Removal of Architectural Barriers 570.201(k)	0	0	0							0	0	####	L	0	N	
11 Privately Owned Utilities 570.201(l)	0	0	0							0	0	####	L	0	N	
12 Construction of Housing 570.201(m)	0	0	0							0	0	####	L	0	N	
13 Direct Homeownership Assistance 570.201(n)	0	0	0							0	0	####	L	0	N	
14A Rehab: Single-Unit Residential 570.202	25	0	25	5	5	5	5	5	25	0	0%	H	250K	Y	C/O	
14B Rehab: Multi-Unit Residential 570.202	0	0	0						0	0	####	L	0	N		
14C Public Housing Modernization 570.202	0	0	0						0	0	####	L	0	N		
14D Rehab: Other Publicly-Owned Residential Buildings 570.202	0	0	0						0	0	####	L	0	N		
14E Rehab: Publicly or Privately-Owned Commercial/Indu 570.202	1	0	1						1	0	0%	M	25K	Y	C	
14F Energy Efficiency Improvements 570.202	60	0	60	12	12	12	12	12	60	0	0%	H	200K	Y	C	
14G Acquisition - for Rehabilitation 570.202	0	0	0						0	0	####	L	0	N		
14H Rehabilitation Administration 570.202	5	0	5	1	1	1	1	1	5	0	0%	H	75K	Y	C/O	
14I Lead-Based/Lead Hazard Test/Abate 570.202	0	0	0						0	0	####	L	0	N		
15 Code Enforcement 570.202(c)	0	0	0						0	0	####	L	0	N		
16A Residential Historic Preservation 570.202(d)	0	0	0						0	0	####	L	0	N		
16B Non-Residential Historic Preservation 570.202(d)	0	0	0						0	0	####	L	0	N		
17A CI Land Acquisition/Disposition 570.203(a)	0	0	0						0	0	####	L	0	N		
17B CI Infrastructure Development 570.203(a)	0	0	0						0	0	####	L	0	N		
17C CI Building Acquisition, Construction, Rehabilitat 570.203(a)	0	0	0						0	0	####	L	0	N		
17D Other Commercial/Industrial Improvements 570.203(a)	0	0	0						0	0	####	L	0	N		
18A ED Direct Financial Assistance to For-Profits 570.203(b)	0	0	0						0	0	####	L	0	N		
18B ED Technical Assistance 570.203(b)	0	0	0						0	0	####	L	0	N		
18C Micro-Enterprise Assistance	5	0	5	1	1	1	1	1	5	0	0%	M	150K	Y	C	
19A HOME Admin/Planning Costs of PJ (not part of 5% Ad	0	0	0						0	0	####	L	0	N		
19B HOME CHDO Operating Costs (not part of 5% Admin ca	0	0	0						0	0	####	L	0	N		
19C CDBG Non-profit Organization Capacity Building	0	0	0						0	0	####	L	0	N		
19D CDBG Assistance to Institutes of Higher Education	0	0	0						0	0	####	L	0	N		
19E CDBG Operation and Repair of Foreclosed Property	0	0	0						0	0	####	L	0	N		
19F Planned Repayment of Section 108 Loan Principal	0	0	0						0	0	####	L	0	N		
19G Unplanned Repayment of Section 108 Loan Principal	0	0	0						0	0	####	L	0	N		
19H State CDBG Technical Assistance to Grantees	0	0	0						0	0	####	L	0	N		
20 Planning 570.205	0	0	0						0	0	####	L	0	N		
21A General Program Administration 570.206	5	0	5	1	1	1	1	1	5	0	0%	N/A	250K	Y	C	
21B Indirect Costs 570.206	0	0	0						0	0	####	L	0	N		
21D Fair Housing Activities (subject to 20% Admin cap) 570.206	5	0	5	1	1	1	1	1	5	0	0%	N/A	95K	Y	C	
21E Submissions or Applications for Federal Programs 570.206	0	0	0						0	0	####	L	0	N		
21F HOME Rental Subsidy Payments (subject to 5% cap)	0	0	0						0	0	####	L	0	N		
21G HOME Security Deposits (subject to 5% cap)	0	0	0						0	0	####	L	0	N		
21H HOME Admin/Planning Costs of PJ (subject to 5% cap	0	0	0						0	0	####	L	0	N		
21I HOME CHDO Operating Expenses (subject to 5% cap)	0	0	0						0	0	####	L	0	N		
22 Unprogrammed Funds	0	0	0						0	0	####	L	0	N		
HOPWA	31J Facility based housing – development	0	0	0					0	0	####	L	0	N		
	31K Facility based housing - operations	0	0	0					0	0	####	L	0	N		
	31G Short term rent mortgage utility payments	0	0	0					0	0	####	L	0	N		
	31F Tenant based rental assistance	0	0	0					0	0	####	L	0	N		
	31E Supportive service	0	0	0					0	0	####	L	0	N		
	31I Housing information services	0	0	0					0	0	####	L	0	N		
	31H Resource identification	0	0	0					0	0	####	L	0	N		
	31B Administration - grantee	0	0	0					0	0	####	L	0	N		
	31D Administration - project sponsor	0	0	0					0	0	####	L	0	N		
	Acquisition of existing rental units	0	0	0					0	0	####	L	0	N		
Production of new rental units	0	0	0					0	0	####	L	0	N			
(7) Rehabilitation of existing rental units	0	0	0					0	0	####	L	0	N			

CDBC	Rental assistance	0	0	0											0	0	####	L	0	N	
	Acquisition of existing owner units	0	0	0											0	0	####	L	0	N	
	Production of new owner units	0	0	0											0	0	####	L	0	N	
	Rehabilitation of existing owner units	0	0	0											0	0	####	L	0	N	
	Homeownership assistance	0	0	0											0	0	####	L	0	N	
HOME	Acquisition of existing rental units	0	0	0											0	0	####	L	0	N	
	Production of new rental units	0	0	0											0	0	####	L	0	N	
	Rehabilitation of existing rental units	0	0	0											0	0	####	L	0	N	
	Rental assistance	0	0	0											0	0	####	L	0	N	
	Acquisition of existing owner units	0	0	0											0	0	####	L	0	N	
	Production of new owner units	0	0	0											0	0	####	L	0	N	
	Rehabilitation of existing owner units	0	0	0											0	0	####	L	0	N	
	Homeownership assistance	0	0	0											0	0	####	L	0	N	
<b>Totals</b>		130	0	130	26	0	27	0	28	0	25	0	24	0	130	0	####		1.6 M		

# **APPENDIX B**

## **CERTIFICATIONS**



# CPMP Non-State Grantee Certifications

Many elements of this document may be completed electronically, however a signature must be manually applied and the document must be submitted in paper form to the Field Office.

- This certification does not apply.  
 This certification is applicable.

