



Streets, Sidewalks & Utilities Committee

1. Kent City Schools Shared Wifi Signal Repeater System

Gene Roberts has requested Committee time to discuss a request from the Kent City Schools to share the cost and use of a directional Wifi repeater system that will be mounted on the City's water tower. Currently the City pays monthly service fees for remote location internet connections to transmit data between City buildings. The deployment of the repeater would minimize and possibly eliminate the need for the remote connections. (attachment)

Administration Recommendation

The repeater system would provide the City and Kent City Schools more bandwidth at less cost and I recommend Council's support.

Council Actions

Authorize the staff to enter into an Agreement with Kent City Schools to share a directional Wifi repeater system.

2. Video Service Provider Fees

Jim Silver has reviewed the State legislation that authorizes the City to regulate the television service companies in Ohio and he has asked for Committee time to propose a new "Video Service Provider Fee" to replace the former cable franchise fees. (attachment)

Administration Recommendation

With the change in State legislation the City can no longer have cable franchise fees but we are authorized to apply a Video Service Provider Fee and Jim and I recommend Council's support for the new 5% Video Service Provider Fee.

Council Actions

Adopt the proposed Video Service Provider Fee.

Finance Committee

3. General Contractor Registration Proposal

Bridget Susel has been working with her staff to develop a new registration program for general contractors working in the City of Kent. The City currently has registration requirements for specific trades contractors, e.g., plumbers, HVAC, etc., but there is no registration for general contractors. Bridget has requested Committee time to review the benefits of adding a general contractor registration program. (attachments)

Administration Recommendation

I am supportive of the concept of a registration program for general contractors and I encourage Council's consideration.

Council Actions

Receive the staff report and direct staff accordingly.





Finance Committee

4. ODOT SR 261 Resurfacing Agreement

Jim Bowling has requested Committee time to seek Council's authorization to move 2014 approved capital project funding for the City's share of resurfacing SR 261 (\$13,890) into the final month of 2013 and enter into a the project agreement with ODOT for that portion of resurfacing SR 261 that is within the City limits. (attachments)

Administration Recommendation

These funds are available for reallocation and I recommend Council's authorization to proceed with the project agreement and funding request.

Council Actions

Approve the re-appropriation and authorize the ODOT project agreement for the SR261 resurfacing project.

5. 2013 Appropriations Amendments

Dave Coffee has been working with the department heads to reconcile the approved 2013 budget line items and he has prepared the necessary appropriations amendments to reflect the changes needed to balance those line items. (attachments)

Administration Recommendation

I recommend Council's authorization of the appropriations amendments.

Council Actions

Approve the appropriations amendments as presented.



Community Development Committee

6. Semi Annual EDA Revolving Loan Fund Certification

Each year the City is required to submit a semi-annual report of the activities performed with the revolving loan fund that were capitalized with EDA funds. City Council is being asked to pass a resolution certifying the current report for 2013. (attachment)

Administrative Recommendation

The City has effectively used EDA revolving loan funds to retain and attract new business investment in Kent. Council certification of the City's Loan Fund Plan is a semi-annual procedure that is required by the Ohio EDA to maintain eligibility and I would urge Council's adoption.

Council Action

Approve and certify the EDA Revolving Loan Fund report for 2013.

7. Easement Dedication at the Crossings at Golden Pond

Bridget Susel and Jen Barone have requested Committee time for Council's consideration of dedication of the easements for the water main, sanitary sewer and access at the Crossing at Golden Pond property. (attachment)

Administrative Recommendation

I recommend Council's support to authorize the easements as presented.

Council Action

Approve the easements at the Crossing at Golden Pond as presented.



Information Items

1. Income Tax Report

Dave Coffee has provided a summary of income tax collections thru the end of October 2013. Overall the City income tax collections are up 5.87% (\$578,052) from October 2012. Kent State University's collections thru the end of May are up 3.67% (\$133,197). (attachment)

2. Fire Incident Report

Chief Manthey has provided a copy of the fire and emergency medical services report for September 2013. In 2013 calls for fire service are down 29% (188 calls); fire mutual aid assistance is down 6 events in 2013; and EMS responses are up 2% (54 calls). (attachment)

3. Monthly Permit and Zoning Reports

Bridget Susel has enclosed copies of the monthly zoning and permit violations report for August through October 2013. The total number of permits issued thru the end of October was down 9% from last year and the corresponding revenues were up 31% (\$113,815). Troy had 43 action items in August, 25 items in September, and 22 items in October, most of which were related to property maintenance notices. (attachment)