



Unauthorized

The City Clerk reports that there are no unauthorized items on the agenda for Council's consideration.

Information Items

1. Health Board Meeting Minutes and Department Statistics

John Ferlito has provided copies of the health board agenda for the March 8th meeting, the minutes from the February 8th and 22nd meeting, and the statistical report for February 2011. Health Department revenues are up 14% (\$8,419) and permits are up 2% in 2011 from 2010. (attachment)

2. Traffic Engineering & Safety Meeting Report

Bill Lillich has provided a copy of the Traffic Meeting Report from February 10, 2011. The meeting agenda included six items for discussion: 1)left turns out of the new Sheetz on SR 43; 2)Erie Street parking; 3)downtown parking spaces; 4)Star of the West employee parking; 5)Heritage Festival planning; and 6)Fairchild bridge schedule. (attachment)

3. Monthly Permit and Zoning Reports

Gary Locke has enclosed copies of the monthly zoning and permit violations report for February 2011. The total number of permits issued thru the end of February was down 9% from last year but the corresponding revenues were up155% (\$28,490). Troy had 44 action items in February, most of which were related to illegal sign removal. (attachment)

4. Law Department Monthly Activity Report

Jim Silver has provided a summary of the activities of the Law Department during the months of December 2010 and January 2011. This is provided to help Council track the status of legal matters that the Law Department is working on. In those months the Law Department reviewed 17 contracts, performed legal research in 8 topic areas, prosecuted 58 hearings and handled over 30 code enforcement issues. (attachment)

5. Kent Police Statistics

Chief Lee has provided a copy of the police statistics report for January 2011. In 2011 calls for service are down 22%; traffic citations are down 7%; accident incidents are up 24% (21 incidents) and serious crimes are down .5% (1 case). (attachment)

6. Income Tax Report

Dave Coffee has provided a summary of income tax collections thru the end of January 2011. Dave notes that we're off to a good start for 2011, with income tax collections up 7.78% (\$74,061) over same period last year, and up 40% (\$294,000) from 2009. Kent State University's collections thru the end of January are slightly off, down 3.7% (\$15,917), but that is likely a payroll timing issue. (attachment)

Information Items (continued)

7. Board of Zoning Appeals February and March Meetings

Heather Phile from our Community Development has provided a copy of the staff report for the February Board of Zoning Appeals meeting held on February 21, 2011. There was one item on the agenda: Robinson Hospital Systems at Devon Place, free standing sign variance request. In addition, Heather has included the agenda a staff report for the March 21st meeting. There are two items on the March agenda: 1) St. Patrick's Church, free standing sign variance; and 2) Star of the West Milling, addition non-conforming use variance. (attachment)

8. Sale of Surplus City Property

Gene Roberts has requested Council's authorization to allow the Central Maintenance Division to sell 9 items of surplus parts to the Village of Mogadore at a cost of \$250. Gene Roberts indicates that these items are no longer used in the maintenance of Kent City vehicles and the price is fair given the condition of the items under consideration. I will be asking for Council's approval to authorize this transaction on my communication on Wednesday night. (attachment)

9. Dollar Value Correction

At Council's March Committee meeting you authorized the renewal of the City's parking lease in the West River Neighborhood with Kent City Schools. Gary Locke advises me that the approved agreement includes an incorrect figure that needs to be modified and approved. In Committee Council approved the figure of \$354.73 per month but that figure should be \$382.01 per month for next year (2012). Since we've already presented the item in the Committee I plan to add the change to my list of items needing Council's authorization in my communication Wednesday night. (attachment)

10. Relationship Building Efforts

I wanted to let you know that we've been working to meet our elected officials and to make sure that they were aware of all the work that we're trying to accomplish in Kent. In the last couple of weeks, we've met with State Representative Clyde, staff from Senator Brown's Office, staff in the Attorney General's Office, and new County Commissioner Marsilio. In addition, some City staff will be joining a group from Kent State University to take a trip down to Columbus next week to make introductions with the newly appointed state staff.