## NON-STATE GOVERNMENT CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

**Affirmatively Further Fair Housing** -- The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

**Anti-displacement and Relocation Plan** -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential antidisplacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

**Drug Free Workplace** -- It will or will continue to provide a drug-free workplace by:

1. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
2. Establishing an ongoing drug-free awareness program to inform employees about –
  - a. The dangers of drug abuse in the workplace;
  - b. The grantee's policy of maintaining a drug-free workplace;
  - c. Any available drug counseling, rehabilitation, and employee assistance programs; and
  - d. The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
3. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph 1;
4. Notifying the employee in the statement required by paragraph 1 that, as a condition of employment under the grant, the employee will –
  - a. Abide by the terms of the statement; and
  - b. Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
5. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph 4(b) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;
6. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph 4(b), with respect to any employee who is so convicted –
  - a. Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
  - b. Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
7. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs 1, 2, 3, 4, 5 and 6.

**Anti-Lobbying** -- To the best of the jurisdiction's knowledge and belief:

8. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
9. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
10. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

**Authority of Jurisdiction** -- The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

**Consistency with plan** -- The housing activities to be undertaken with CDBG, HOME, ESG, and HOPWA funds are consistent with the strategic plan.

**Section 3** -- It will comply with section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.

---

Signature/Authorized Official	Date

Dave Ruller

Name

City Manager

Title

215 East Summit Street

Address

Kent, Ohio 44240

City/State/Zip

330-676-7500

Telephone Number

- |   |
|---|
| <input type="checkbox"/> This certification does not apply.           |
| <input checked="" type="checkbox"/> This certification is applicable. |

### Specific CDBG Certifications

The Entitlement Community certifies that:

**Citizen Participation --** It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

**Community Development Plan --** Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income. (See CFR 24 570.2 and CFR 24 part 570)

**Following a Plan --** It is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

**Use of Funds --** It has complied with the following criteria:

11. Maximum Feasible Priority - With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available);
12. Overall Benefit - The aggregate use of CDBG funds including section 108 guaranteed loans during program year(s) 2\_\_\_, 2\_\_\_, 2\_\_\_, (a period specified by the grantee consisting of one, two, or three specific consecutive program years), shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period;
13. Special Assessments - It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including Section 108 loan guaranteed funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

**Excessive Force --** It has adopted and is enforcing:

14. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
15. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction;

## Jurisdiction

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**Compliance With Anti-discrimination laws** -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

**Lead-Based Paint** -- Its activities concerning lead-based paint will comply with the requirements of part 35, subparts A, B, J, K and R, of title 24;

**Compliance with Laws** -- It will comply with applicable laws.

---

Signature/Authorized Official

Date

Dave Ruller

Name

City Manager

Title

215 East Summit Street

Address

Kent, Ohio 44240

City/State/Zip

330-676-7500

Telephone Number

- This certification does not apply.  
 This certification is applicable.

**OPTIONAL CERTIFICATION  
CDBG**

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having a particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities, which are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.

---

Signature/Authorized Official

Date

Name

Title

Address

City/State/Zip

Telephone Number

- This certification does not apply.  
 This certification is applicable.

### Specific HOME Certifications

The HOME participating jurisdiction certifies that:

**Tenant Based Rental Assistance** -- If the participating jurisdiction intends to provide tenant-based rental assistance:

The use of HOME funds for tenant-based rental assistance is an essential element of the participating jurisdiction's consolidated plan for expanding the supply, affordability, and availability of decent, safe, sanitary, and affordable housing.

**Eligible Activities and Costs** -- it is using and will use HOME funds for eligible activities and costs, as described in 24 CFR § 92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in § 92.214.

**Appropriate Financial Assistance** -- before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;

<hr/>	<input type="text"/>
Signature/Authorized Official	Date
<input type="text"/>	
Name	
<input type="text"/>	
Title	
<input type="text"/>	
Address	
<input type="text"/>	
City/State/Zip	
<input type="text"/>	
Telephone Number	

- This certification does not apply.  
 This certification is applicable.

### HOPWA Certifications

The HOPWA grantee certifies that:

**Activities** -- Activities funded under the program will meet urgent needs that are not being met by available public and private sources.

**Building** -- Any building or structure assisted under that program shall be operated for the purpose specified in the plan:

1. For at least 10 years in the case of assistance involving new construction, substantial rehabilitation, or acquisition of a facility,
2. For at least 3 years in the case of assistance involving non-substantial rehabilitation or repair of a building or structure.

---

Signature/Authorized Official

Date

Name

Title

Address

City/State/Zip

Telephone Number

- This certification does not apply.  
 This certification is applicable.

### ESG Certifications

I, \_\_\_\_\_, Chief Executive Officer of Jurisdiction, certify that the local government will ensure the provision of the matching supplemental funds required by the regulation at 24 *CFR* 576.51. I have attached to this certification a description of the sources and amounts of such supplemental funds.

I further certify that the local government will comply with:

1. The requirements of 24 *CFR* 576.53 concerning the continued use of buildings for which Emergency Shelter Grants are used for rehabilitation or conversion of buildings for use as emergency shelters for the homeless; or when funds are used solely for operating costs or essential services.
2. The building standards requirement of 24 *CFR* 576.55.
3. The requirements of 24 *CFR* 576.56, concerning assurances on services and other assistance to the homeless.
4. The requirements of 24 *CFR* 576.57, other appropriate provisions of 24 *CFR* Part 576, and other applicable federal laws concerning nondiscrimination and equal opportunity.
5. The requirements of 24 *CFR* 576.59(b) concerning the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970.
6. The requirement of 24 *CFR* 576.59 concerning minimizing the displacement of persons as a result of a project assisted with these funds.
7. The requirements of 24 *CFR* Part 24 concerning the Drug Free Workplace Act of 1988.
8. The requirements of 24 *CFR* 576.56(a) and 576.65(b) that grantees develop and implement procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted with ESG funds and that the address or location of any family violence shelter project will not be made public, except with written authorization of the person or persons responsible for the operation of such shelter.
9. The requirement that recipients involve themselves, to the maximum extent practicable and where appropriate, homeless individuals and families in policymaking, renovating, maintaining, and operating facilities assisted under the ESG program, and in providing services for occupants of these facilities as provided by 24 *CFR* 76.56.
10. The requirements of 24 *CFR* 576.57(e) dealing with the provisions of, and regulations and procedures applicable with respect to the environmental review responsibilities under the National Environmental Policy Act of 1969 and related

authorities as specified in 24 *CFR* Part 58.

11. The requirements of 24 *CFR* 576.21(a)(4) providing that the funding of homeless prevention activities for families that have received eviction notices or notices of termination of utility services will meet the requirements that: (A) the inability of the family to make the required payments must be the result of a sudden reduction in income; (B) the assistance must be necessary to avoid eviction of the family or termination of the services to the family; (C) there must be a reasonable prospect that the family will be able to resume payments within a reasonable period of time; and (D) the assistance must not supplant funding for preexisting homeless prevention activities from any other source.
12. The new requirement of the McKinney-Vento Act (42 *USC* 11362) to develop and implement, to the maximum extent practicable and where appropriate, policies and protocols for the discharge of persons from publicly funded institutions or systems of care (such as health care facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent such discharge from immediately resulting in homelessness for such persons. I further understand that state and local governments are primarily responsible for the care of these individuals, and that ESG funds are not to be used to assist such persons in place of state and local resources.
13. HUD's standards for participation in a local Homeless Management Information System (HMIS) and the collection and reporting of client-level information.

