



CITY OF KENT, OHIO

DEPARTMENT OF FINANCE

TO: Dave Ruller, City Manager and Kent City Council

FROM: Dave Coffee, Director of Budget and Finance

A handwritten signature in blue ink that reads "David Coffee".

DATE: December 21, 2011

SUBJECT: Utility Discount for Eligible Renters

In response to the request made from City Council at their 12/14/11 meeting I have further reviewed the status of implementation of Utility discounts for eligible renters and directed initiation of corresponding changes to our practices and procedures. Please find a summary of those actions as follows:

1. The City's conventional structure for applying utility rates for billing purposes is to assign a rate code at the customer **account** level in the utility billing database. It is at this level that the property owner's name is entered and ultimate responsibility for payment exists, regardless of whether the property is owner occupied, used for rental purposes, or is vacant.
2. In order to accommodate the requirement to retain the property owner at the customer **account** level and also enable an eligible renter to receive a utility discount if qualified, we will associate a unique rate code at the customer **location** level in the database when applicable for billing purposes.
3. Renters wanting to receive the utility discount will need to complete the City's application for such and provide appropriate documentation to substantiate eligibility. Applications from renters will be accepted beginning immediately and will be reviewed for approval subject to the current 15 day minimum waiting period for each billing cycle.
4. Primary notification of this change will be made via a printed message on the January Utility Billing Statement. It will read:

"Attention Customers who are age 62 and above or disabled: The City of Kent is now able to expand its income based discount programs to include tenants of rental residences who meet eligibility requirements. You may pick up discount applications at 325 S. Depeyster St. during regular business hours. Please allow a minimum of 15 days from your submission date for the City's review and approval process."

5. Additional notification is anticipated via posting in our lobby area, call in contact, and area newspaper/media coverage on this issue.
6. Due to the exposure presented by turnover in eligible tenants to possibly ineligible tenants, the City will need to require re-validation of tenant eligibility on a periodic basis. This will likely be conducted on an annual basis and require positive response within a given time allowance.

CITY OF KENT
HEALTH DEPARTMENT
DEPARTMENT OF PUBLIC SERVICE

MEMO

December 19, 2011

To: Dave Ruller, City Manager

From: Jeff Neistadt M.S., R.S, Health Commissioner
Gene Roberts, P.E., Service Director

RE: Transfer of Administration of the Water Reclamation Facility Lab

On November 15, 2010 the Service Department requested consideration by the Health Board to transfer the administration of the Water Reclamation Facility Lab (WRF Lab) from the Health Department to the Service Department. The Health Commissioner reports that the Health Board voted at their December 13, 2011 meeting to support the transfer of the WRF Lab to the Service Department,

The transfer of the Administrative responsibility for the WRF Lab from the Health Department to the Service Department will include transferring the Lab staff from the Health Department to the Service Department. The following positions will become staff reporting to the Service Department, Water Reclamation Division:

- 1 – Chemist – General Compensation Plan, Pay Classification IV, Professional, Unclassified, paid 100% from Sanitary
- 2 – Waste Water Lab Tech (two) – AFSCME Bargaining Unit, Classified paid 100% from Sanitary

The transfer of Administrative responsibility for the WRF Lab to the Service Department, Water Reclamation Facility Manager includes the supervision responsibility of the WRF Lab, the City's Industrial Pretreatment Program and Mercury Variance Plan, including all responsibilities related there too.

Staff members that will remain under Administrative control of the Health Commissioner that are currently being paid from Sanitary Sewer Funds are as follows:

- 1 – One Deputy Health Commissioner – General Compensation Plan, Pay Classification III, Unclassified Management, paid 50% from Sanitary
- 2 – Health Department Administrative Assistant – General Compensation Plan, Pay Classification VII, Unclassified, paid 50% from Sanitary

The following related tasks will remain with the Health Department:

- 1. Responsibility for Household Sewage Treatment Systems (HSTS) within the City of Kent
 - a. Positioning and permitting of new HSTS

