

APPENDICES

CITY OF KENT, OHIO
2015 RECOMMENDED CAPITAL APPROPRIATIONS BY FUND

| | | 2015 RECOMMEND |
|--|-----------|---------------------------|
| GENERAL FUND - 001 | | |
| Service Administration | \$ | 0 |
| Service Administration - Shade Trees | | 0 |
| TOTAL | \$ | <u>0</u> |
| PARKS AND RECREATION - 106 | | |
| Park and Recreation Services | \$ | 347,000 |
| TOTAL | \$ | <u>347,000</u> |
| Law Enforcement Trust - 125 | | |
| Police Services | \$ | 0 |
| TOTAL | \$ | <u>0</u> |
| COMMUNITY DEV BLOCK GRANT - 126 | | |
| CDBG Community Development | \$ | 0 |
| TOTAL | \$ | <u>0</u> |
| FIRE AND E.M.S. - 128 | | |
| Fire Services | \$ | 440,940 |
| TOTAL | \$ | <u>440,940</u> |
| Wireless 911 - 129 | | |
| Safety Services | \$ | 0 |
| TOTAL | \$ | <u>0</u> |
| WATER - 201 | | |
| Service (Admin) | | 20,000 |
| Engineering | | 0 |
| Central Maintenance | | 35,000 |
| Vehicle Maintenance | | 0 |
| Service (Plant) | | 260,000 |
| Capital Facilities | | 453,720 |
| TOTAL | \$ | <u>768,720</u> |

**CITY OF KENT, OHIO
2015 RECOMMENDED CAPITAL APPROPRIATIONS BY FUND (CONT'D)**

| | <u>2015 RECOMMEND</u> |
|---|----------------------------------|
| SEWER - 202 | |
| Service (Admin) | 20,000 |
| Engineering | 0 |
| Central Maintenance | 35,000 |
| Vehicle Maintenance | 0 |
| Service (Plant) | 904,000 |
| Lab | 0 |
| Capital Facilities | 303,720 |
| TOTAL | <u>\$ 1,262,720</u> |
| STORM WATER DRAINAGE - 208 | |
| Service (Admin) | 20,000 |
| Capital Facilities | \$ 203,720 |
| Engineering | 0 |
| TOTAL | <u>\$ 223,720</u> |
| CAPITAL PROJECTS - 301 | |
| Capital Projects - Safety | \$ 520,000 |
| Capital Projects - Service Administration | 55,000 |
| Capital Projects - Central Maintenance | 45,000 |
| Capital Projects - Service (Capital Facilities) | 15,520,000 |
| Capital Projects - Engineering | 0 |
| Capital Projects - Health | 22,500 |
| Capital Projects - Community Development | 0 |
| Capital Projects - Vehicle Maintenance | 0 |
| TOTAL | <u>\$ 16,162,500</u> |
| GRAND TOTAL ALL FUNDS | <u>\$ 19,205,600</u> |
| CHARTER TEST CAPITAL REQUIREMENT | \$ 3,037,520 |
| CAPITAL RELATED TO CHARTER TEST | \$ 3,224,410 ** |
| PERCENTAGE TO MEET CHARTER TEST | 17.51% |
| RECOMMENDED CAPITAL IN EXCESS OF CHARTER REQUIREMENT | \$ 186,890 |

****Includes Debt Service payments of \$211,996 on Service Administration G.O. Note and Fairchild Issue II loan repayments of \$25,647, Elm/Mae/Morris \$4,300, and Erie/Depeyster \$29,801 and an estimated \$299,226 in debt service payments on the Fire Station and City Administrative Offices Renovation Notes.**