I further certify that the submission of a completed and approved Consolidated Plan with its certifications, which act as the application for an Emergency Shelter Grant, is authorized under state and/or local law, and that the local government possesses legal authority to carry out grant activities in accordance with the applicable laws and regulations of the U. S. Department of Housing and Urban Development.

Signature/Authorized Official	Date
Name	
Title	
Address	
City/State/Zip	
Telephone Number	

<input type="checkbox"/> This certification does not apply. <input checked="" type="checkbox"/> This certification is applicable.
--

**APPENDIX TO CERTIFICATIONS**

Instructions Concerning Lobbying and Drug-Free Workplace Requirements

**Lobbying Certification**

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

**Drug-Free Workplace Certification**

1. By signing and/or submitting this application or grant agreement, the grantee is providing the certification.
2. The certification is a material representation of fact upon which reliance is placed when the agency awards the grant. If it is later determined that the grantee knowingly rendered a false certification, or otherwise violates the requirements of the Drug-Free Workplace Act, HUD, in addition to any other remedies available to the Federal Government, may take action authorized under the Drug-Free Workplace Act.
3. Workplaces under grants, for grantees other than individuals, need not be identified on the certification. If known, they may be identified in the grant application. If the grantee does not identify the workplaces at the time of application, or upon award, if there is no application, the grantee must keep the identity of the workplace(s) on file in its office and make the information available for Federal inspection. Failure to identify all known workplaces constitutes a violation of the grantee's drug-free workplace requirements.
4. Workplace identifications must include the actual address of buildings (or parts of buildings) or other sites where work under the grant takes place. Categorical descriptions may be used (e.g., all vehicles of a mass transit authority or State highway department while in operation, State employees in each local unemployment office, performers in concert halls or radio stations).
5. If the workplace identified to the agency changes during the performance of the grant, the grantee shall inform the agency of the change(s), if it previously identified the workplaces in question (see paragraph three).
6. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant: Place of Performance (Street address, city, county, state, zip code) Check if there are workplaces on file that are not identified here. The certification with regard to the drug-free workplace is required by 24 CFR part 21.

Place Name	Street	City	County	State	Zip
City of Kent, Community Development Department	930 Overholt Road	Kent	Portage County	OH	44240

7. Definitions of terms in the Nonprocurement Suspension and Debarment common rule and Drug-Free Workplace common rule apply to this certification. Grantees' attention is called, in particular, to the following definitions from these rules: "Controlled substance" means a controlled substance in Schedules I through V of the Controlled Substances Act (21 U.S.C. 812) and as further defined by regulation (21 CFR 1308.11 through 1308.15); "Conviction" means a finding of guilt (including a plea of *nolo contendere*) or imposition of sentence, or both, by any judicial body charged with the responsibility to determine violations of the Federal or State criminal drug statutes; "Criminal drug statute" means a Federal or non-Federal

## Jurisdiction

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criminal statute involving the manufacture, distribution, dispensing, use, or possession of any controlled substance; "Employee" means the employee of a grantee directly engaged in the performance of work under a grant, including:

- a. All "direct charge" employees;
- b. all "indirect charge" employees unless their impact or involvement is insignificant to the performance of the grant; and
- c. temporary personnel and consultants who are directly engaged in the performance of work under the grant and who are on the grantee's payroll. This definition does not include workers not on the payroll of the grantee (e.g., volunteers, even if used to meet a matching requirement; consultants or independent contractors not on the grantee's payroll; or employees of subrecipients or subcontractors in covered workplaces).

Note that by signing these certifications, certain documents must be completed, in use, and on file for verification. These documents include:

