

January 15, 2010



Unauthorized Items

1. Adopt A Spot Donation (Draft 10-11)

City Council is being asked to accept a donation in the amount of \$1,000 from the Henry V. & Frances W. Christenson Foundation for the Adopt A Spot program.

Administrative Recommendation

I recommend Council's authorization to accept the donation.

Council Action

Authorize the acceptance of the donation.



2. Lions Club Donation to Kent Parks and Recreation (Draft 10-10)

City Council is being asked to accept a donation in the amount of \$300 from the Kent Lions Club to be used to replace the large barbeque grill at the Shelter House at Fred Fuller Park. (attachment)

Administrative Recommendation

I would recommend Council's authorization to accept the donation.

Council Action

Authorize the acceptance of the donation.



3. Revisions to the 2009 Appropriations Amendment (Draft 10-13)

Dave Coffee has prepared the re-appropriation amendment requests that were presented to Council in Committee on January 6th plus a few additions and changes that were brought forward after that meeting. In the draft Ordinance, Dave reports that a revision has been made to the funding sources for the Radio System/Repeater Upgrade Project as approved by Council in Committee. Additionally, Dave added the \$10,500 funding requirements for modifications to the Civil Service and Mayor's offices that was also approved by Council in Committee. Two new revisions include: \$142,000 in Capital for Fund 106 (Recreation) per John Idone's 1/5/10 memo requesting re-appropriation of 2009 Capital projects funding; and \$125,000 in O&M for Fund 820 (UDAG) per discussions with Dan Smith and Gary Locke regarding a recent RLF loan approved for a new 5 Guys restaurant in Kent. (attachment)

Administrative Recommendation

I recommend Council's authorization to approve the final appropriations amendment for 2009.

Council Action

Authorize the changes to the 2009 appropriations amendment as proposed.



Information Items

1. Law Department Monthly Activity Report

Jim Silver has provided a summary of the activities of the Law Department during the months of November and December 2009. This is provided to help Council track the status of legal matters that the Law Department is working on. (attachment)

2. Monthly Permit and Zoning Reports

Gary Locke has enclosed a copy of the monthly zoning and permit violations report thru December 31, 2009. The total number of permits issued in 2009 ended up being down 1% from last year but the corresponding revenues were down 38% (\$110,000). Troy had 18 action items on his December report. (attachment)

3. Health Board Meeting Minutes and Department Statistics

John Ferlito has provided copies of the health board agenda and minutes from the December 8th meeting and the statistical report for the year through December 31, 2009. For the year, Health Dept. inspections were up 1%, permits were down 5%, and fee receipts are up 1% from last year. (attachment)

4. Police Statistics

Chief Peach has forwarded his December 2009 Police Statistics report. Total calls for service are slightly above last year (+.4%) and total arrests were down (-6%). In contrast, accident incidents are up 3% but incidents of serious crimes are down 6% from the same period as last year. (attachment)

5. Police Overtime Restrictions

For your information I have included a copy of an intra-departmental memo from Chief Peach advising the members of the Police Department of overtime restrictions that he is imposing in an effort to reduce personnel costs. (attachment)

6. Civil Service Commission Meeting

I have included a copy of the minutes for the December 14, 2009 Civil Service Commission meeting, the agenda for the January 11th meeting, and a new year end activity report for Civil Service for your information. (attachment)

7. Emerald Ash Borer Update

Gerald Shanley has provided Council with an update on the spread of the Emerald Ash Borer in Ohio and the corresponding quarantines being imposed on counties (including Portage) for the transportation of Ash tree material and firewood across the state. Our neighbors to the south-east seem to be the only part of the state left untouched at this point. (attachment)