



Council Work Session

The City Clerk has scheduled Work Session time for Council to discuss the upcoming Charter Review Committee process which is scheduled to occur in 2015.

Finance Committee

1. 2014 Budget Appropriations Amendments

Dave Coffee has been working with the department heads to reconcile the approved 2014 budget line items and he has prepared the necessary appropriations amendments to reflect the changes needed to balance those line items. (attachments)

Administration Recommendation

I recommend Council's authorization of the proposed 2014 appropriations amendments.

Council Actions

Approve the proposed 2014 budget appropriations amendments as presented.



Community Development Committee

2. Request for a Tribute to Honor George Condos

Council asked the Administration to schedule Committee time to discuss a request to consider a naming tribute to honor the memory of George Condos. Previously, when Council wished to honor a resident by naming something after them, a subcommittee of Council members was formed, and they identified some naming options which were later presented for full Council consideration.

Administrative Recommendation

If the Council wishes to honor Mr. Condos I recommend Council appoint a small subcommittee to develop naming options for consideration by Council.

Council Action

Discuss the request and advise staff accordingly.

3. New City Contractor Registration Program

Bridget Susel has requested Committee time to present a proposal for a new contractor registration program for those trades that are not already required by state law to be registered with the Community Development Department. The registration program would require contractors to provide their professional contact information and pay a registration fee of \$100 (\$50 renewal) to be able to pull a permit in the City. Other communities have similar registration programs and we believe that this will enhance our coordination and communication with contractor professionals working in Kent. (attachment)

Administrative Recommendation

Receive the staff registration program proposal and direct staff accordingly.

Council Action

Receive the staff registration program proposal and direct the staff accordingly.





Community Development Committee (continued)

4. Annual EDA Revolving Loan Fund Certification

The City is required to submit a semi-annual report of the activities performed with the revolving loan fund that were capitalized with EDA funds. City Council is being asked to pass a resolution certifying the 2014 report. (attachment)

Administrative Recommendation

The City has used EDA revolving loan funds to retain and attract new business investment in Kent and I urge Council's approval of the certification report.

Council Action

Approve and certify the EDA Revolving Loan Fund report for FY 2014.

5. City-Main Street Kent, Information Kiosk Agreement

Jim Bowling has requested Committee time to review a new Agreement proposed between the City and Main Street Kent. This Agreement outlines the terms for Main Street Kent to manage the business information to be included on the new City information kiosks planned for downtown Kent. Main Street Kent has agreed to coordinate with the City and downtown business owners to make sure that the business directory on the kiosks remains current and accurate. (attachments)

Administration Recommendation

Business turnover and business relocation will require periodic updating of the business directory and maps included on the kiosks. Main Street Kent has agreed to take responsibility for keeping the business information up to date and I recommend Council's approval of the new Agreement as presented.

Council Actions

Approve the City-Main Street Kent information kiosk Agreement as presented.

Health and Safety Committee

6. Proposed Solid Waste Ticketing Program

Jeff Neistadt has requested Committee time to present his proposed new solid waste violation ticketing program for Council's consideration. Following on the success of adding tickets for other code violations, Jeff has worked with Jim Silver to develop a proposed ticketing program for nuisance trash issues, e.g., set out too early, improper containers, trash in yard, etc. The goal of the ticketing program is to provide a more timely and effective means to compel Code compliance on trash issues that remain challenging in certain City neighborhoods. (attachments)

Administration Recommendation

I recommend Council's support for the new trash ticketing initiative. I believe that the ticketing system has improved our ability to act on complaints in other areas of the Code and similar to those areas we plan to use ticketing judiciously with a goal to modify behavior at properties with a history of chronic violations.

Council Actions

Authorize the proposed new solid waste violation ticketing system.



Health and Safety Committee (continued)

7. New Police Facility Architectural Update

Gene Roberts has invited representatives from Dave Sommers and Associates to attend the Committee meeting in order to provide Council with an update on the status of the architectural plans for the new City Police facility. The architects have continued to make good progress in their design process and the staff and I thought that this would be an appropriate time to provide a public update on the building footprint and design elements.

Administration Recommendation

I recommend Council receive the architectural update.

Council Actions

No action is necessary.



Information Items

1. Income Tax Report

Dave Coffee has provided a summary of income tax collections thru the end of October 2014. Overall the City income tax collections are up 3.11% (\$324,002) from October 2013. Kent State University's collections thru the end of October are up 3.76% (\$141,546). (attachment)

Information Items (continued)

4. Sustainability Commission Update

Suzanne Stemnock has provided the article recently written by the Sustainability Commission recommending methods to fend off global warming at Council's request.

The Commission has decided to write a series of articles, each related to a different approach to help reduce global warming. The first article written by the Commission was aimed at reducing global warming by measures taken at home. (attachment)

5. Fire Incident Report

Chief Tosko has provided a copy of the fire and emergency medical services report for September 2014. In 2014 calls for fire service are down 7% (43 calls); fire mutual aid assistance is down 9 events in 2014; and EMS responses are down 4% (80 calls). (attachment)