



## Public Hearing

At the request of the Community Development Department, the City Clerk has scheduled a public hearing for the proposed 2014 CDBG Action Plan.

## Unauthorized Items

### 1. Donation from the Christenson Foundation (Draft #14-04)

The Henry V. & Frances W. Christenson Foundation has pledged a donation of \$1,500 in support of the Kent Adopt A Spot program.

#### *Administration Recommendation*

I recommend Council accept the donation.

#### *Council Action*

**Authorize acceptance of the donation.**



### 2. Donation from the American Legion Portage Post #496 (Draft #14-13)

As a result of the new Kent Parks and Recreation Bingo Program operated by the American Legion Portage Post #496, the American Legion is donating \$1,095.30 in proceeds raised from the bingo games to Kent Parks and Recreation.

#### *Administration Recommendation*

I recommend Council accept the donation.

#### *Council Action*

**Authorize acceptance of the donation.**



### 3. Discontinue City Parking Lease at Central School

Bridget Susel has evaluated the City's lease with the Kent City Schools for public parking at the Central School lot and she is recommending not renewing the lease due to infrequent use of the lot by the public and the relatively high cost to rent the spaces and plow the lot.

#### *Administration Recommendation*

In the 1990's the City agreed to provide this supplemental parking to support the businesses in the West River corridor but with the recent transition to all day parking on Gougler Avenue (no permit required) and the relatively infrequent use of the lot, I agree with Bridget's recommendation to discontinue the lease and save \$4,800/year.

#### *Council Action*

**No action necessary, the lease will expire March 1, 2014.**





#### 4. Letter of Support for the Proposed Senior Housing at Maplebrook II

The developers of Maplebrook I are in the process of submitting the application for consideration of federal funds to support Phase II of the Maplebrook senior housing project on Sunnybrook Road and they have asked for a letter of support from the City to include in their application. (attachment)

##### *Administration Recommendation*

There is no financial commitment from the City being requested and if approved the project would expand the availability of affordable senior housing in Kent, so I recommend Council's approval to send a letter of support.

##### *Council Action*

**Authorize the staff to send a letter of support for the project under the Mayor's signature.**

## Information Items

### 1. Board of Zoning Appeals Meeting

Heather Phile from Community Development has provided a copy of the staff report for the Board of Zoning Appeals meeting scheduled for February 17<sup>th</sup>, 2014. There is one item on the agenda: David Sommers & Associates, Dunkin' Donuts (525 E. Main St.), requesting variance from landscaping requirement. (attachment)

### 2. Health Board Department Statistics

Jeff Neistadt has provided copies of the statistical report for January 2014. Health Department revenues are down 7% (\$1,048) and permits are down 44% (8 permits) in 2014 from 2013. (attachment)

### 3. February Planning Commission Meeting

Bridget Susel has enclosed copies of the Planning Commission agenda and staff report for the February 18<sup>th</sup> Planning Commission meeting. There are 2 items up for consideration: 1) 1480 Fairchild Avenue, Site Plan Review; and 2) city of Kent, Zoning amendment to clarify park fees. (attachment)