**CITY OF KENT, OHIO
2015 RECOMMENDED BUDGET
COMPARISON OF POSITIONS FUNDED BY BUDGET DIVISIONS**

| BUDGET DIVISIONS | 2012 APPROVED | 2013 APPROVED | 2014 RECOMMEND | 2015 RECOMMEND |
|---|--------------------------|--------------------------|---------------------------|---------------------------|
| <u>CITY COUNCIL</u> | | | | |
| Councilmember | 9 | 9 | 9 | 9 |
| Clerk of Council | 1 | 1 | 1 | 1 |
| | <u>10</u> | <u>10</u> | <u>10</u> | <u>10</u> |
| <u>MAYOR</u> | | | | |
| Mayor/President of Council | 1 | 1 | 1 | 1 |
| | <u>1</u> | <u>1</u> | <u>1</u> | <u>1</u> |
| <u>CITY MANAGER</u> | | | | |
| City Manager | 1 | 1 | 1 | 1 |
| Executive Assistant to City Manager | 1 | 1 | 1 | 1 |
| | <u>2</u> | <u>2</u> | <u>2</u> | <u>2</u> |
| <u>HUMAN RESOURCES</u> | | | | |
| Human Resources Manager | 1 | 1 | 1 | 1 |
| | <u>1</u> | <u>1</u> | <u>1</u> | <u>1</u> |
| <u>CIVIL SERVICE</u> | | | | |
| Civil Service Commissioner | 3 | 3 | 3 | 3 |
| Civil Service Coordinator (part-time) | 0 | 0 | 0 | 1 |
| Civil Service Coordinator | 1 | 1 | 1 | 0 |
| | <u>4</u> | <u>4</u> | <u>4</u> | <u>4</u> |
| <u>LAW</u> | | | | |
| Director of Law | 1 | 1 | 1 | 1 |
| Asst Law Dir/Prosecutor (part-time) | 1 | 1 | 1 | 1 |
| Asst Law Director (part-time) | 1 | 1 | 1 | 1 |
| Secretary to Dir. of Law | 1 | 1 | 1 | 1 |
| | <u>4</u> | <u>4</u> | <u>4</u> | <u>4</u> |
| <u>FINANCE ADMINISTRATION</u> | | | | |
| Director of Budget and Finance | 1 | 1 | 1 | 1 |
| Controller | 1 | 1 | 1 | 1 |
| Operations Analyst | 1 | 1 | 1 | 1 |
| Senior Account Clerk | 1 | 1 | 1 | 1 |
| Account Clerk | 5 | 5 | 5 | 5 |
| | <u>9</u> | <u>9</u> | <u>9</u> | <u>9</u> |
| <u>INCOME TAX ADMINISTRATION</u> | | | | |
| Income Tax Auditor | 1 | 1 | 1 | 1 |
| | <u>1</u> | <u>1</u> | <u>1</u> | <u>1</u> |

CITY OF KENT, OHIO
2015 RECOMMENDED BUDGET
COMPARISON OF POSITIONS FUNDED BY BUDGET DIVISIONS (CONT.)

| BUDGET DIVISIONS | 2012 APPROVED | 2013 APPROVED | 2014 RECOMMEND | 2015 RECOMMEND |
|---|--------------------------|--------------------------|---------------------------|---------------------------|
| <u>SERVICE ADMINISTRATION</u> | | | | |
| Director of Public Service | 1 | 1 | 1 | 1 |
| Administrative Assistant to Director of Public Service | 1 | 1 | 1 | 1 |
| Account Clerk | 1 | 1 | 1 | 1 |
| Engineering Aide I (part-time) | 1 | 1 | 1 | 1 |
| | <u>4</u> | <u>4</u> | <u>4</u> | <u>4</u> |
| <u>ENGINEERING</u> | | | | |
| Deputy Service Director/ Superintendent of Engineering | 1 | 1 | 1 | 1 |
| Senior Engineer | 3 | 3 | 3 | 3 |
| Senior Engineer (part-time) | 0 | 0 | 0 | 0 |
| Engineering Technician | 2 | 2 | 2 | 2 |
| Engineering Aide I | 0 | 0 | 0 | 0 |
| Engineering Aide II | 1 | 1 | 1 | 1 |
| | <u>7</u> | <u>7</u> | <u>7</u> | <u>7</u> |
| <u>SAFETY DIRECTOR</u> | | | | |
| Safety Director | 1 | 1 | 0 | 0 |
| | <u>1</u> | <u>1</u> | <u>0</u> | <u>0</u> |
| <u>POLICE SERVICES</u> | | | | |
| Police Chief | 1 | 1 | 1 | 1 |
| Police Captain | 2 | 2 | 2 | 2 |
| Lieutenant | 5 | 5 | 5 | 5 |
| Technical Sergeant | 4 | 4 | 4 | 4 |
| Police Officer | 27 | 27 | 27 | 28 |
| Administrative Assistant to Chief | 1 | 1 | 1 | 1 |
| Secretary to Police Department | 1 | 1 | 1 | 1 |
| | <u>41</u> | <u>41</u> | <u>41</u> | <u>42</u> |
| <u>RECORDS AND COMMUNICATIONS</u> | | | | |
| Coordinator - Dispatchers | 3 | 3 | 1 | 1 |
| Clerk-Dispatcher | 7 | 7 | 9 | 9 |
| Clerk-Dispatcher (part-time) | 3 | 3 | 3 | 3 |
| | <u>13</u> | <u>13</u> | <u>13</u> | <u>13</u> |
| <u>JUVENILE SERVICES</u> | | | | |
| Juvenile Counselor | 1 | 1 | 1 | 1 |
| Police Officer | 3 | 3 | 3 | 3 |
| | <u>4</u> | <u>4</u> | <u>4</u> | <u>4</u> |
| <u>SUPPORT SERVICES</u> | | | | |
| Compliance Officer | 1 | 1 | 1 | 2 |
| Detention Officer (part-time) | 6 | 6 | 6 | 6 |
| | <u>7</u> | <u>7</u> | <u>7</u> | <u>8</u> |

