

Streets, Sidewalks & Utilities Committee

1. Project Labor Agreements

Staff have requested Committee time to update Council on the research performed in the review of Project Labor Agreements for consideration in future City capital projects. (attachment)



Administrative Recommendation

Discuss project labor agreements and advise staff accordingly.

Council Action

Discuss project labor agreements and direct staff accordingly.

2. Proposed Street Vendor Regulations

City Council requested additional Committee time to consider revisions to the proposed draft regulation that would allow for the management of street vendors in downtown Kent. In particular Council wished to review the license fee amount and any special provisions for Kent residents. (attachment)



Administrative Recommendation

Discuss the proposed street vendor requirements and advise staff accordingly.

Council Action

Discuss the street vendor proposal and direct staff accordingly.

Community Development Committee

3. CDBG FY 2011 Action Plan

Gary and Bridget have prepared the 2011 CDBG project funding recommendations for Council's approval for submission to the US Department of Housing and Urban Development (HUD). To date the City has not been advised of the exact allocation for HUD funding for Kent but we anticipate receiving the same amount as 2010 which was \$325,555. With those funds Gary and Bridget are recommending funding a total of eight Kent projects that have requested CDBG funding assistance. (attachment)



Administration Recommendation

In total, the CDBG funding requests from community organizations in Kent tallied \$414,513 which is \$88,958 more than the anticipated 2011 budget, so staff attempted to cover at least a portion of the costs for each project where practical. I would encourage Council's support of the staff CDBG funding recommendations.

Council Action

Review and approve the 2011 CDBG project funding plan.

Land Use Committee

4. City Zoning Code Revisions

Over the last 18 months Gary Locke has led a comprehensive review of the language and terms contained within the City's Zoning Code. Following a series of public meetings, and a public hearing held in February 2011, Gary has finalized his recommendations for the Zoning Code update and he is requesting Committee time to seek Council authorization to adopt the proposed changes. (attachments)

Administration Recommendation

Gary has done a remarkable job at leading this intensive public review and discussion on the major categories regulated within the City's Zoning Code and I recommend Council's support for the adoption of the proposed revisions.

Council Actions

Adopt the modifications proposed for the City Zoning Code.

Finance Committee

5. City-PARTA Operating Agreement, Lease, and Financing

Jim Bowling has requested Committee time to review the draft agreements between the City of Kent and PARTA for the new multi-modal facility. The Operating Agreement outlines the components of the new facility and assigns the organizational responsibilities related to the maintenance and operation of the independent and shared space planned for the new facility. The Agreement also defines the terms of the City's lease for the public parking decks and indicates the financial arrangement for handling parking revenues and costs on an annual basis. (attachments)

Administration Recommendation

Jim and I have been working closely with PARTA to develop terms for this critical project agreement that we believe are fair and appropriate for all parties involved in the project and I would request Council's support.

Council Actions

Approve the terms of the draft Agreement and authorize staff to proceed with finalizing the document for signature.

6. Kent Mini-Loan Program

Dan Smith has requested Committee time to review the status of the Kent small business Mini-Loan program. Dan reports that this \$250,000 financial program has been in operation since 1996 in partnership with area banks. Numerous small business loans have been made under this program, with the banks responsible for 90% of the debt and the City the remaining 10%. With a few recent loan holders defaulting on their loans, and after significant efforts to make collections, the banks have advised us that \$65,000 in loans are being liquidated as a loss. To that end, the City is being asked to pay its 10% share. (attachments)

Administration Recommendation

Dan discovered that when the City's portion of the loan commitment was made in 1996 no funds were set aside in the event of loan default, so Dan and I are recommending Council's authorization to allocate \$10,000 from undesignated fund balance to fulfill our financial obligations under the terms of the Mini-Loan program and create a City Loan Loss fund.

Council Actions

Authorize the fund allocation to create a Mini-Loan Loss fund as presented.



Finance Committee (continued)



7. 2011 Appropriations Amendments

Dave Coffee has been working with the department heads to reconcile the approved 2011 budget line items and he has prepared the necessary appropriations amendments to reflect the changes needed to balance those line items. (attachments)

Administration Recommendation

I recommend Council's authorization of the appropriations amendments.

Council Actions

Approve the appropriations amendments as presented.

Work Session



8. Update the Pending List

The staff have reviewed the pending list items and we would like Committee time to review the status of those items and request Council's consideration to remove completed items where appropriate.

Administrative Recommendation

Review the pending list items and authorize the modifications to the list as presented by staff.

Council Action

Authorize and amend the pending list as appropriate.

Information Items

1. February Planning Commission Meeting Agenda and Staff Report

Gary Locke has enclosed copies of the Planning Commission agenda and staff report for the February 15th Planning Commission meeting. The agenda includes one item: 1)Escott Company building addition, 628 S. Water Street, conditional zoning certificate and site plan review. (attachment)