



Unauthorized Items

1. Parking Sub-Lease (Draft 11-62)

Dan Smith has been able to negotiate an agreement with the owner of the Pub in downtown Kent (Franklin Street) to lease parking spaces for public parking in the railroad right of way on the west side of Franklin Street (from Stow Street to the Pufferbelly parking). The lease would be good through the end of 2012 and would cost \$2,000. (attachment)

Administrative Recommendation

With all of the construction activity and changes in parking demand and supply in the downtown over the next 2 years, I would strongly recommend Council's support for this supplemental parking. We will absorb the cost in an existing operating budget line item.

Council Action

Authorize staff to enter into a sub-lease agreement for supplemental public parking in the downtown area.

2. License to Occupy the Public Right of Way (Draft 11-63)

Consistent with City Council's previous authorization, Jim has requested Council's approval to issue Fairmount Property a license to occupy a portion of the public right of way (underground) along S. Water Street for the new Davey Tree building. The new building foundation will encroach approximately 6" along the walls of the building and as much as four feet at the column footer locations. (attachment)

Administrative Recommendation

This type of construction is typical in our downtown where the master plan and zoning code require the face of the buildings to be constructed at the Right-of-Way line. The larger structures have larger foundations that require the footer/wall "toe" to extend into the right-of-way. I would request Council's support for this routine unauthorized item.

Council Action

Authorize staff to issue a license to occupy a portion of the public right of way for Fairmount Properties new construction along S. Water Street.

3. City Manager Contract (Draft 11- 60)

The City Clerk has advised me that Council will be acting on the City Manager's contract terms as a result of discussion in executive session.

Administrative Recommendation

Discuss and authorize the City Manager's contract as appropriate.

Council Action

Discuss and authorize the City Manager's contract as appropriate.

Information Items

1. Health Board Meeting Minutes and Department Statistics

John Ferlito has provided copies of the health board agenda (for the July 12th meeting), minutes from the June 14th meeting, and the statistical report for June 2011. Health Department revenues are up 2% (\$2,977) and permits are the same in 2011 as they were in 2010. (attachment)

2. Fire Incident Report

Jim Williams has provided a copy of the fire and emergency medical services report for May 2011. In 2011 calls for fire service are up 5% (16 calls); fire mutual aid assistance is up 4 events in 2010; and EMS responses are up 7% (25 calls). (attachment)

3. Traffic Engineering & Safety Report

Bill Lillich has provided a copy of the summary notes from the June 20th Traffic Safety Committee meeting. Seven items were discussed at the meeting: 1)Main Street Bridge replacement project; 2)Temporary Crain Avenue Bridge closure; 3)New hotel/conference center construction staging; 4)Emergency call boxes in the multi-modal facility; 5)Construction access for the new PARTA facility; 6)New traffic control equipment; and 7)St. Patrick's School request to vacate Alley1. (attachment)

4. Kent Police Statistics

Chief Lee has provided a copy of the police statistics report for May2011. In 2011 calls for service are down 4% (386 calls); traffic citations are down 10% (160 tickets); accident incidents are up 9% (32 incidents) and serious crimes are down 1% (4 cases). (attachment)

5. Monthly Permit and Zoning Reports

Gary Locke has enclosed copies of the monthly zoning and permit violations report for June 2011. The total number of permits issued thru the end of June was down 21% from last year but the corresponding revenues were up 22% (\$18,478). Troy had 71 action items in June, most of which were related to overgrown vegetation notices. (attachment)

6. Code Violation Statistics For 2010

Suzanne Robertson and Troy Loomis have completed their annual report of the code violation statistics for the previous calendar year (2010). We now have 5 years of comparative data to draw upon that illustrate the chronic challenge of property maintenance (particularly overgrown vegetation) for both rental and owner occupied homes in certain areas of the City. We continue to use this data to modify our strategies to seek improvements in each of the problem areas identified in the report. (attachment)