- b. Inspection of new, existing, and failing HSTS
 - c. Inspection and sampling of operating HSTS
 - d. Maintenance of records regarding new or existing HSTS
 - e. Dye testing of HSTS to determine operation of current system
 - f. Developing correspondence including citation letters regarding operation and maintenance of HSTS
 - g. Provide expert testimony in legal proceedings as needed
2. Responsibility for investigating complaints and enforcement actions regarding illegal dumping or discharging of substances onto the land or into any open ditch or body of water, sanitary sewer system and/or storm sewer system within the City of Kent. All such incidents of illegal dumping shall be reported to the Service Department for inclusion where required in reports to the Ohio EPA when appropriate.
3. Responsibility for reviewing requests for temporary discharge permits from remediation sites
- a. Remediation sites include but are not limited to vehicle fueling stations, industrial, commercial, retail and residential sites where chemicals will be discharged into the City's sanitary sewer collection system by the remediation operation.
 - b. Review and advise the Service Department regarding the appropriateness of accepting said remediation site discharge
 - c. Prepare permits for approval of the Service Director
 - d. Inspect remediation site installations
 - e. Track discharges per permit requirements and prepare invoicing to be transmitted to the permitted party for payment of fees associated with the discharge into the City's sanitary sewer

The following ordinances will need to be revised to provide for the transfer of the Administration of the WRF Lab from the Health Department to the Service Department:

- 1 – Appropriation Ordinance – modification (Ord. 2011-113)
- 2 – Position Allocation Ordinance – modification (Ord. 2011-114)
- 3 – Repeal KCO Section 153.05 (Ord. 1983-110)

The Service Department recommends that the costs for the tasks remaining with the Health Department be paid fifty percent each from Sanitary Sewer Funds and Storm Water Funds.

Staff respectfully requests consideration of the change in Administrative responsibility for the WRF Lab by Kent City Council at their earliest convenience.

Cc: Jim Silver, Law Director
 David Coffee, Budget & Finance Director
 Liz Zorc, Human Resources Manager
 Bob Brown, WRF Manager
 file

**CITY OF KENT GENERAL COMPENSATION PLAN
REVISIONS JANUARY 2012**

ARTICLE 1

SECTION 2:

Language removed:

"For employees hired prior to January 1, 2006, the City shall continue to provide to said employee positions the group insurance coverage as specified in Article 14 for as long as they remain in said position. The City shall not provide group insurance coverage as specified in Article 14 to employees who are hired into said employee positions on or after January 1, 2006."

Note: applies to Assistant Law Director and Assistant Law Director/Prosecutor positions.

ARTICLE 10

SECTION 1:

Delete position Economic Development Director.

SECTION 5:

Add position Economic Development Director.

ARTICLE 13

SECTION 9:

PROPOSED: Add position of Director of Budget and Finance, \$300.

ARTICLE 14

SECTION 1:

Language added:

"Effective January 1, 2013, employees provided with health care coverage shall pay \$100 per month for family plan coverage or \$60 per month for single plan coverage. Effective January 1, 2014, employees provided with health care coverage shall pay \$120 per month for family plan coverage, and \$80 per month for single plan coverage."

ARTICLE 15

SECTION 1:

Language deleted:

"Employees described in Section 5 of Article VII hereof and those employees..."

Language added:

"who are described in Sections 1, 3 (added) and 4 of Article VII..."

SECTION 4:

Language added:

"For employees who began their continuous service as part-time employees of the City, their years of service for longevity purposes will include the part-time service on a pro-rated basis. For instance, a part-time employee who worked 1040 hours in a year would be given pro-rated credit for one half year of service when calculating eligibility for longevity benefits."

SECTION 5:

Language deleted:

"described in Sections 1, ~~4 or 5~~ of Article VII..."

Language added:

"described in Sections 1, 3 or 4 of Article VII..."

ARTICLE 18

SECTION 2:

Add position Economic Development Director.

ARTICLE 20

SECTION 1:

Economic Development Director position moved from Pay Classification III Professional to Pay Classification III Mid-Management.

SECTION 2.

Language deleted:

"effective December 22, 2008, December 21, 2009, and December 20, 2010. These amounts are the result of pay increases of 3% for 2009, 2.75% for 2010, and 2.5% for 2011."

Language added:

"effective December 19, 2011, December 17, 2012, and December 16, 2013. These amounts are the result of pay increases of 0% for 2012, 1% for 2013, and 2% for 2014."