1. Analysis of Impediments to Fair Housing
2. Citizen Participation Plan
3. Anti-displacement and Relocation Plan

---

Signature/Authorized Official

Date

Dave Ruller

Name

City Manager

Title

930 Overholt Road

Address

Kent, Ohio 44240

City/State/Zip

330-676-7500

Telephone Number

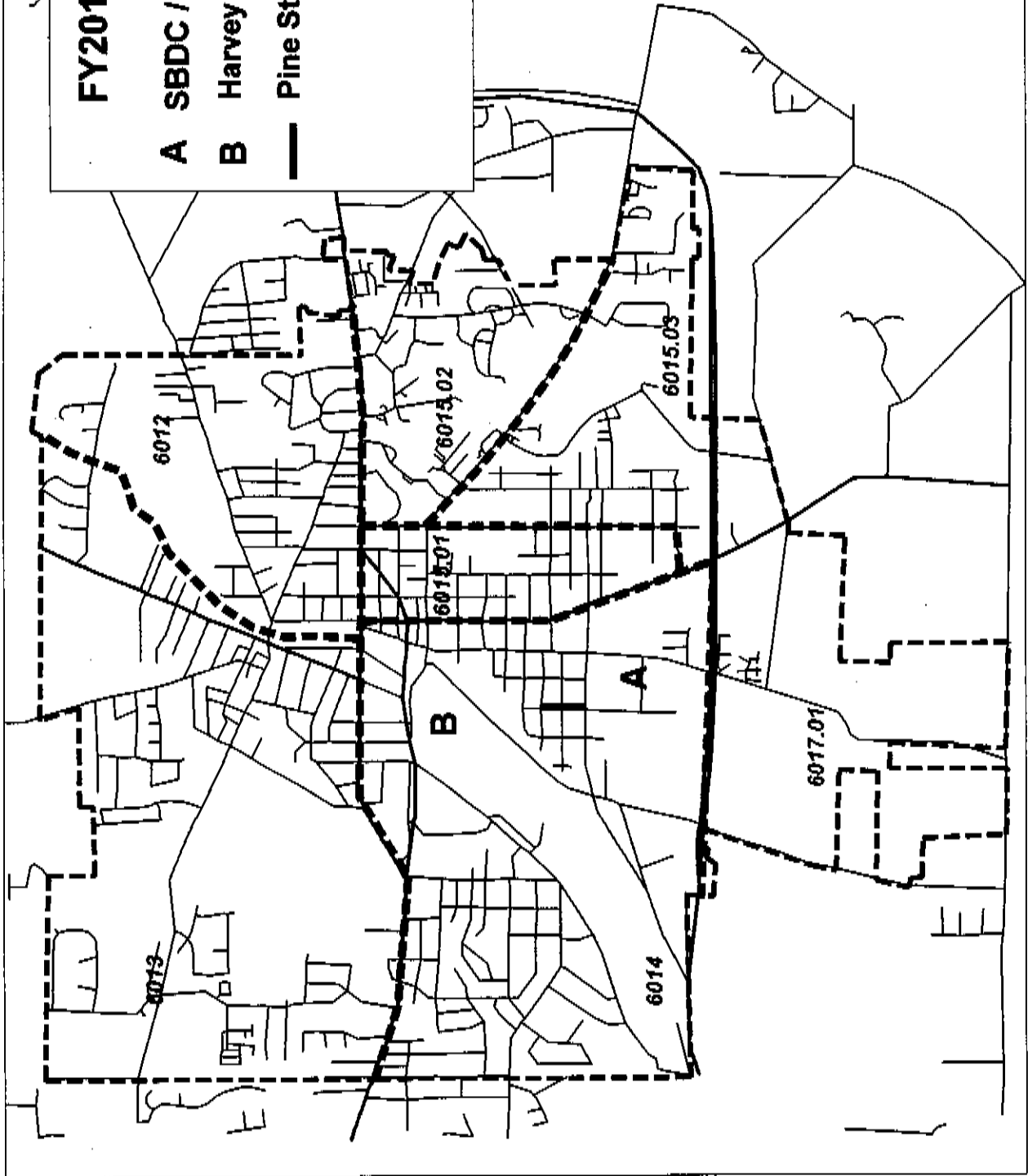
# **APPENDIX C**

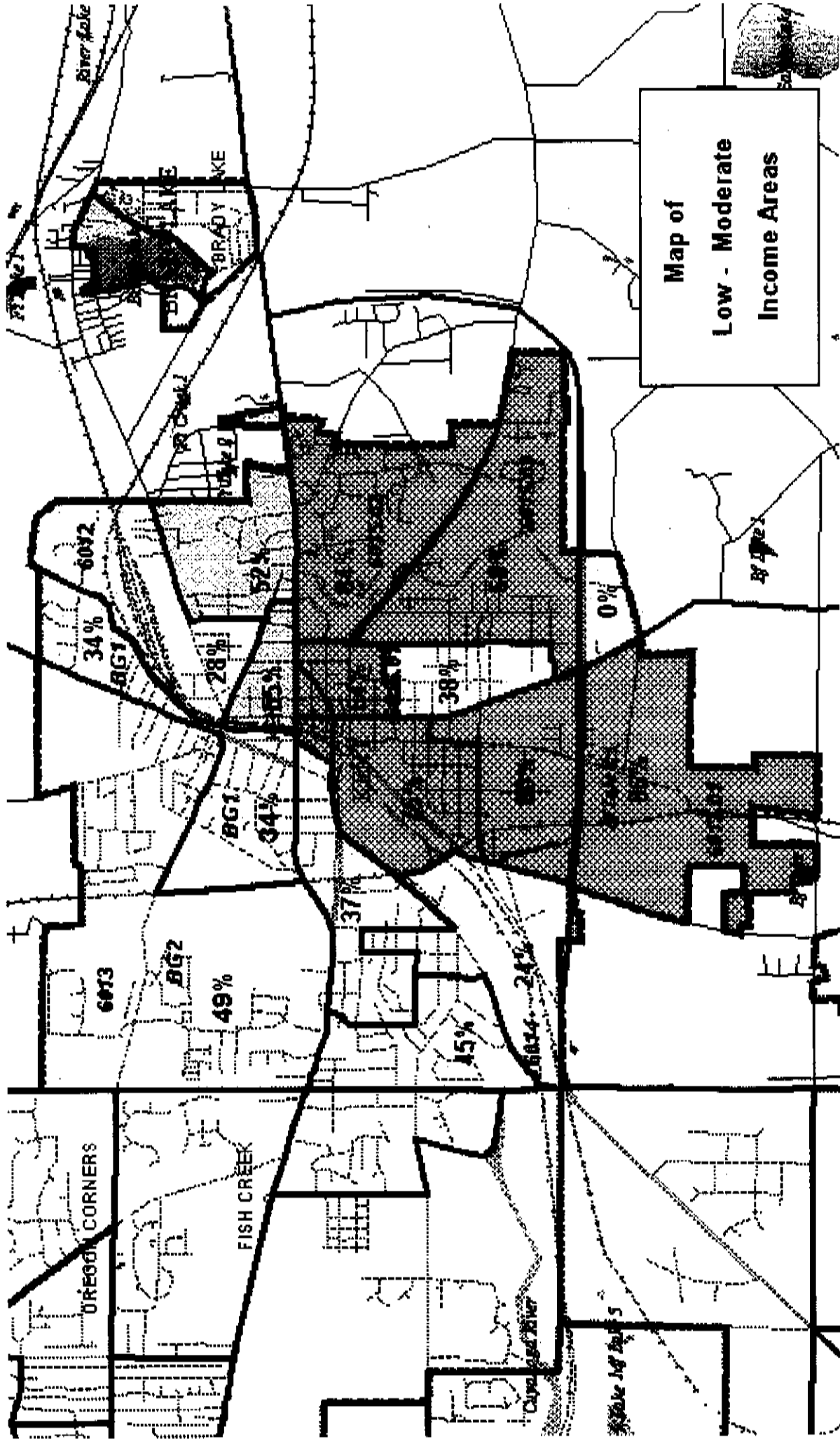
## **MAPS**

- **Map of Minority Concentrations**
- **Map of Low / Moderate Income Areas**
- **Map of PY2010 CDBG Funded Projects**

