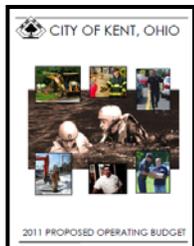




**CITIZEN  
COMMITTEE**



## Unauthorized Items

1. Salary Review Commission Replacement Appointment (Draft 10-109)  
Due to a resignation from the Salary Review Commission, Council is being asked to make a replacement appointment from the existing list of interested candidates.

*Administration Recommendation*

Proceed with the replacement appointment.

*Council Action*

**Authorize the replacement appointment to the Salary Review Commission.**

2. Fire Renewal Levy Ordinance (Draft 10-111)

With the County Auditor's levy certification complete, Council is being asked to approve an Ordinance that will place the Fire Levy Renewal on the ballot in 2011.

*Administration Recommendation*

Approve the Ordinance to place the Fire Renewal Levy on the ballot in 2011.

*Council Action*

**Approve the Ordinance to place the Fire Renewal Levy on the ballot in 2011.**

3. 2011 Position Allocation Ordinance (10-114)

With the passage of the 2011 City Operating Budget, Council is requested to approve the 2011 Position Allocation Ordinance for the positions included in the budget.

*Administration Recommendation*

Approve the Ordinance establishing the 2011 position allocation.

*Council Action*

**Approve the Ordinance authorizing the positions listed in the 2011 City Budget.**

4. Transfer of Property Taxes From the County (Draft 10-115)

In order for the County to transfer the tax proceeds for 2010 to the City, Council must adopt an ordinance authorizing the transfer to be made from the County Treasurer to the Director of Budget and Finance for the City of Kent. (attachment)

*Administration Recommendation*

Adopt the resolution authorizing the transfer of tax proceeds.

*Council Action*

**Adopt the resolution authorizing the transfer of tax proceeds.**

5. Portage County Public Defender Contract (Draft 10-117)

The Law Director has requested Council's authorization to renew the City's contract with Portage County to provide legal counsel to indigent persons in the City of Kent for the period January 1, 2011 to December 31, 2011 at a cost of \$80 per case (no change in fee rate from 2009).

*Administration Recommendation*

I recommend Council approve the contract renewal.

*Council Action*

**Approve the contract renewal.**

## Information Items

### 1. Income Tax Report

Dave Coffee has provided a summary of income tax collections thru the end of September 2010. Overall the City income tax collections are down \$216,072 (-2.7%) through the same month last year with Kent State's collections up 3.9% (\$120,528). (attachment)

### 2. Monthly Permit and Zoning Reports

Gary Locke has enclosed copies of the monthly zoning and permit violations report for October 2010. The total number of permits issued thru the end of October was down 24% (153 permits) from last year and the corresponding revenues were down 19% (\$26,848). Troy had 18 action items in October, many of which were related to boarding house occupancy concerns. (attachment)

### 3. Civil Service Commission Meeting Agenda

I have included a copy of the agenda for the November 8<sup>th</sup>, 2010 Civil Service Commission meeting. Listed you will see a few of the retirements of long term City employees. (attachment)

### 4. PAFERS (Fire Study) Update

Bill Lillich reports that the regional study committee met and took the following position on the report recommendations: Charlestown Fire (no action taken); Brimfield Fire (rejected the recommendations and declined continuing the study); Ravenna Township (rejected the recommendations and declined continuing the study); City of Ravenna (rejected the recommendations but they may pursue a Fire service partnership with Ravenna Township). Bill added that after a long discussion, all of the participating agencies agreed to a motion that will provide some additional utility to be gained from the study. It was unanimously agreed that the Fire Chief's will continue to develop uniform plans to implement operational improvements within the participating agencies.

### 5. Health Board Meeting Minutes and Department Statistics

John Ferlito has provided copies of the health board agenda (for the November 9<sup>th</sup> meeting) and the statistical report for October 2010. You will also see in the minutes that the Health Board discussed health service consolidation options between the City of Kent, Ravenna and the County. Health Department revenues are up 6% in 2010 from 2009 while permits are down 2%. (attachment)

### 6. Board of Zoning Appeals November 15<sup>th</sup> Meeting

Heather Phile from our Community Development has provided a copy of the agenda and staff report for the November 15<sup>th</sup> Board of Zoning Appeals meeting. There is one item on the agenda: 1316 S. Water Street, new Family Dollar Store, free standing sign variance. (attachment)

### 7. NSP Houses Demolition Progress

Bridget Susel reports that the first two houses to be razed under the NSP residential demolition program, 223 Harris Street and 527 Fairchild Avenue, are scheduled for asbestos mitigation work on Monday (11/8) with the actual demolition expected to be complete by Friday (11/12). Additional properties will be coming down in subsequent weeks with at least another 3 expected to be razed by the end of December. I will keep you informed of the scheduling of these subsequent demolitions once I get dates from the demolition contractor.

## Information Items (continued)

### 8. Updated 2011 Budget Pages

Dave Coffee has updated those pages of the Proposed 2011 Budget that changed during the City Council's budget deliberations in Committee earlier this month and he has provided those new pages for you to insert into your budget documents. (attachment)

### 9. Foreclosure Assistance Program

Bridget Susel has provided information concerning new programs that are available under the "Save the Dream Ohio Initiative" that are available to help people who are facing possible foreclosure. I thought this would be good information for you to have in case any of your constituents are having housing payment problems. (attachment)

### 10. Community Liaison Web Site

I wanted to let you know that Neal Stefanko, Community Liaison, has uploaded a number of the items that he has been using as hand-outs in the neighborhoods to a web site so I thought I'd share that web link with you:

<http://www.kent.edu/emsu/students/university-community-liaison.cfm>

### 11. Life Safety Pre-Inspection Checklist Forms

I am pleased to report that with the help of Linda Copley we have been able to upload the fire and life-safety checklist to the City's web page (<http://kentohio.org/forms/>) so that commercial properties can prepare for their annual fire inspections. (attachment)

### 12. Entrepreneur In Residence

Dan Smith has asked to help spread word that the University and the City are looking for a person interested in serving as a part time (\$10,000/year) entrepreneur-in-residence. Modeling the program after the Kent State partnerships with the City of Aurora and Twinsburg, our goal is to find a person that can help spark economic activity by supporting and encouraging entrepreneurship in Kent. If you know someone who has entrepreneurial experience and you think might be a good fit, please share that information with Dan. (attachment)