**KENT CITY PLANNING COMMISSION
BUSINESS MEETING
January 3, 2012**

**COUNCIL CHAMBERS
KENT CITY HALL
325 S. DEPEYSTER STREET
7:00 P.M.**

AGENDA

I. CALL TO ORDER

II. ROLL CALL

III. READING OF PREAMBLE

IV. ADMINISTRATION OF OATH

V. CORRESPONDENCE

VI. OLD BUSINESS

VII. NEW BUSINESS

- A. PC12-002 Kent Central Gateway Multimodal Center
201 East Erie Street
Conditional Zoning Certificate and
Site Plan Review**

The applicant is requesting Site Plan Review and Approval for the revised plans to construct a multimodal facility which includes a bus transfer facility, public parking deck and support facilities as well as new retail and office spaces. The subject property is zoned C-D: Commercial Downtown and C-R: Commercial-High Density Residential.

- 1) Public Comment
- 2) Planning Commission Discussion/Action

VIII. OTHER BUSINESS

IX. ADJOURNMENT



CITY OF KENT, OHIO

DEPARTMENT OF COMMUNITY DEVELOPMENT

DATE: December 21, 2011

TO: Kent City Planning Commission

FROM: Jennifer Barone, PE
Development Engineer

RE: Staff Report for the January 3, 2012 Planning Commission Meeting

The following items appear on the agenda for the January 3, 2012 Planning Commission meeting:

NEW BUSINESS:

CASE NO: PC12-002

APPLICANT: KENT CENTRAL GATEWAY MULTIMODAL CENTER

SITE LOCATION: 201 East Erie Street

STATUS OF APPLICANT: PARTA is in the process of acquiring the necessary property.

REQUESTED ACTION: Site Plan Review and Approval

ZONING: C-D: Commercial Downtown and C-R: Commercial - High Density Residential

TRAFFIC: The site is accessed from South Depeyster Street and Haymaker Parkway.

SURROUNDING LAND USES: The property is surrounded by commercial uses and on the north by residential uses, including Greek housing.

APPLICABLE CODE SECTIONS: Chapter 1119, 1145 and 1146 of the Kent Codified Ordinance

ANALYSIS:

The Planning Commission approved the Conditional Zoning Certificate and Site Plan Review and Approval on July 6, 2010. The site plan is back before you because the building footprint has been reduced. The major changes are as follows:

- The retaining wall, the northern building wall and the stair towers have shifted 30' to the south.
- The dumpster location has moved from the east side of the building to the west side.
- The quarter rounds have been removed.
- The photovoltaic panels are now an alternate to the project. (LEED certification is no longer provided for parking garages.)
- The back half of the parking deck will be ramp parking which resulted in a gain of 9 parking spaces for a total of 330.

On December 20, 2011 the Architectural Review Board issued a Certificate of Appropriateness for the revised site plan and elevations.

The plans do not have to return to the Board of Zoning Appeals.

RECOMMENDATION:

Staff recommends approval of the revised Site Plan subject to the conditions listed below.

I move that in Case PC12-002, the Planning Commission approve the revised Site Plan to construct a multimodal facility at 201 East Erie Street subject to Technical Plan Review.

List of Enclosures for This Project:

1. Applicant Cover Letter dated December 12, 2011 and plans dated December 5, 2011.
2. Aerial Topo and Zoning Map

cc: Gary Locke, Community Development Director
Bridget Susel, Interim Community Development Director
Jim Bowling, City Engineer
Eric Fink, Assistant Law Director
Heather Phile, Development Planner
Applicants
PC Case File

CITY OF KENT
HEALTH BOARD MEETING
DECEMBER 13, 2011 5:30 PM.
KENT CITY HEALTH DEPARTMENT OFFICES
325 S. DEPEYSTER STREET
KENT, OH 44240
Phone (330) 678-8109 Fax (330) 678-2082

