

January 12, 2011



## Board and Commission Appointments

Just a reminder that Council will vote to fill the vacancies on City Boards and Commissions at the start of the Regular Council meeting next week.

## Unauthorized Items

### 1. Donation For Kent Fire Department (Draft 11-01)

Chief Williams has requested Council's authorization to accept a donation of \$250 to the Fire Department from Proto Machine & Mfg. Inc.

#### *Administrative Recommendation*

I recommend Council's support to authorize the acceptance of the donation.

#### *Council Action*

**Authorize staff to accept the donation as presented.**



## Information Items

### 1. Public Safety Advisory Committee Meeting

Bill Lillich has scheduled the August Citizens Public Safety Advisory Committee meeting for next Tuesday, January 18<sup>th</sup> at 7:30 AM in the Police Department training room. Given the transition in leadership in the Police Department that is currently underway, Bill has scheduled time in this meeting to have Chief Peach offer his insights into public safety over the last 40 years and he's invited our new Chief Lee to share some of the challenges and opportunities that she thinks the Department will have to meet under her leadership. (attachment)

### 2. Emerald Ash Borer Mitigation

Gene Roberts has shared a copy of the notice of a neighborhood meeting planned by the Public Service Department with the residents of Forest Lakes for Wednesday, January 26, at 7 pm in the Roy Smith Shelterhouse in Fred Fuller Park. With 154 Ash trees located in the tree lawn in Forest Lakes, the staff scheduled the meeting to provide an outline of our plans to mitigate the expected loss of those Ash trees to the Borer and to plant new trees using grant funds that have been applied for through the Ohio Department of Natural Resources. (attachment)

### 3. Appointment of Dan Smith to Kent Brimfield JEDD Board

The bylaws for the Kent-Brimfield JEDD allow the City's representative to only serve for two terms and my second term is now expired so I am requesting Council's authorization to appoint Dan Smith as the City of Kent's representative to the JEDD Board for the next term. I can then be re-appointed after Dan's term expires. I will include this request as part of my Wednesday night Manager's Communication for your approval. If you have any questions, I'll be happy to answer them.

## Information Items (continued)

### 4. NOPEC Grant Award Notice

Gene Roberts has provided a copy of the official notice sent by NOPEC announcing the acceptance of the City's three grant requests for energy savings projects in the City. (attachments)

### 5. Monthly Permit and Zoning Reports

Gary Locke has enclosed copies of the monthly zoning and permit violations report for December 2010. The total number of permits issued thru the end of December was down 26% (202 permits) from last year and the corresponding revenues were down 17% (\$30,935). Troy had 29 action items in December, most of which were related to snow blocking the sidewalk. (attachment)

### 6. CDBG Grant Applications Schedule

Bridget Susel has provided an outline of the dates and meetings for the development and passage of the 2011 CDBG program grants application package. I have included the summary for your information. (attachment)