

February 17, 2010



Finance Committee & Unauthorized Items

1. Proposed 2010 City Operating Budget (Draft 10-21)

The staff and I will present City Council with the proposed 2010 recommended budget for Council's consideration. The draft budget was delivered to Council members earlier this past week.

Administrative Recommendation

Based on the formula Council adopted in the fall 2009, the proposed City budget for 2010 reflects a decrease of 3.16% in discretionary funds from 2009 and I would recommend Council's approval of the budget so that we can ensure continuity of City operations in April when our temporary budget expires.

Council Action

Review, modify and accept the proposed budget for 2010.



2. AMATS Funding Request for Kent Multi-Modal Facility (Draft 10-18)

Jim Bowling has requested Council's authorization to submit an application for AMATS funding to be used to help finance the new downtown multi-modal facility that will support the City's downtown revitalization efforts. These funds will be needed in the event that the Federal Tiger grant is unsuccessful. AMATS is requiring submission of the applications before the end of this month. (attachment)

Administrative Recommendation

I would recommend Council's authorization to submit the AMATS grant application.

Council Action

Authorize staff to submit the AMATS grant application.



3. City of Kent & Sugar Bush Knolls Fire Service Contract (Draft 10-17)

Bill Lillich and Chief Williams have requested Council's authorization to enact a temporary extension to the City of Kent & Village of Sugar Bush Knolls fire service contract. Due to the ongoing regional fire services study the staff have delayed the contract renewal and they are proposing to only extend the contract through the end of 2010 in order to await the recommendations of the joint fire study. (attachment)

Administrative Recommendation

The fire services contract rates are based on the City's costs (approximately \$4,000/year) for each service run into the Village of Sugar Bush Knolls and I recommend Council's approval of the contract extension.

Council Action

Authorize the extension of the fire services contract with Sugar Bush Knolls for 2010.



4. Fire Department Donation (Draft 10-24)

City Council is being asked to accept a donation in the amount of \$200 from Fran Vasil to support the purchase of medical or fire equipment. (attachment)

Administrative Recommendation

I recommend Council's authorization to accept the donation.

Council Action

Authorize the acceptance of the donation.



Information Items

1. Law Department Monthly Activity Report

Jim Silver has provided a summary of the activities of the Law Department during the month of January 2010. This is provided to help Council track the status of legal matters that the Law Department is working on. (attachment)

2. Monthly Permit and Zoning Reports

Gary Locke has enclosed a copy of the monthly zoning and permit violations report for January 2010. The total number of permits issued in January was down 17% from last year and the corresponding revenues were down 34% (\$2,482). Troy had 20 action items on his January report roughly half of which were snow violation notices. (attachment)

3. Planning Commission February 16th Agenda and Staff Report

Gary Locke has provided a copy of the February 16th Planning Commission agenda and staff report. The Planning Commission will be considering one item – the City staff request to modify the zoning code to include language making certain violations civil offenses. (attachment)

4. Board of Zoning Appeals February Meeting

Heather Phile from our Community Development has provided a copy of the staff report for the February Board of Zoning Appeals meeting scheduled for February 15th, 2010. There are two items on the agenda: 418 Longmere Drive (duplex), cost of restoration variance; and Agnew Sign Company, 427 East Main Street, variance for lettering on awning. (attachment)

5. Health Board Meeting Minutes and Department Statistics

John Ferlito has provided copies of the health board agenda and minutes from the January 19th meeting and the statistical report for January 2010. For the year, Health Dept. inspections were up 1%, permits were down 5%, and fee receipts are up 1% from last year. (attachment)

6. Census 2010

I've provided a notice for your information concerning the importance of all City residents participating in the 2010 Census count. To help promote higher rates of participation in the Census, a group of Kent State Students have organized a pledge campaign to get students and residents to "pledge" to participate in the Census. Given the fact that federal financial allocations are often based on the Census data it is important to try to get as much participation as possible. The City Clerk has also arranged for the Census staff to use Council Chambers for public assistance on March 19, 22, 25, 26, 29; and April 1, 2, 5, 8, 9, 12, 15, 16, 19 from (9:00 am to 2:00 PM).

7. Houses Cited For Demolition

Bob Nitzsche has sent out another round of letters on structures that he has condemned and passed on to the legal staff to proceed with building demolition. The properties that have been notified in this latest round include: 328 Dodge, 350 Harris (Jerry Sales property), 501 Middlebury Road (Parks & Rec property) and 803 Fairchild Avenue (Parks & Rec property).

8. Snow Citations

In the Zoning report you will see 10 actions taken by Troy in January in response to snow piled from parking lots into the sidewalk. In addition, in areas with a large number of on-street parking violators, the police started issuing parking citations this week in hopes of getting people to move their cars rather than be towed. The Police try not to tow until the Service Dept. is ready to plow the street and then the Police will use lights and sirens to try to alert residents one more time to move their cars before the tow truck arrives.