AGENDA

- I. MINUTES November 8, 2011 Meeting
- II. OPEN COMMENTS
- III. REPORTS
 - A. Statistical Report for November 2011
 - B. Expenditures & Encumbrances November 2011
 - C. Commissioner's Report for November 2011
- IV. OLD BUSINESS
 - A. Portage County Public Health Task Force
 - B. Request to transfer Health Dept. Laboratory to Service Dept.
 - C. Food license fees for 2012 – 3rd and final reading
- V. NEW BUSINESS
 - A. 2012 Nursing Contract with Portage County (Guest Speaker)
 - B. Wild Animals Nuisance Law
 - C. Repeal Resolution 2002-1: Home Sewage Disposal System Inspections
 - D. 2012 Town Hall II Contracts – Medically Indigent and STD Clinic
 - E. Indigent Burials
- VI. EXECUTIVE SESSION
 - A. Personnel Issue
- VII. ADJOURN MEETING

If you require assistance to attend this meeting, please contact the Health Department at (330) 678-8109.

JN/trr

cc: Health Board
City Manager
Clerk of Council
Health Staff
Mayor
News Media
Post
File

Kent City Health Department
 325 S. Depeyster Street
 Kent, Ohio 44240
HEALTH BOARD MINUTES
 November 8, 2011

Board Members Present

Doug Wagener
 Pam Freeman
 Chris Woolverton
 Susan Roxburgh
 Marchelle Bobbs

Staff Present

Jeff Neistadt
 Tracy Radovic
 Anthony Bartholomew

Members Absent

Jack Amrhein

Guests Present

John Gwinn
 John Bradshaw

Chris Woolverton called to order the Health Board Meeting of November 8, 2011 at 5:36 pm.

The minutes from the October 11, 2011 meeting were distributed and reviewed by the Health Board members prior to the meeting.

Motion: A motion was made by Doug Wagener and seconded by Pam Freeman to approve the minutes of the October 2011 meeting. The motion passed.

Open Comments - None

Statistical Report for October 2011

Expenditures & Encumbrances

VENDOR	ITEM DESCRIPTION	AMOUNT
Dr. Bartholomew	Blanket order for quarterly payments to serve as Medical Director from October 2011 through September 30, 2012	\$2,500.00
Ohio Division of Real Estate	Fee transmittal for issuing 35 Burial Permits in September 2011	\$87.50
Treasurer, State of Ohio	Fee transmittal for Family Violence and Child Abuse Prevention for the month September 2011	\$1,261.50
Treasurer, State of Ohio	ODH Quarterly Vital Statistics Technology fees for July through September 2011	\$7,722.00
Treasurer, State of Ohio	FSO fee transmittal for September 2011	\$28.00
	TOTAL	\$11,599.00

<u>Travel & Reimbursements</u>		
Jonnette Demboski	Reimbursement for Mileage during the month of September 2011	\$128.26
Tom Beckett	Reimbursement for Mileage during the month of October 2011	\$111.00
Tom Beckett	Fitness Reimbursement	\$185.00
Anthony Bartholomew	Reimbursement for required Continuing Education while attending the ACOI Convention 10/12 through 10/16 2011 as per Contract Agreement	\$500.00
		\$924.26

Motion: A motion was made by Pam Freeman and seconded by Doug Wagener to approve the Expenditures and Encumbrances for the month of October 2011. The motion passed.

Commissioner's Report

Discussions with budget and finance on getting cell phones for the Health Department staff, we are looking at either providing cell phones or reimbursing the staff a flat monthly rate for use of their current phone.

Ruth Ann Buzzi is officially retiring on March 1, 2012. Her retirement letter was part of the Health Board correspondence.

Jeff stated that he met with Rose Ferraro, Portage County Nursing Director to discuss the expiring nursing contract with Portage County. Rose has been invited to attend the next Health Board Meeting in December.

Enclosed in the Health Board packet was the new resolution from the Portage County Health Department supporting the 10 essential public health services, NPHPSP, and Public Health Accreditation.

Held our first staff meeting here at the Health Department and discussed internal operations and how we can mainstream and improve current operations. Health department will be conducting monthly staff meetings to keep staff informed of current issues and to learn from one another.

Several vendors were inspected at the City's Halloween event. No major violations were found.

New department policy on the start of the work day is being produced. All employees are now required to be present and ready to start work by their designated start time.

Jeff stated that he is developing new daily reporting logs. Current reporting is scattered at best and does not quantify the actual work being performed by the Health Department staff.

