



Interview Boards and Commissions

Council will begin the Committee night with interviews of candidates for vacancies on City Boards and Commissions. The City Clerk reports that 18 applicants have applied for various positions.

Land Use Committee

1. Zoning Text Amendment Changes

Jen Barone and Bridget Susel have requested Committee time for Council to consider an amendment to the Zoning Code that would require photographs or other digital representations of the development site to be included in the submission of items presented to Planning Commission for site plan review and approval. (attachment)

Administrative Recommendation

A public hearing was held by the Planning Commission in consideration of this change on November 20th, and the Planning Commission members voted 4-0 in favor of this change. The City Clerk has scheduled a public hearing for Council to receive public comment on January 16, 2013.

Council Action

Hold the public hearing scheduled for January 16, 2013, for public input.

Finance Committee

2. Kent Parks and Recreation Livery Contract

John Idone has requested Committee time for Council to consider the renewal of the Kent Parks and Recreation contract for the livery operations at Tannery Park. (attachment)

Administrative Recommendation

I recommend Council's support for the renewal of the livery contract as presented.

Council Action

Authorize the renewal of the livery contract as presented.

3. Position Change, Grants & Neighborhood Programs Position

Liz Zorc has worked with the Department heads to make any necessary or appropriate updates to the City's General Compensation plan for 2013. The only plan update is a re-definition of the vacant Grants Administrator position in Community Development. (attachment)

Administrative Recommendation

The staff evaluated whether the Grants Administrator position could be held vacant or potentially eliminated but after much discussion it was agreed that the position was too important to not fill. However, the staff have proposed to downgrade the position and reduce the pay scale in order to save funds. I encourage Council's support for the position re-definition as presented.

Council Action

Authorize the proposed position changes to the 2013 General Compensation Plan.



Finance Committee (continued)

4. Fairmount Lease Amendment to Expand Public Parking Hours

Bridget Susel has been working with Jim Silver to modify the City's lease agreement with Fairmount to expand the hours that the City parking lot is available for public use. Under the proposed changes, the staff is recommending to change the hours of weekday public parking from beginning at 6 pm to starting at 5 pm. (attachment)

Administration Recommendation

Fairmount has received the approval of the corporate tenants (Davey and Ametek) to support this change and I would strongly encourage Council's support.

Council Action

Authorize the staff to amend the lease agreement with Fairmount to expand the hours of public parking as presented.

5. Kent Police Facility Building Update

With the failure of the proposed new facility levy last November, staff has requested Committee time to review the options for the Police building moving forward.

Administration Recommendation

Discuss the Police building options and direct staff accordingly.

Council Action

Discuss the Police building options and direct staff accordingly.

Information Items

1. Income Tax Report

Dave Coffee has provided a summary of income tax collections thru the end of November 2012. Overall the City income tax collections are up 8.64% (\$853,668) from November 2011. Kent State University's collections thru the end of November are up 3.27% (\$127,195). (attachment)

2. Year End Council Activity Report

For your information I've included a copy of the Year End City Council Activity Report. You'll see in the spreadsheet that we spent a total of 31 hours in Committee for the year and for 2012 Planning and Community Development was our most active category among our strategic priorities. (attachment)

