



Just a reminder that there will be a short Public Hearing and Committee session planned at the start of next Regular Council meeting. These items are time sensitive.

Public Hearing

1. CDBG 2011 C.A.P.E.R.

Bridget Susel has scheduled a Public Hearing to receive public comments on the City's CDBG Comprehensive Annual Performance Evaluation Report (CAPER) prior to the start of the Regular Council meeting. The purpose of the CAPER is to satisfy the City of Kent's end of year reporting requirements for the Community Development Block Grant programs of the U.S. Department of Housing and Urban Development (HUD) for the City's 2011 Action Plan program year.

Streets, Sidewalks & Utilities Committee

1. Old Hotel Request for a License to Occupy the Public ROW

Gene Roberts has requested Committee time to review a request submitted by Mr. Burbick to authorize the placement of portions of his stairs, ramps and bike racks to be located in the current public right of way adjacent to the old hotel. Working with Jim Silver, the staff have prepared a License Agreement for Council approval. (attachment)

Administration Recommendation

Gene and Jim Bowling have reviewed the request and we recommend Council's approval as it is consistent with similar approvals downtown and it does not present an undue limitation on the public access or safety.

Council Actions

Authorize staff to execute the license agreement as proposed.

Unauthorized Items

There are no unauthorized items on the agenda this month.

Information Items

1. October Planning Commission Meeting

Bridget Susel has enclosed copies of the Planning Commission agenda and staff report for the October 16th Planning Commission meeting. There are 2 items up for consideration: 1) Dunkin' Donuts, 525 E. Main Street, landscape plan review; and 2) Dina Harley, 1129 Morris Road, conditional zoning certificate & site plan review. (attachment)

Information Items (continued)

2. Fire Incident Report

Dave Manthey has provided a copy of the fire and emergency medical services report for September 2012. In 2012 calls for fire service are up 19% (130 calls); fire mutual aid assistance (received) is up 15 events; and EMS responses are up 1% (18 calls). (attachment)

3. October Architectural Review Board Meeting

Bridget Susel has enclosed copies of the Architectural Review Board (ARB) agenda for the October 16th ARB meeting. There are 3 items up for consideration to receive a Certificate of Appropriateness: 1) Baked in the Village, 123 N. Water Street, signage; 2) PARTA / Kent Central Gateway Building, 201 E. Erie Street, signage; and 3) Huntington Bank, 250 S. Water Street, ATM machine and awning. (attachment)

4. Health Board Meeting Minutes and Department Statistics

Jeff Neistadt has provided copies of the minutes from the October 9th Health Board meeting and the statistical report for September 2012. Health Department revenues are up 10% (\$18,506) and permits are down from 755 in 2011 to 737 in 2012. (attachment)

5. Board of Zoning Appeals October 15th Meeting

Heather Phile from our Community Development has provided a copy of the staff report for the Board of Zoning Appeals meeting scheduled for October 15th, 2012. There are 3 items on the agenda: 1) The Light, 156 N. Water Street, variance for church use; 2) Travis Copen, 501 Dodge Street, variance for building addition; and 3) Smithers Oasis, 919 Marvin Street, variance for greenhouse. (attachment)