CITY OF KENT, OHIO
2015 RECOMMENDED BUDGET
COMPARISON OF POSITIONS FUNDED BY BUDGET DIVISIONS (CONT.)

| BUDGET DIVISIONS | 2012 APPROVED | 2013 APPROVED | 2014 RECOMMEND | 2015 RECOMMEND |
|--|------------------|------------------|-------------------|-------------------|
| <u>FIRE SERVICES</u> | | | | |
| Fire Chief | 1 | 1 | 1 | 1 |
| Assistant Fire Chief | 0 | 0 | 0 | 0 |
| Fire Captain | 3 | 3 | 3 | 3 |
| Fire Lieutenant | 3 | 3 | 3 | 3 |
| Firefighter | 27 | 27 | 27 | 27 |
| Fireman - Paid on Call | 3 | 3 | 3 | 3 |
| Fire Services Specialist | 1 | 1 | 1 | 1 |
| | <u>38</u> | <u>38</u> | <u>38</u> | <u>38</u> |
| <u>COMMUNITY SERVICES - FIRE</u> | | | | |
| Fire Lieutenant | 2 | 2 | 2 | 2 |
| | <u>2</u> | <u>2</u> | <u>2</u> | <u>2</u> |
| <u>CENTRAL MAINTENANCE</u> | | | | |
| Cent. Maint. Mgr./Water Dist. Spec. | 0 | 0 | 0 | 0 |
| Utilities Manager | 1 | 1 | 1 | 1 |
| Chief Operator | 3 | 3 | 3 | 3 |
| Repair Operator | 3 | 3 | 3 | 3 |
| Service Technician/Gardener | 1 | 1 | 1 | 1 |
| Service Worker | 11 | 11 | 11 | 11 |
| Maintenance Worker/Carpenter | 1 | 1 | 1 | 1 |
| Arborist Supervisor | 0 | 0 | 0 | 0 |
| Facilities Manager | 1 | 1 | 1 | 1 |
| Account Clerk | 1 | 1 | 1 | 1 |
| | <u>22</u> | <u>22</u> | <u>22</u> | <u>22</u> |
| <u>VEHICLE MAINTENANCE</u> | | | | |
| Master Mechanic | 1 | 1 | 1 | 1 |
| Mechanic | 3 | 3 | 3 | 3 |
| | <u>4</u> | <u>4</u> | <u>4</u> | <u>4</u> |
| <u>WATER TREATMENT PLANT</u> | | | | |
| Water Plant Manager | 1 | 1 | 1 | 1 |
| Water Laboratory Technician | 1 | 1 | 1 | 1 |
| Plant Mechanic | 1 | 1 | 1 | 1 |
| Water Plant Chief Operator | 1 | 1 | 1 | 1 |
| Water Plant Operator | 5 | 5 | 5 | 5 |
| Laborer (General Maintenance) | 1 | 1 | 1 | 1 |
| | <u>10</u> | <u>10</u> | <u>10</u> | <u>10</u> |
| <u>WASTEWATER TREATMENT PLANT</u> | | | | |
| Water Reclamation Plant Mgr. | 1 | 1 | 1 | 1 |
| Plant Mechanic | 1 | 1 | 1 | 1 |
| Water Reclamation Plant Operator | 7 | 7 | 7 | 7 |
| Chemist | 0 | 1 | 1 | 1 |
| Laboratory Technician | 0 | 1 | 1 | 1 |
| Environmental Technician | 0 | 1 | 1 | 1 |
| Chief Operator | 1 | 1 | 1 | 1 |
| | <u>10</u> | <u>13</u> | <u>13</u> | <u>13</u> |

