



Just a reminder that there will be a special Finance Committee meeting prior to our Regular Council meeting to discuss any additional questions on the draft 2013 Capital Improvement Plan.

Unauthorized Items

1. Annual Tax Levy and Rate Ordinance (Draft No. 12-103)

Staff is requesting Council's authorization to consider a resolution accepting the tax amounts and rates, as determined by the Portage County Budget Commission, which in turn authorizes the necessary tax levies and certifies them to the County Auditor.

Administration Recommendation

The levy rates remain unchanged so I would encourage Council's support for the resolution.

Council Action

Authorize the resolution for certification by the County Auditor.

2. City Codified Ordinances Update (Draft No. 12-94)

Staff is requesting Council's authorization to consider a resolution accepting the replacement pages to the City's Codified Ordinances.

Administration Recommendation

This is an administrative action that will authorize staff to update those Sections of the City Code that Council have changed.

Council Action

Authorize the resolution to accept the replacement pages to the City Code.

Information Items

1. September Planning Commission Meeting

Bridget Susel has enclosed copies of the Planning Commission agenda and staff report for the September 18th Planning Commission meeting. There is 1 item up for consideration: 1)The Light (Church), 156 N. Water Street, site plan review. (attachment)

2. Fire Incident Report

Dave Manthey has provided a copy of the fire and emergency medical services report for August 2012. In 2012 calls for fire service are up 24% (141 calls); fire mutual aid assistance (received) is up 19 events; and EMS responses are up 7% (178 calls). (attachment)

3. September Architectural Review Board Meeting

Bridget Susel has enclosed copies of the Architectural Review Board (ARB) agenda for the September 18th ARB meeting. There are 3 items up for consideration to receive a Certificate of Appropriateness: 1)Dunkin' Donuts, 525 E. Main Street; 2)Baked in the Village, 123 N. Water Street; and 3)Jimmy John's Façade and Sign Review, 165 E. Main Street. (attachment)



Information Items (continued)

4. Health Board Meeting Minutes and Department Statistics

Jeff Neistadt has provided copies of the minutes from the September 14th Health Board meeting and the statistical report for August 2012. Health Department revenues are up 13% (\$21,852) and permits are up from 695 in 2011 to 699 in 2012. (attachment)

5. Board of Zoning Appeals September 17th Meeting

Heather Phile from our Community Development has provided a copy of the staff report for the September Board of Zoning Appeals meeting scheduled for September 17th, 2010. There is 1 item on the agenda: Dunkin' Donuts, 525 E. Main Street, parking variance request. (attachment)

6. City Water Treatment Plan 2011 Annual Report

Gene Roberts and Steve Hardesty have forwarded the 2011 Annual Report outlining the performance of the water plant in 2011. No news was good news in 2011 as the water plant and distribution system experienced no major breakdowns and routine maintenance and capital project proceeded without problems. (attachment)

7. 46th Annual Folk Festival in Kent

For 46 years, the Kent State Folk Festival has showcased established artists and launched careers of aspiring new blues and folk talent. The concert line-up brings 16,000 fans to Kent and features Folk Alley 'Round Town which is one night of admission-free performances scattered around 35 venues in downtown Kent, ranging from bars and coffee shops to galleries and bakeries. The 2012 Folk Festival runs September 20th thru September 22nd.