Currently, we are actively engaged in two sewage investigations. One on Sunnybrook Rd. which is a household sewage system draining into an open ditch parallel to Sunnybrook Rd. and the other on Slippery Rock Rd. which is a broken pipe leading to the City Sewer.

On October 19th, Kent had a successful walk in clinic which had over 40 clients.

Jeff asked if there would be an objection to Health Board members receiving their Health Board packets electronically with copies supplied at the day of the meeting. Health Board members agreed to receive packets electronically on a trial basis.

Old Business

Doug Wagener reported on the Portage County Public Health Community Task Force. He stated that the November meeting was cancelled in hopes that task force members would go back to report to their boards and councils regarding the issue of consolidation. The next meeting is scheduled for December 6, 2011 at 6:00 PM. Pam Freeman and Marchelle Bobbs will attend that meeting to represent the Kent Health Board. The Health Board Members believe that a commitment to consolidate Health Districts is premature. Chris Woolverton stated that he is unable to attend the next meeting but would like a motion to draft a letter of clarification regarding the Kent Health Department's understanding of what the Task Force was charged to do.

Motion: A motion was made by Pam Freeman and seconded by Doug Wagener to approve a letter to be written by Chris Woolverton clarifying the Health Boards position on consolidation and what the Portage County Community Task Force was appointed to accomplish. The motion passed.

Health Department Laboratory - Jeff stated that he has been compiling information from Gene Roberts and John Bradshaw regarding the issue of returning the Health Laboratory back to the Service Department. Jeff affirmed that he found that 52% of the Lab Technicians & Chemist work duties are required by the NPDES Permit. The other 48% of their time is spent on controls and sampling procedures. Based on Jeff's information gathering, he stated that it is his recommendation to move the laboratory back under the control of the Service Department for several reasons. First, that the Lab is not a true public health lab, they do not perform any public health sampling or testing. Secondly, Gene is ultimately responsible for all reporting requirements for the NPDES permit and the Industrial Pretreatment program. Gene is the one who signs all the reports but he has no control over those operations or procedures. Jeff stated that placing the laboratory under one management structure will make for a much smoother operation.

Supporting documentation was distributed to Board members at the meeting. A comparison chart of the Health Lab costs and staffing, versus other local area laboratories of similar operation, shows our lab is overstaffed and has been for quite some time. The cost comparison is also grossly higher than comparable facilities. Ruth's announced retirement in March is a potential cost savings in the staffing area.

Jeff stated that he has been discussing staffing with Gene Roberts and there will be no changes in staffing and no one will lose their job. Negotiations will continue as the

details of the transition are put in writing. The Industrial Pretreatment program may continue to be done by the Health Department, mostly due to the fact that we have two employees currently paid 50% out of the Sewer Budget, which will continue after the transition.

Chris asked what financial impact the transition will have on the Health Department. Jeff stated that the costs to run the laboratory come from Sewer Funds there will be no direct impact to the Health Budget at this time.

Motion: A motion was made by Susan Roxburgh and seconded by Marchelle Bobbs to approve transitioning the Laboratory back to the Service Department and to authorize Jeff Neistadt to continue negotiating the details of the transfer with Gene Roberts. The motion passed.

Food License fee changes for 2012 – 2nd Reading. Mobiles will increase to \$170 from \$162. Temporary Permits will be reduced from \$38 to \$36. And the Plan Review fee for new operations and establishments will be increased from 20% to 30% of the Health Department Fee. All other fees will stay the same.

The Board discussed signage issue for the Farmer's Market, requiring patrons and vendors to leave their pets at home.

New Business

Executive order 2011-24K from John Kasich regarding non-native wild animals. State and Local agencies will work together to ensure public health and safety. If a complaint is filed by a citizen, the local health agency would attend investigation with the Division of Wildlife.

Policy on Transferring Foods Licenses to new owners. By allowing an owner to transfer the license to a new owner, we are missing out on an opportunity to offer training to food service operators. It is recommended that we discontinue transferring Food Licenses and require new owners to go through the same process as a new business.

Motion: A motion was made by Pam Freeman and seconded by Doug Wagener to approve the new Policy on discontinuing the transfer of food licenses to new owners. The motion passed.

