



Proclamation Presentation

Mayor Fiala will present proclamations of appreciation to the two young men, Mr. Jared Atkins and Mr. Paul Marschik, that bravely rescued a Kent resident from her burning home on Columbus Street on October 31, 2011.

Unauthorized Items

1. Public Defender Contract (Draft No. 11-118)

Staff is requesting Council's authorization to renew the City's contract with the Portage County Office of the Public Defender for the purposes of legal counsel to indigent persons for the period of January 1, 2012 through December 31, 2012.

Administration Recommendation

This is an annual contract renewal that Jim Silver and I recommend for Council's authorization.

Council Action

Authorize the renewal of the Portage County Public Defender's contract for 2012.

2. Transfer of Property Taxes From the County (Draft No. 11-121)

In order for the County to transfer the tax proceeds for 2011 to the City, Council must adopt an ordinance authorizing the transfer to be made from the County Treasurer to the Director of Budget and Finance for the City of Kent.

Administration Recommendation

Adopt the resolution authorizing the transfer of tax proceeds.

Council Action

Adopt the resolution authorizing the transfer of tax proceeds.

Finance Committee Items

3. Utility Rate Stabilization Proposal

Gene Roberts and Dave Coffee have requested Finance Committee time to review a proposal prepared by staff to create a sustainable utility rate plan. The rate plan was developed to meet the needs of the City's utility customers that depend upon modern and reliable utility services for public health, economic development and quality of life priorities. (attachment)

Administration Recommendation

The staff have developed a workable plan to manage the costs of utility services in a way that I believe ensures long term compliance with state and federal regulations while also remaining sensitive to the cost impacts on City residents. I recommend Council's support for the implementation of the proposed rate stabilization plan beginning in 2012.

Council Action

Adopt the rate stabilization plan and authorize staff to proceed with its implementation in 2012.



Information Items

1. Monthly Permit and Zoning Reports

Bridget Susel has enclosed copies of the monthly zoning and permit violations report for October 2011. The total number of permits issued thru the end of October is up 24% from last year and the corresponding revenues are up 565% (\$692,361). Troy had 24 action items in October, many of which were related to illegal signs in the public right of way. (attachment)

2. Fire Incident Report

Jim Williams has provided a copy of the fire and emergency medical services report for October 2011. In 2011 calls for fire service are down .5% (4 calls); fire mutual aid assistance is down 1 event in 2011; and EMS responses are up 1% (41 calls). (attachment)

4. Main Street Financial Update

For your information, Mary Gilbert has provided a copy of her financial statement for Main Street Kent for the period beginning January 1, 2011 and ending September 30, 2011. (attachment)

5. Health Board Meeting Minutes and Department Statistics

Jeff Neistadt has provided copies of the Health Board agenda (for the November 8th meeting) and the statistical report for October 2011. Health Department revenues are up 5.6% (\$10,317) and inspections are up .6% (20 locations) in 2011 from 2010. (attachment)

6. Portage Development Board Update

You may recall that beginning in 2011, Portage County agreed to re-direct its economic development funds to support the new Portage Development Board. The Portage Development Board has created its by-laws, its charter, a mission statement, an outline of a strategic economic development plan, and it hired its first Executive Director, Mr. Brad Erhart. I am a member of the PDB and I wanted to share Brad's most recent activity summary for your information. (attachment)

7. August Planning Commission Meeting

Bridget Susel has enclosed copies of the Planning Commission agenda and staff report for the November 15th Planning Commission meeting. There are 3 items up for consideration: 1)CVS Store on S. Water Street, sign plan approval; and 2)Revolution Church, S. Water Street, conditional zoning certificate and site plan approval; and 3)Acorn Alley and Alley 4, sign plan approval. (attachment)

8. Portage County Housing Services Council Meeting

Bridget Susel has enclosed a flyer for the first annual Portage County Housing Services Council (PCHSC) 2011 Report to the Community luncheon. The PCHSC is comprised of numerous nonprofit organizations, government entities and nonprofit developers that offer needed housing and associated supportive services to provide safe and decent housing options throughout Portage County. The organizations represented on the PCHSC provide a continuum of housing services to Portage county residents, including emergency, transitional and permanent housing options. Bridget asked us to share the attached invitation with anyone you think may be interested in learning about what is being done to address housing needs in the community. State Representative Kathleen Clyde will be speaking and the lunch is free! (attachment)