



Just a reminder, there will be interviews of candidates for the vacant Council position prior to the Regular Council meeting.

## Unauthorized Items

### 1. Downtown Waterline Upgrade Appropriation (Draft No. 12-119)

Staff is requesting Council's authorization to appropriate \$125,000 from the undesignated water fund balance to pay for the upgrade of a 6" section of the waterline on Erie Street to a 12" line to improve fire flow and replace the aging pipes. (attachment)

#### *Administration Recommendation*

If we proceed with the water line upgrade in conjunction with the Esplanade and PARTA projects, the City's costs will be 45% less, due to contributions from PARTA and Kent State University. With the water fund balance over \$1.5 million, I recommend Council's support for the appropriation.

#### *Council Action*

**Authorize the appropriation of \$125,000 for the downtown water line upgrade.**

### 2. Fairmount-College Town Kent Recognition Agreement (Draft No. 12-121)

Jim Silver is requesting Committee time to obtain Council's approval to enter into a "Recognition Agreement" with Fairmount Properties that reflects the name of the new entity that owns the Fairmount buildings, College Town Kent, LLC. Fairmount is obligated to notify us any time the ownership changes and we need Council's approval to recognize and acknowledge that change.

#### *Administration Recommendation*

This is a legal action that I recommend for Council's support.

#### *Council Action*

**Authorize staff to enter into a Recognition Agreement with College Town Kent, LLC.**

### 3. Transfer of Property Taxes From the County (Draft No. 12-127)

In order for the County to transfer the tax proceeds for 2012 to the City, Council must adopt an ordinance authorizing the transfer to be made from the County Treasurer to the Director of Budget and Finance for the City of Kent.

#### *Administration Recommendation*

Adopt the resolution authorizing the transfer of tax proceeds for 2012.

#### *Council Action*

**Adopt the resolution authorizing the transfer of tax proceeds for 2012.**

## Information Items

### 1. Fire Incident Report

Dave Manthey has provided a copy of the fire and emergency medical services report for October 2012. In 2012 calls for fire service are up 15% (120 calls); fire mutual aid assistance (received) is up 14 events; and EMS responses are up 2% (60 calls). (attachment)



## Information Items (continued)

### 2. Monthly Permit and Zoning Reports

Bridget Susel has enclosed copies of the monthly zoning and permit violations report for April-October 2012. The total number of permits issued thru the end of October was up 10% (68 permits) from last year and the corresponding revenues were down 68% (\$560,962). Troy had 124 action items in October, including following up on nuisance materials/debris, overgrown vegetation and signs in the right of way. (attachment)

### 3. Board of Zoning Appeals November 19<sup>th</sup> Meeting

Heather Phile from our Community Development has provided a copy of the agenda and staff report for the November Board of Zoning Appeals meeting. There is one item on the agenda: Klaben, 1035 West Main Street, setback and sign variances. (attachment)

### 4. November Planning Commission Meeting

Bridget Susel has enclosed copies of the Planning Commission agenda and staff report for the November 20<sup>th</sup> Planning Commission meeting. There are 2 items up for consideration: 1) Kent Central Gateway Multimodal Center, 201 E. Erie Street, sign plan review and 2) City of Kent, zoning code text amendment. (attachment)

### 5. Income Tax Report

Dave Coffee has provided a summary of income tax collections thru the end of October 2012. Overall the City income tax collections are up 8.93% (\$806,875) from October 2011. Kent State University's collections thru the end of October are up 2.88% (\$101,701). (attachment)