A staff Project for 2012. We will be identifying our 10 Essential Public Health Services and since we currently do not have a strategic plan this project will help us establish one after polling the staff. An essential service will be placed on the agenda to discuss each month beginning in the Spring.

Executive Session

Motion: A motion was made by Chris Woolverton to enter into executive session at 7:17 p.m. requesting the presence of the Health Commissioner to discuss a personnel matter. Approved by roll call vote: Roxburgh- Aye; Freeman- Aye; Woolverton- Aye; Bobbs- Aye; and Wagener- Aye.

Motion: A motion to return from Executive Session was made by Doug Wagener and seconded by Pam Freeman at 7:31 p.m. Approved by roll call vote: Roxburgh- Aye; Freeman- Aye; Woolverton- Aye; Bobbs- Aye; and Wagener- Aye.

Being that no further business or discussions were on the Agenda, Chris Woolverton adjourned the November Health Board Meeting.

Motion: A motion to adjourn the meeting of November 8, 2011, was made by Chris Woolverton with no objection. The meeting adjourned.

Approved:

Chris Woolverton, President

Jeff Neistadt, Secretary

KENT HEALTH DEPARTMENT STATISTICAL REPORT 2011

	Nov. 2011	YTD 2011	November 10	YTD 2010
HEALTH DEPT. \$ COLLECTED				
FamAbuse fund	\$ 507.00	\$ 4,861.50	\$ 393.00	\$ 4,179.00
Vital Stats Rev.	\$ 2,873.00	\$ 27,548.50	\$ 2,227.00	\$ 23,681.00
Child Abuse	\$ 1,014.00	\$ 9,723.00	\$ 786.00	\$ 8,358.00
State VS	\$ 3,042.00	\$ 29,169.00	\$ 2,358.00	\$ 25,074.00
B Perm Rev	\$ 19.00	\$ 180.00	\$ 15.50	\$ 165.50
B Perm State	\$ 95.00	\$ 900.00	\$ 77.50	\$ 827.50
Food Estab.	\$ 0.00	\$ 11,653.00	\$ 0.00	\$ 10,346.25
Food Service	\$ 0.00	\$ 43,963.00	\$ 210.00	\$ 41,075.30
FSO Vending	\$ 0.00	\$ 649.50	\$ 0.00	\$ 655.00
Home Sewage	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Housing	\$ 2,960.00	\$ 70,700.00	\$ 5,180.00	\$ 70,780.00
Swim Pools	\$ 0.00	\$ 3,280.00	\$ 0.00	\$ 3,262.50
SolWst(Trks)	\$ 0.00	\$ 795.00	\$ 0.00	\$ 855.00
Tattoo Parlors	\$ 0.00	\$ 400.00	\$ 0.00	\$ 300.00
*Misc(Xerox, etc.)	\$ 22.50	\$ 217.67	\$ 0.00	\$ 46.90
\$20.00 R&R \$2.50 Copies	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
**ST Subsidy	\$ 0.00	\$ 10,701.23	\$ 0.00	\$ 5,455.82
TOTAL COLLECTED	\$ 10,532.50	\$ 214,741.40	\$ 11,247.00	\$ 195,061.77
 TO STATE				
FamAbuse fund	\$ 491.80	\$ 4,715.81	\$ 381.22	\$ 4,053.59
Food Estabs	\$ 0.00	\$ 1,064.00	\$ 0.00	\$ 1,008.00
Bur.Permits	\$ 95.00	\$ 840.00	\$ 77.50	\$ 827.50
Child Abuse	\$ 983.58	\$ 9,431.31	\$ 762.42	\$ 8,107.26
State VS QTRLY	\$ 3,042.00	\$ 29,169.00	\$ 2,358.00	\$ 25,074.00
Food Service	\$ 0.00	\$ 3,580.00	\$ 0.00	\$ 3,444.00
Food Vendors*	\$ 0.00	\$ 138.00	\$ 0.00	\$ 138.00
Swim Pools	\$ 0.00	\$ 1,030.00	\$ 0.00	\$ 925.00
Wells	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
TOTAL	\$ 4,612.38	\$ 49,968.12	\$ 3,579.14	\$ 43,577.35
 TOTAL ASSETS				
	\$ 5,920.12	\$ 164,773.28	\$ 7,667.86	\$ 151,484.42
+Admin fee to Vital Stats	\$ 45.62	\$ 437.38	\$ 35.37	\$ 376.15
-3% FamAbuse	\$ 15.20	\$ 145.85	\$ 11.79	\$ 125.41
-3% ChildAbuse	\$ 30.42	\$ 291.69	\$ 23.58	\$ 250.74

