



Board and Commission Appointments

Just a reminder that Council will vote to fill the vacancies on City Boards and Commissions at the start of the Regular Council meeting next week.

Unauthorized Items

The City Clerk reports that there are no unauthorized items on the agenda for the October 20th, 2010 Regular Council meeting.

Information Items

1. Public Safety Advisory Committee Meeting

Bill Lillich has scheduled the October Citizens Public Safety Advisory Committee meeting for October 19th at 7:30 am at the Fire Station. For the October meeting the staff will be reviewing the community outreach programs used by the Kent Police to improve neighborhood relations and enhance public safety. (attachment)

2. Health Board Meeting Minutes and Department Statistics

John Ferlito has provided copies of the health board agenda (for the October 12th meeting) and the statistical report for September 2010. I would point out that the Mayor from Ravenna is on the agenda to speak to the Health Board concerning possible cooperative/joint public health efforts. Health Department revenues and permits are up 9% (\$15,900) in 2010 from 2009. (attachment)

3. October Planning Commission Meeting

Gary Locke has enclosed copies of the Planning Commission agenda and staff report for the October 19th Planning Commission meeting. There are 4 items up for consideration: 1) S. Lincoln Rezoning Amendment, from R-3 High Density Residential to U: University District; 2) 1129 Morris Road, conditional zoning request and site plan for a home massage therapy business; 3) 1000 Mogadore Road, site plan review, new self storage units; and 4) 1321 W. Main Street, Stoddards drive up window request. (attachment)

4. Kent State Student Volunteer Newsletter

We work closely with the Kent State Office of Student Affairs to coordinate volunteer opportunities in our community with KSU students. The Office of Student Affairs recently produced a volunteer newsletter that describes many of the volunteer efforts and I have included a copy for your information. One new program that they are planning is Adopt-A-Senior Day (November 6, 2010) where student labor will be matched up with local senior citizens that need help with small projects around their home. If you know of senior citizens that could use that kind of help, let us know, and we'll pass the information along to KSU. (attachment)

5. Civil Service Commission Agenda and Minutes

I've included copies of the August 17th Commission meeting minutes and the October 11th agenda for your information. (attachment)

Information Items (continued)

6. Board of Zoning Appeals October 18th Meeting

Heather Phile from our Community Development has provided a copy of the staff report for the August Board of Zoning Appeals meeting scheduled for October 18th, 2010. There are two items on the agenda: 1)1000 Mogador Road, series of setback variances for new storage facility; 2)302 W. Elm Street, fence height variance request. (attachment)

7. City Street Paving Work

I've included copies of information prepared by the Engineering Division describing the paving work scheduled for Longmere Drive and Summit Street for your reference. (attachment)

8. Halloween Weekend Preparation

I wanted to let you know that the City staff have been preparing work schedules and coordinating with Kent State University and our other regional public safety partners to be ready for the typical festivities that occur in Kent on Halloween. Our Community Liaison has been busy walking the neighborhoods and handing out information that is designed to help everyone stay safe and enjoy the spirited events of the evening. I plan to ask for Council's approval in my Communication on Wednesday night to use \$750 of City funds to have food and beverages available for all of the public safety crews that will be working Halloween night.

9. City Budget Preparation

Dave Coffee, Linda and I met this week to review the schedule for the distribution of the proposed 2011 Operating Budget. Based on the motion made by Council in Committee last week, we have been asked to have the budget document to you 1 week (this year only, future years it will be 2 weeks) in advance of the meeting. Our next Committee meeting is November 3rd so we are planning to either mail the draft budget to you on Monday, October 26 or hand deliver it to you on October 28th.