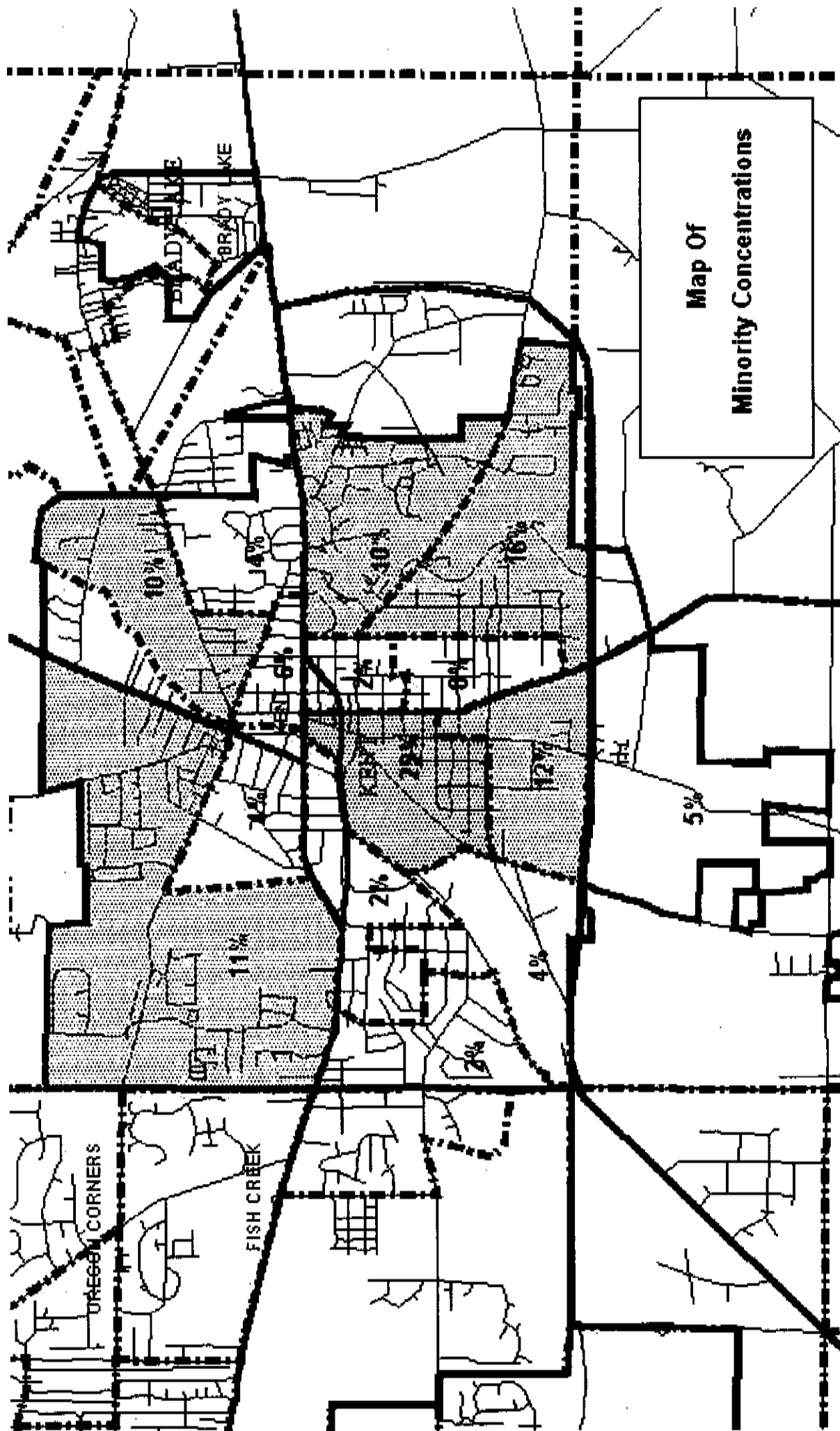
# FY2010 CDBG PROJECTS

- A** SBDC / Incubator
- B** Harvey Redmond Bridge Renovation
- Pine Street Reconstruction





Map of  
Low - Moderate  
Income Areas



Map Of  
Minority Concentrations

# **APPENDIX D**

## **2010-2014 CONSOLIDATED PLAN SURVEY FORM**

**CITY OF KENT  
FIVE-YEAR CONSOLIDATED PLAN SURVEY  
PROGRAM YEARS: 2010-2014**

Name of Agency/Organization: \_\_\_\_\_

Address: \_\_\_\_\_

Phone #: \_\_\_\_\_ e-mail : \_\_\_\_\_

Contact Person: \_\_\_\_\_

**The City of Kent is administering this survey in order to gather information from agencies and organizations that provide housing, community development and/or assistance to the homeless as part of their scope of services which are offered in the City of Kent. All survey responses will assist the City with the establishment of priorities that it will work to achieve in the areas of community development, housing and meeting the needs of the homeless. Your input will help the City assess how to best utilize funds that it receives from both the State of Ohio and the federal government to address priority needs in the community.**

**The survey is divided into three sections: 1.) Housing Needs 2.) Homeless and/or Transitional Housing Needs 3.) Community Development Needs. Since your agency or organization may not have expertise in certain areas covered by this survey, please only complete the sections of the survey applicable to programs and services offered by your organization. There is a place at the beginning of each section which you can mark if you wish to skip that section.**

**SECTION 1 – HOUSING**

***Skip this Section***

1. Does your agency / organization own or operate any housing facilities within the City of Kent?
- No (Go to Question #2)
- Yes (If yes, please provide information requested on next page)

- a) Please provide the address, number of housing units and type of housing (i.e. housing for the mentally ill, persons with HIV/AIDS, public housing, Section 8, etc.)

Address	# of Units	Purpose

*Attach a separate page if more space is needed to respond to this question.*

2. What state and/or federal funding sources does your organization / agency utilize to assist with the construction, rehabilitation, operation and/or rent subsidies of these units:

Funding Source/Type	Amount Received in 2009	Amount Anticipated in 2010

*Attach a separate page if more space is needed to respond to this question.*

3. The table on the next page of this survey provides space to provide specific information about the tenants in each housing complex, as well as rent structures, type of household and income limits. If your agency / organization owns or operates single family housing in the City, these units may be aggregated into one response. On the right side of the chart, please give an indication of what you believe is the priority need for each category of housing type in the City of Kent over the next five years.



4. Does your agency / organization intend to construct any new housing in the City of Kent during the next five years?

No (Go to Question #5)

Yes (Complete #4a)

a) How Many Units:

Single Family \_\_\_\_\_

Multi-family \_\_\_\_\_

5. Does your agency intend to seek any form of funding assistance from the City of Kent during the next five years to rehabilitate existing housing or to construct new housing?

No (Go to Section 2)

Yes

Please describe the anticipated amount and purpose of the funding to be requested as well as the year(s) in which you anticipate the request will be made.

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**SECTION 2 – HOMELESS/HOMELESS SERVICES**

***Skip this Section***

6. Does your agency / organization provide housing and/or supportive services for the homeless?

No (Go to Question #8)

Yes (Please provide information requested below)

a) Number of Beds/Units \_\_\_\_\_

b) Types of Services:

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7. What State of Ohio and/or federal funding sources do you utilize to provide accommodations for the homeless and/or homeless services?

<b>Funding Type</b>	<b>Amount Received in 2009</b>	<b>Amount Anticipated in 2010</b>

*Attach a separate page if more space is needed to respond to this question.*

8. The tables on the next page will help the City assess its needs with regards to the homeless Continuum of Care and supportive services. Please provide information based on your agency's / organization's current inventory of housing units and the amount of funding currently available, as well as future funding needed and the relative priority need for that funding. Sub-section c) allows for a brief narrative to relay information on any needs related to the sub-population groups listed and whether that need is low, moderate, or high in the City based on your agency's / organization's experience. Please also identify any sources of non-City funding that may be available to address those needs.

a) Homeless Related Facilities:

<b>Type</b>	<b>Current # Units/Beds</b>	<b>Needed # Units/Beds</b>	<b>Relative Priority Need (Low/Medium/High)</b>
Emergency Shelter			
Transitional Housing			
Permanent Housing			

b) Provision of Supportive Services for the Homeless:

<b>Type</b>	<b>Current Funding</b>	<b>Needed Funding</b>	<b>Relative Priority Need (Low/Medium/High)</b>
Job Training			
Case Management			
Substance Abuse Treatment			
Mental Health Care			
Housing Placement			
Life Skills Training			

- c) Brief narrative, if needed, on sub-population needs, including substance abusers, the mentally ill, dually diagnosed, veterans, persons with HIV/AIDS, victims of domestic violence, youth or any other group:

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**SECTION 3- COMMUNITY DEVELOPMENT NEEDS**

***Skip this Section***

This section will focus on non-housing, community development needs within the City of Kent over the next five years. These needs can involve topics including crime prevention, economic development, public facilities / public improvements and public services including programs oriented toward the elderly and the youth in the community.

- 9. In narrative form, please identify any community development needs that you feel the City needs to address within the next five years. Please discuss the basis for the need as well as any specific actions that you believe the City should take to address these needs.