STATISTICAL REPORT Cont.	Nov. 2011	YTD 2011	November 10	YTD 2010
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INSPECTIONS

Animal Bites * (1)	5	69	2	72
Complaints	32	489	40	525
Food Estabs	22	198	23	215
Food Service	72	755	80	717
FS Vending	1	60	0	42
Home Sewage	0	0	0	0
Housing	134	1,564	91	1,532
Schools	5	50	6	38
Solid Waste	0	44	0	27
Swimming Pls	4	129	5	139
Septic Haul.	0	0	0	0
Tattoo Parlors	0	12	0	15
Other	0	0	0	0
TOTAL	275	3,370	247	3,322

* () Number of Bites Reported

PERMIT/lic.

Food Estabs	0	39	0	36
Food Service	0	156	6	177
FS Vending	0	23	0	23
Home Sewage	0	0	0	0
Housing	30	502	36	514
Solid Waste	0	44	0	48
Swim Pools	0	15	0	14
Septic Haul.	0	0	0	0
Tattoo Parlors	0	4	0	3
Other	0	0	0	0
TOTAL	30	783	42	815

MOSQ.CONT.

Sites Treat.	0	36	0	38
Adulticide	0	4	0	7
Tot Man Hrs	0	117	0	174

COMPLAINTS

Received	9	184	16	243
Abated	7	178	18	241

LEGAL.COMPL.

Filed	0	1	0	3
Pre-trials	0	0	0	0
Trials	0	0	0	0

COMM.DISEASE

40	437	31	355
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VNA CLINICS IMMUNIZATIONS

15	108	15	80
37 Births / 301 Deaths		4 Bir / 258 Dea	
BIRTHS / DEATH CERTS. ISSUED	338	3237	2788

**City of Kent
Income Tax Division**

November 30, 2011

Income Tax Receipts Comparisons - RESTATED - (NET of Refunds)

Monthly Receipts

Total receipts for the month of November, 2011	\$843,533
Total receipts for the month of November, 2010	\$880,655
Total receipts for the month of November, 2009	\$820,876

Year-to-date Receipts and Percent of Total Annual Receipts Collected

	<u>Year-to-date Actual</u>	<u>Percent of Annual</u>
Total receipts January 1 through November 30, 2011	\$9,876,985	94.07%
Total receipts January 1 through November 30, 2010	\$9,548,117	91.34%
Total receipts January 1 through November 30, 2009	\$9,629,976	91.87%

Year-to-date Receipts Through November 30, 2011 - Budget vs. Actual

<u>Year</u>	<u>Annual Budgeted Receipts</u>	<u>Revised Budgeted Receipts</u>	<u>Year-to-date Actual Receipts</u>	<u>Percent Collected</u>	<u>Percent Remaining</u>
2011	\$ 10,500,000	\$ 10,500,000	\$ 9,876,985	94.07%	5.93%

Comparisons of Total Annual Receipts for Previous Five Years

<u>Year</u>	<u>Total Receipts</u>	<u>Percent Change From Prior Year</u>
2006	\$ 10,151,202	-0.36%
2007	\$ 10,540,992	3.84%
2008	\$ 10,712,803	1.63%
2009	\$ 10,482,215	-2.15%
2010	\$ 10,453,032	-0.28%