**CITY OF KENT, OHIO
2015 RECOMMENDED BUDGET
COMPARISON OF POSITIONS FUNDED BY BUDGET DIVISIONS (CONT.)**

| BUDGET DIVISIONS | 2012 APPROVED | 2013 APPROVED | 2014 RECOMMEND | 2015 RECOMMEND |
|--|--------------------------|--------------------------|---------------------------|---------------------------|
| <u>HEALTH</u> | | | | |
| Health Commissioner | 1 | 1 | 1 | 1 |
| Deputy Health Commissioner | 1 | 0 | 0 | 0 |
| Chief Sanitarian | 0 | 1 | 1 | 1 |
| Public Health Sanitarian | 2 | 2 | 2 | 2 |
| Admin. Asst. to Health Commissioner | 1 | 1 | 1 | 1 |
| Laboratory Technician | 2 | 0 | 0 | 0 |
| Chemist | 1 | 0 | 0 | 0 |
| Secretary | 0 | 0 | 0 | 1 |
| Public Health Sanitarian (part-time) | 0 | 0 | 0 | 1 |
| Secretary (part-time) | 1 | 1 | 1 | 0 |
| | <u>9</u> | <u>6</u> | <u>6</u> | <u>7</u> |
| <u>PARKS AND RECREATION</u> | | | | |
| Director - Parks and Recreation | 1 | 1 | 1 | 1 |
| Supervisor - Recreation | 1 | 1 | 1 | 1 |
| Supervisor - Parks | 1 | 1 | 1 | 1 |
| Account Clerk | 1 | 1 | 1 | 1 |
| Parks Maintenance Laborer F/T | 2 | 2 | 2 | 2 |
| Senior Parks Crew Leader | 1 | 1 | 1 | 1 |
| Part-time and Seasonal | 37 | 39 | 45 | 45 |
| | <u>44</u> | <u>46</u> | <u>52</u> | <u>52</u> |
| <u>KABC</u> | | | | |
| KABC Coordinator-Part Time | 1 | 1 | 5 | 5 |
| | <u>1</u> | <u>1</u> | <u>5</u> | <u>5</u> |
| <u>K-6 CHILD CARE</u> | | | | |
| Rec Specialist-Full-time | 1 | 1 | 1 | 1 |
| Part-time | 16 | 16 | 16 | 16 |
| | <u>17</u> | <u>17</u> | <u>17</u> | <u>17</u> |
| <u>COMMUNITY DEVELOPMENT</u> | | | | |
| Director of Community Development | 1 | 1 | 1 | 1 |
| Administrative Assistant to Director of Community Development | 1 | 1 | 1 | 1 |
| Grants & Neighborhood Programs Coordinator | 1 | 1 | 1 | 1 |
| Development Planner | 1 | 1 | 1 | 1 |
| Development Engineer | 1 | 1 | 1 | 1 |
| | <u>5</u> | <u>5</u> | <u>5</u> | <u>5</u> |
| <u>BUILDING</u> | | | | |
| Building Services Supervisor | 1 | 1 | 1 | 1 |
| Specialized Inspectors (part-time) | 5 | 5 | 5 | 8 |
| Code Enforcement Officer (full-time) | 1 | 1 | 1 | 1 |
| Account Clerk | 1 | 1 | 1 | 1 |
| | <u>8</u> | <u>8</u> | <u>8</u> | <u>11</u> |

**CITY OF KENT, OHIO
2015 RECOMMENDED BUDGET
COMPARISON OF POSITIONS FUNDED BY BUDGET DIVISIONS (CONT.)**

| BUDGET DIVISIONS | 2012 APPROVED | 2013 APPROVED | 2014 RECOMMEND | 2015 RECOMMEND |
|-------------------------------|--------------------------|--------------------------|---------------------------|---------------------------|
| <u>MAIN STREET PROGRAM</u> | | | | |
| Sustainability Planner | 0 | 0 | 0 | 0 |
| | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> |
| <u>ECONOMIC DEVELOPMENT</u> | | | | |
| Economic Development Director | 1 | 1 | 1 | 1 |
| | <u>1</u> | <u>1</u> | <u>1</u> | <u>1</u> |
| TOTAL ALL DEPARTMENTS | <u>280</u> | <u>282</u> | <u>291</u> | <u>297</u> |
| Full-time | 192 | 192 | 191 | 193 |
| Part-time | 88 | 90 | 100 | 104 |

MANAGED RESERVE

This is the account that was established by Council and it is increased every year by the interest earned in the prior year. This balance is not shown anywhere in the budget document, however the estimated amount of interest is included as a use of income tax revenue.

| | | | |
|-----|-----------------|----------------|-----------------------------------|
| 116 | Managed Reserve | \$2,276,807.87 | As of September 30, 2014 |
| | | \$2,002,807.87 | Held in City Investment Portfolio |
| | | 274,000.00 | Held in City of Kent Bonds |