

Health and Safety Committee

1. Sex Offender Ordinance

The Planning Commission has referred a request to City Council for increased regulation of sex offenders in the City of Kent. Mr. Anthony Catalano has requested an opportunity to speak to City Council on this matter in Committee and he has provided attachments for your information. (attachments)

Administrative Recommendation

Public Safety Director Bill Lillich, Law Director Jim Silver and Police Chief Michelle Lee will be available to answer questions and comment on Mr. Catalano's proposal.

Council Action

Receive the report from Mr. Catalano and direct staff accordingly.

Finance Committee

2. Liens For Code Violations

Bridget Susel and Jim Silver have requested Committee time to request Council's authorization to proceed with submitting the unpaid fines and fees to Portage County so that those uncollected items can be assigned as liens to the appropriate parcels and properties in Kent. The total amount of the uncollected fees is \$25,130. (attachment)

Administrative Recommendation

I recommend Council's support to assign the uncollected fees as liens against the property.

Council Action

Authorize staff to certify the uncollected fees to Portage County for assignment as property liens.

3. Final 2011 Appropriations Ordinance Amendment

Dave Coffee has been working with the department heads to make final changes to the year end 2011 budget ordinance. Dave has compiled a list of budget changes that the department's have requested and he will review those changes with Council in Committee. (attachment)

Administrative Recommendation

The final expense items for 2011 need to be allocated appropriately in the budget and Council's authorization is required for the year-end accounting to occur.

Council Action

Adopt the proposed changes to the 2011 Appropriations Amendment.



Finance Committee (continued)



4. KRBA Supplemental Funding Request

Representatives from the Kent Regional Business Alliance (KRBA) have requested time in Committee for Council's consideration of a supplemental funding request for 2012, 2013 and 2014. KRBA has asked the City for a \$35,000 contribution in 2012 and \$25,000 in 2013 and 2014 to sustain the business incubator on Martinel Drive. (attachment)

Administrative Recommendation

Business incubation is considered by staff to be a critical feature in the City's economic development strategy to create new jobs by fostering emerging business opportunities that spin off from Kent State University or from local residents. The incubation facility on Martinel Drive has proven to be successful for new business generation (Alpha Micron) and Dan Smith and I think it is important to maintain that facility in our portfolio for business development purposes. City resources are very constrained so funding is of obvious concern. Dan and I would suggest that Council consider a \$25,000 contribution for 2012 using contingency funds. Any contribution for 2013 and 2014 should be re-evaluated at the end of the year pending the amount of business activity generated at Martinel during the course of the year and the availability of City contingency funds at that time.

Council Action

Authorize the allocation of \$25,000 in contingency funds to sustain the business incubator on Martinel Drive.

Streets, Sidewalks & Utilities Committee

5. New Special Event Road Closure Request



The City has received an application for a new road closure event titled "On My Own Two Feet Marathon" for April 21, 2012. The event is raising funds to benefit Kent and Cleveland Battered Women's Shelters. The race will begin and end at Kent State University's Stadium on Summit Street. The race would mostly use the Portage Hike and Bike Trail but there are sections of the race that will impact public streets. (attachment)

Administrative Recommendation

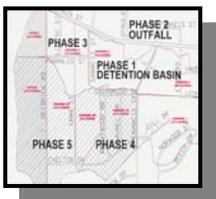
I recommend support for this new special event.

Council Action

Authorize staff to issue a permit for the proposed new special event.

6. 2011 City Capital Projects Update

As 2011 is coming to a close Jim Bowling has requested Committee time to provide City Council with an update on the status of the City's 2011 Capital Projects. 2011 was a busy year for capital construction and I thought it would be useful to have Jim provide an overview of the progress of our capital work.



Administrative Recommendation

Receive the 2011 Capital Project information.

Council Action

Receive the 2011 Capital Project information.

Information Items

1. Income Tax Report

Dave Coffee has provided a summary of income tax collections thru the end of October 2011. Overall the City income tax collections are up 4.22%% (\$365,991) from October 2010. Kent State University's collections thru the end of October are up .07% (\$2,341). (attachment)

2. Law Department Monthly Activity Reports

Jim Silver has provided a summary of the activities of the Law Department during the months of July, August, September and October 2011. This is provided to help Council track the status of legal matters that the Law Department is working on. (attachment)

3. Board of Zoning Appeals July 19th Meeting

Heather Phile from our Community Development has provided a copy of the staff report for the November Board of Zoning Appeals meeting. There were four items on the agenda: Copen Machine, 440 Harris Street, non-conforming use request; Braun & Steidl Architects, Sunnybrook @ SR261, senior housing project; 326 College Court, new rooming house; and Revolution Church, 1417 S. Water Street, parking set back variance. (attachment)

4. December Planning Commission Meeting

Jen Barone has enclosed copies of the Planning Commission agenda and staff report for the December 6th Planning Commission meeting. There is 1 item up for consideration: 1)City of Kent, Alley #5, site plan approval for a new surface parking lot in redevelopment block. (attachment)

5. Kent Police Statistics

Chief Lee has provided a copy of the police statistics report for October 2011. In 2011 calls for service are down 7% (1,265 calls); traffic citations are down 15% (438 tickets); accident incidents are up 4% (29 incidents) and serious crimes are down 1% (4 cases). (attachment)

6. Traffic Engineering & Safety Report

Bill Lillich has provided a copy of the summary notes from the November 7th Traffic Safety Committee meeting. Ten items were discussed at the meeting: 1)Parking for Wright Heating; 2)Fairchild speeding; 3)Hollister/Admore stop sign; 4)Main Street bridge repairs (2013); 5)S. Lincoln Street bus stop street light; 6)Esplanade lighting; 7)Alley 5 site plan; 8)Esplanade construction street detours; 9)Oakwood Drive student safety; 10) S. Lincoln Street construction traffic. (attachment)

7. Kent State Esplanade Project Update

I wanted to let you know that Kent State University staff reported to us this week that they have contracted with a demolition contractor to remove 4 vacant, blighted houses that are in the path of the esplanade beginning next week (weather permitting).

8. City Prescription Pharmacy Services Contract Savings

I am pleased to report that Liz Zorc has been able to re-negotiate our City prescription pharmacy services contract with Bioscrip for next year at a projected savings of \$82,930. Liz shopped our contract around to a couple of different pharmacy service providers and the competitive pricing resulted in significantly better discounts for our employees which will reduce the City's health care costs.