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# **APPENDIX E**

## **PUBLIC HEARINGS AND PUBLIC NOTIFICATION INFORMATION**



# CITY OF KENT, OHIO

## DEPARTMENT OF COMMUNITY DEVELOPMENT

TO BE PUBLISHED ONCE IN THE *RECORD COURIER* AS A DISPLAY ADVERTISEMENT  
(BLOCK AD) ON TUESDAY, JANUARY 19, 2010

***NOTICE OF PUBLIC HEARING #1***  
**CITY OF KENT**  
**COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM**  
**2010-2014 FIVE YEAR CONSOLIDATED PLAN AND**  
**PROGRAM YEAR (PY) 2010 ANNUAL ACTION PLAN**

**WEDNESDAY, FEBRUARY 3, 2010**  
**7:00 P.M.**

**COUNCIL CHAMBERS**  
**KENT CITY HALL**  
**325 SOUTH DEPEYSTER STREET**  
**KENT, OHIO 44240**

The City of Kent will hold its first public hearing on the City's Five Year Consolidated Plan for the period 2010-2014 and the City's PY 2010 Annual Action Plan, on Wednesday, February 3, 2010 at 7:00 p.m. in the Council Chambers of Kent City Hall, located at 325 South Depeyster Street, Kent, Ohio. The public hearing will allow the City to provide citizens with an explanation of the purpose for developing the City's 2010-2014 Five Year Consolidated Plan and PY2010 Action Plan, and will provide citizens with information on the overall objectives of the Community Development Block Grant (CDBG) program and eligible activities. The public hearing also provides an opportunity for citizens to provide comments and ask questions concerning proposed goals, objectives and activities that the City should consider as it moves forward with the process of developing the 2010-2014 Five Year Consolidated Plan and PY2010 Annual Action Plan.

All citizens are encouraged to participate in the public hearing on the City's 2010-2014 Five Year Consolidated Plan and 2010 Action Plan and time will be afforded to any person interested in being heard. Persons with special needs and non-English speaking persons are encouraged to participate in this public hearing and should contact the Community Development Department by Friday, January 29, 2010 so that proper accommodations can be arranged.

All written comments or questions should be directed to Bridget Susel, Grants & Neighborhood Programs Administrator, via email at [SuselB@kent-ohio.org](mailto:SuselB@kent-ohio.org) or mailed to: City of Kent, Community Development Department, 930 Overholt Road, Kent, Ohio 44240, by Tuesday, February 2, 2010.

The City will submit its 2010-2014 Five Year Consolidated Plan and PY 2010 Annual Action Plan to the U.S. Department of Housing and Urban Development (HUD) in June 2010 as part of its application for PY2010 Community Development Block Grant funding.

**THIS PUBLIC HEARING AND ALL OTHER MEETINGS OF THE KENT CITY COUNCIL  
ARE OPEN TO THE PUBLIC.**

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ginning with the rape of a 65-year-old woman in Yoakum last January, authorities have linked eight sexual assaults or attempted sexual assaults to the suspect, who has been dubbed the "Twi-

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There is a sexist sports administrator. When they read this, they will know who they are. I want them to get the message and I hope the powers that be will look into this.

\$1.1 trillion to health, education and law enforcement. What a waste of money! Haven't we learned anything from GW? Give the money to the wealthiest 2% and it will filter down to the rest of us. We didn't need a tea party in 2004. We knew the rich would take care of us.

Let me see if I have this correct. The Obama administration gets the same legal rights that a citizen has as a terrorist caught on the battlefield. But, the administration is after three Navy SEALs for giving a terrorist a fat lip when they were interrogating him for killing people. It makes me wonder if the Obama neo-progressive socialists know who the real terrorists are?

**NOTICE OF PUBLIC HEARING #1**  
**CITY OF KENT**  
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**THIS PUBLIC HEARING AND ALL OTHER MEETINGS OF THE KENT CITY COUNCIL ARE OPEN TO THE PUBLIC.**



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# CITY OF KENT, OHIO

## COMMUNITY DEVELOPMENT DEPARTMENT

TO BE PUBLISHED ONCE IN THE *RECORD COURIER*  
AS A DISPLAY AD ON WEDNESDAY, JANUARY 20, 2010

### **KENT COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM 2010 CDBG REQUEST FOR PROPOSALS**

The City of Kent participates in the federally funded Community Development Block Grant (CDBG) program administered by the U.S. Department of Housing and Urban Development (HUD). As part of the 2010 CDBG submission to HUD, the City must identify activities to be funded with the City's anticipated CDBG funding allocation. The City is now accepting proposals from qualified applicants seeking 2010 CDBG funding for eligible activities. **The application submission deadline is Wednesday, February 17, 2010 at 4:00 p.m.**

To be considered for funding assistance, all applicants must propose programs that comply with the requirements established by the U.S. Department of Housing and Urban Development for the Community Development Block Grant program, as well as the community development, housing, and economic development objectives identified by the City in its 2010-2014 Five Year Consolidated Plan. The City's 2010-2014 Consolidated Plan development process is currently underway and while specific objectives have not been finalized, proposed activities must benefit low- and moderate-income persons within the City of Kent and the City encourages potential applicants to consider the following overall CDBG objectives when developing a proposal to submit for funding consideration:

- Benefit persons presumed to be low-and moderate-income, including: abused children, elderly persons, battered spouses, homeless persons, severely disabled persons, illiterate adults, persons living with AIDS, and migrant farm workers.
- Provide safe and decent housing for low- and moderate-income persons.
- Provide economic opportunities for low- and moderate-income persons.
- Benefit a predominantly low-to-moderate income residential area and provide a suitable living environment by improving public safety or revitalizing neighborhoods. Activities in this category may promote access to public facilities or services, preserve or restore historic or architecturally significant properties or upgrade energy/water resources.

### **PROGRAM APPLICATION PROCESS**

Project proposals will be considered from interested neighborhood planning groups, social service agencies, community organizations, and other interested groups. Eligible applicants must submit proposals on the *City of Kent 2010 Program Year CDBG Application* form. To receive a paper or electronic copy of the proposal or to ask questions regarding the 2010 CDBG application process, please contact Bridget Susel, Grants & Neighborhood Programs Administrator, via email at [SuselB@kent-ohio.org](mailto:SuselB@kent-ohio.org) or call 330-678-8108.

The City reserves the right to reject any proposal deemed incomplete or inconsistent with the overall goals of the Consolidated Development Plan and/or the specific program requirements of the Community Development Block Grant program.

instead of a rear wing during their Goodyear tire test at the 1½-mile, high-banked Texas "That means you won't have to reinvent the wheel necessarily," said Stewart.