Submitted by



, Director of Budget and Finance

2011 CITY OF KENT, OHIO
Comparison of Income Tax Receipts
as of Month Ended November 30, 2011

Monthly Receipts				Comparisons	
Month	2009	2010	2011	Amount	Percent Change
January	\$ 731,968	\$ 952,296	\$ 1,026,357	\$ 74,061	7.78%
February	1,083,705	785,233	788,986	3,753	0.48%
March	845,720	809,613	823,680	14,067	1.74%
April	993,055	1,026,687	1,057,137	30,450	2.97%
May	988,003	877,364	1,006,438	129,074	14.71%
June	867,634	798,635	844,726	46,091	5.77%
July	824,083	828,960	848,105	19,145	2.31%
August	858,853	865,224	873,559	8,335	0.96%
September	729,239	762,176	825,343	63,167	8.29%
October	886,840	961,274	939,121	(22,153)	-2.30%
November	820,876	880,655	843,533	(37,122)	-4.22%
December	852,239	904,915			
Totals	\$ 10,482,215	\$ 10,453,032	\$ 9,876,985		

Year-to-Date Receipts				Comparisons	
Month	2009	2010	2011	Amount	Percent Change
January	\$ 731,968	\$ 952,296	\$ 1,026,357	\$ 74,061	7.78%
February	1,815,673	1,737,529	1,815,343	77,814	4.48%
March	2,661,393	2,547,142	2,639,023	91,881	3.61%
April	3,654,448	3,573,829	3,696,160	122,331	3.42%
May	4,642,451	4,451,193	4,702,598	251,405	5.65%
June	5,510,085	5,249,828	5,547,324	297,496	5.67%
July	6,334,168	6,078,788	6,395,429	316,641	5.21%
August	7,193,021	6,944,012	7,268,988	324,976	4.68%
September	7,922,260	7,706,188	8,094,331	388,143	5.04%
October	8,809,100	8,667,462	9,033,453	365,991	4.22%
November	9,629,976	9,548,117	9,876,985	328,868	3.44%
December	10,482,215	10,453,032			
Totals	\$ 10,482,215	\$ 10,453,032			

2011 CITY OF KENT, OHIO
Comparison of Income Tax Receipts from Kent State University
as of Month Ended November 30, 2011

Monthly Receipts				Comparisons	
Month	2009	2010	2011	Amount	Percent Change
January	\$ 344,562	\$ 422,779	\$ 406,862	\$ (15,917)	-3.76%
February	346,921	328,502	336,710	8,208	2.50%
March	344,275	349,936	362,390	12,454	3.56%
April	346,865	350,591	357,231	6,640	1.89%
May	340,901	348,819	354,925	6,106	1.75%
June	335,596	345,261	349,038	3,777	1.09%
July	320,155	334,650	337,910	3,260	0.97%
August	366,601	381,241	370,933	(10,308)	-2.70%
September	287,150	291,775	298,038	6,263	2.15%
October	348,108	370,956	352,815	(18,141)	-4.89%
November	353,917	370,551	358,685	(11,866)	-3.20%
December	355,737	372,404			
Totals	\$ 4,090,788	\$ 4,267,465	\$ 3,885,535		

Year-to-Date Receipts				Comparisons	
Month	2009	2010	2011	Amount	Percent Change
January	\$ 344,562	\$ 422,779	\$ 406,862	\$ (15,917)	-3.76%
February	691,483	751,281	743,572	(7,709)	-1.03%
March	1,035,758	1,101,217	1,105,962	4,745	0.43%
April	1,382,623	1,451,808	1,463,193	11,385	0.78%
May	1,723,524	1,800,627	1,818,117	17,490	0.97%
June	2,059,120	2,145,888	2,167,155	21,267	0.99%
July	2,379,275	2,480,538	2,505,065	24,527	0.99%
August	2,745,876	2,861,779	2,875,997	14,218	0.50%
September	3,033,026	3,153,554	3,174,035	20,481	0.65%
October	3,381,134	3,524,510	3,526,851	2,341	0.07%
November	3,735,051	3,895,061	3,885,535	(9,526)	-0.24%
December	4,090,788	4,267,465			
Totals	\$ 4,090,788	\$ 4,267,465			

2011 CITY OF KENT, OHIO
Comparison of Income Tax Receipts from Kent State University
as of Month Ended November 30, 2011

Comparisons of Total Annual Receipts for Previous Five Years

<u>Year</u>	<u>Total Receipts</u>	<u>Percent Change</u>
2006	\$ 3,542,080	2.59%
2007	\$ 3,707,931	4.68%
2008	\$ 3,919,539	5.71%
2009	\$ 4,090,788	4.37%
2010	\$ 4,267,465	4.32%