### KENT COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM 2010 CDBG REQUEST FOR PROPOSALS

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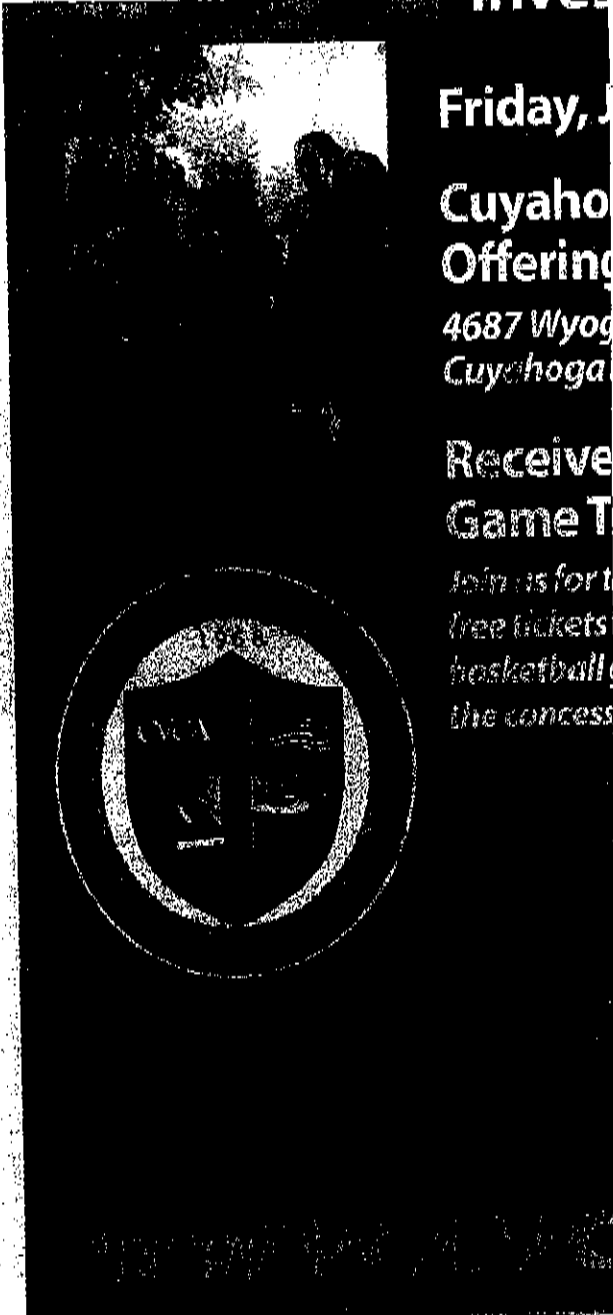
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The City reserves the right to reject any proposal deemed incomplete or inconsistent with the overall goals of the Consolidated Development Plan and/or the specific program requirements of the Community Development Block Grant program.



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# CITY OF KENT, OHIO

## COMMUNITY DEVELOPMENT DEPARTMENT

### KENT COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM 2010 CDBG REQUEST FOR PROPOSALS

The City of Kent participates in the federally funded Community Development Block Grant (CDBG) program administered by the U.S. Department of Housing and Urban Development (HUD). As part of the 2010 CDBG submission to HUD, the City must identify activities to be funded with the City's anticipated CDBG funding allocation. The City is now accepting proposals from qualified applicants seeking 2010 CDBG funding for eligible activities. **The application submittal deadline is Wednesday, February 17, 2010 at 4:00 p.m.**

To be considered for funding assistance, all applicants must propose programs that comply with the requirements established by the U.S. Department of Housing and Urban Development for the Community Development Block Grant program, as well as the community development, housing, and economic development objectives identified by the City in its 2010-2014 Five Year Consolidated Plan. The City's 2010-2014 Consolidated Plan development process is currently underway and while specific objectives have not been finalized, the City encourages potential applicants to consider the following overall CDBG objectives when developing a proposal to submit for funding consideration:

Proposed activities must benefit low- and moderate-income persons within the City of Kent through the provision of services and projects that meet at least one of the following:

- Benefit persons presumed to be low-and moderate-income, including: abused children, elderly persons, battered spouses, homeless persons, severely disabled persons, illiterate adults, persons living with AIDS, and migrant farm workers.
- Provide safe and decent housing for low- and moderate-income persons.
- Provide economic opportunities for low- and moderate-income persons.
- Benefit a predominantly low-to-moderate income residential area and provide a suitable living environment by improving public safety or revitalizing neighborhoods. Activities in this category may promote access to public facilities or services, the restoration or preservation of historic or architecturally significant properties or preserve energy/water resources.

#### PROGRAM APPLICATION PROCESS

Project proposals will be considered from interested neighborhood planning groups, social service agencies, other interested community organizations, and other interested groups. Eligible applicants must submit proposals on the *City of Kent 2010 Program Year CDBG Application* form. To receive a paper or electronic copy of the proposal or to ask questions regarding the 2010 CDBG application process, please contact Bridget Susel, Grants & Neighborhood Programs Administrator, via email at [SuselB@kent-ohio.org](mailto:SuselB@kent-ohio.org) or call 330-678-8108.

The City reserves the right to reject any proposal deemed incomplete or inconsistent with the overall goals of the Consolidated Development Plan and/or the specific program requirements of the Community Development Block Grant program.



*Memo for mailed applications*

## CITY OF KENT, OHIO

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### DEPARTMENT OF COMMUNITY DEVELOPMENT

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**TO:** Neighborhood Groups and Associations

**FROM:** Bridget Susel, Grants & Neighborhood Programs Administrator

**DATE:** January 14, 2010

**SUBJECT:** PY2010 CDBG Application

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The City of Kent participates in the federally funded Community Development Block Grant (CDBG) program administered by the U.S. Department of Housing and Urban Development (HUD). As part of the 2010 CDBG submission to HUD, the City must identify activities to be funded with the City's anticipated CDBG funding allocation. The City is now accepting proposals from qualified applicants seeking 2010 CDBG funding for eligible activities.

To be considered for funding assistance, all applicants must propose programs that comply with the requirements established by the U.S. Department of Housing and Urban Development for the Community Development Block Grant program, as well as the community development, housing, and economic development objectives identified by the City in its 2010-2014 Five Year Consolidated Plan. The City's 2010-2014 Consolidated Plan development process is currently underway and while specific objectives have not been finalized, the City encourages potential applicants to consider the following overall CDBG objectives when developing a proposal to submit for funding consideration:

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## PROGRAM APPLICATION PROCESS

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Enclosed is a hard copy of the blank application, but an electronic version that allows data to be entered directly onto the application is also available. If you would like the application sent to you electronically via e-mail, please contact Bridget Susel at 330-678-8108 or via e-mail at [SuselB@kent-ohio.org](mailto:SuselB@kent-ohio.org).

The City reserves the right to reject any proposal deemed incomplete or inconsistent with the overall goals of the Consolidated Development Plan and/or the specific program requirements of the Community Development Block Grant program.



# CITY OF KENT, OHIO

DEPARTMENT OF COMMUNITY DEVELOPMENT

**TO BE PUBLISHED AS A DISPLAY ADVERTISEMENT IN THE  
THURSDAY, APRIL 15, 2010 EDITION OF THE *RECORD COURIER***

**NOTICE OF PUBLIC COMMENT PERIOD  
CITY OF KENT COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM  
2010-2014 FIVE YEAR CONSOLIDATED PLAN AND  
PROGRAM YEAR (PY) 2010 ANNUAL ACTION PLAN**

The City of Kent has completed the draft of its proposed 2010-2014 Five Year Consolidated Plan and the City's PY2010 Annual Action Plan. In order to encourage public review and comment of this document, the City is providing a 30-day public comment period beginning Friday, April 16, 2010 and continuing through Saturday, May 15, 2010.

Copies of the document will be made available through the City of Kent's Community Development Department for no charge (1 per household) in printed copy or on CD-ROM. The Community Development Department is located at 930 Overholt Road, Kent, Ohio. Office hours are Monday through Friday, 8:00 a.m. to 5:00 p.m., excluding legal holidays.

Copies of the draft document also will be available for public review at the following locations:

- Kent Free Library, 312 West Main Street, Kent, Ohio
- Office of Kent City Council, 217 East Summit Street, Kent, Ohio
- Kent State University Library, Kent State University, Kent, Ohio

All citizens are encouraged to review the draft and to forward any written comments by Saturday, May 15, 2010 to the Community Development Department, 930 Overholt Road, Kent, Ohio (mail), [SuselB@kent-ohio.org](mailto:SuselB@kent-ohio.org) (e-mail), or to 330-678-8030 (fax). Questions regarding the public comment period or to request a copy in an alternative format that will accommodate persons with special needs or disabilities, should be directed to Bridget Susel, Grants & Neighborhood Programs Administrator, and at the above listed email address or via phone at 330-678-8108.

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**National Forecast for Thursday, April 15**

Krause said the goal is to submitting the records to the  
"correct history" regarding Library of Congress.

**NOTICE OF PUBLIC COMMENT PERIOD  
CITY OF KENT COMMUNITY DEVELOPMENT  
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**VILLE HARDWARE'S  
IAL TENT SALE!**





# CITY OF KENT, OHIO

## DEPARTMENT OF COMMUNITY DEVELOPMENT

TO BE PUBLISHED ONCE IN THE *RECORD COURIER* AS A DISPLAY  
ADVERTISEMENT (BLOCK AD) ON TUESDAY, MAY 4, 2010

***NOTICE OF PUBLIC HEARING #2***  
**CITY OF KENT**  
**COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM**  
**2010-2014 FIVE YEAR CONSOLIDATED PLAN AND**  
**PROGRAM YEAR (PY) 2010 ANNUAL ACTION PLAN**

**WEDNESDAY, MAY 19, 2010**  
**7:20 P.M.**

**COUNCIL CHAMBERS**  
**KENT CITY HALL**  
**325 SOUTH DEPEYSTER STREET**  
**KENT, OHIO 44240**

The City of Kent will hold its second public hearing on the City's Five Year Consolidated Plan for the period 2010-2014 and the City's PY 2010 Annual Action Plan, on Wednesday, May 19, 2010 at 7:20 p.m. in the Council Chambers of Kent City Hall, located at 325 South Depeyster Street, Kent, Ohio. The public hearing will allow the City to provide citizens with an explanation of the purpose for the development of the 2010-2014 Five Year Consolidated Plan and PY2010 Action Plan, and will provide citizens with information on the overall objectives of the Community Development Block Grant (CDBG) program. The public hearing also provides an opportunity for citizens to provide comments and ask questions concerning identified goals, objectives and activities that the City has included in the 2010-2014 Five Year Consolidated Plan and the projects included in the PY2010 Annual Action Plan.

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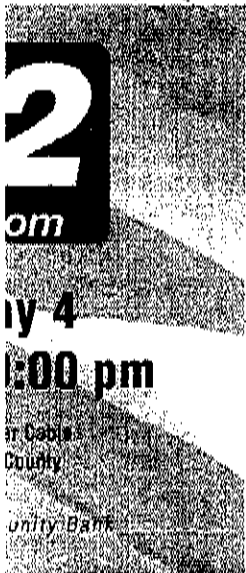
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**THIS PUBLIC HEARING AND ALL OTHER MEETINGS OF THE KENT CITY COUNCIL  
ARE OPEN TO THE PUBLIC.**

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g opportunity to this  
, and I believe that our  
depends on it."



Senate recognizing the dedi-  
cation.

## S.R. 44 closes after utility pole fire

ROOTSTOWN — S.R. 44 was shut down for more than an hour Monday after a utility pole caught on fire and threatened to break.

Capt. Jeff Tyler of the Rootstown Fire Department said the pole caught fire at about 1:05 p.m. Monday.

wonder what it would have been like had that same decision been made here."

The cause of the blaze is unknown.

During the fire, power was shut off to the pole, and S.R. 44 was closed temporarily because of concern to motorists. The road reopened just before 2:30 p.m.

**NOTICE OF PUBLIC HEARING #2  
CITY OF KENT  
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM  
2010-2014 FIVE YEAR CONSOLIDATED PLAN AND  
PROGRAM YEAR (PY) 2010 ANNUAL ACTION PLAN**

**WEDNESDAY, MAY 19, 2010  
7:20 P.M.**

**COUNCIL CHAMBERS  
KENT CITY HALL  
325 SOUTH DEPEYSTER STREET  
KENT, OHIO 44240**

The City of Kent will hold its second public hearing on the City's Five Year Consolidated Plan for the period 2010-2014 and the City's PY 2010 Annual Action Plan, on Wednesday, May 19, 2010 at 7:20 p.m. in the Council Chambers of Kent City Hall, located at 325 South Depeyster Street, Kent, Ohio. The public hearing will allow the City to provide citizens with an explanation of the purpose for the development of the 2010-2014 Five Year Consolidated Plan and PY 2010 Action Plan, and will provide citizens with information on the overall objectives of the Community Development Block Grant (CDBG) program. The public hearing also provides an opportunity for citizens to provide comments and ask questions concerning identified goals, objectives and activities that the City has included in the 2010-2014 Five Year Consolidated Plan and the projects included in the PY2010 Annual Action Plan.

All citizens are encouraged to participate in the public hearing on the City's 2010-2014 Five Year Consolidated Plan and 2010 Action Plan and time will be afforded to any person interested in being heard. Persons with special needs and non-English speaking persons are encouraged to participate in this public hearing and should contact the Community Development Department by Friday, January 29, 2010 so that proper accommodations can be arranged.

All written comments or questions should be directed to Bridget Susel, Grants & Neighborhood Programs Administrator, via e-mail at HYPERLINK "mailto:SuselB@kent-ohio.org" SuselB@kent-ohio.org or mailed to: City of Kent, Community Development Department, 930 Overholt Road, Kent, Ohio 44240, by Tuesday, February 2, 2010. The City will submit its 2010-2014 Five Year Consolidated Plan and PY 2010 Annual Action Plan to the U.S. Department of Housing and Urban Development (HUD) in June 2010 as part of its application for PY2010 Community Development Block Grant (CDBG) funding.

**THIS PUBLIC HEARING AND ALL OTHER MEETINGS OF THE  
KENT CITY COUNCIL ARE OPEN TO THE PUBLIC.**



**Jordan Fedor  
2010 Graduate  
of Crestwood High School**

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# **APPENDIX F**

## **PUBLIC COMMENTS**

No public comments were received on the City of Kent's 2010-2014 Five Year Consolidated Plan and PY2010 Action Plan.