



Unauthorized Items

1. Appointments (Draft Nos. 11-64, 11-65, and 11-66)

Council will vote on the appointments to fill the current vacancies on City Boards and Commissions.

2. Parks and Recreation Donations (Draft 11-67)

John Idone has received donations for Kent Parks and Recreation totaling \$2,300 (\$75 from Evelyn Colville for Tree in Memory of Jack Weiss; \$75 from Evelyn Colville for a tree in memory of Frances Meloy, \$150 from Evelyn Colville for a tree in memory of Laura & Loris Troyer, \$1,000 from Wayside Furniture, and \$1,000 from Sylvia Coogan Memorial Fund for Art in the Park). (attachment)

Administrative Recommendation

I recommend Council accept the donations in full.

Council Action

Authorize the acceptance of the donations for Kent Parks and Recreation.

3. Downtown Redevelopment Loan Approval and Loan Funds Appropriation (Draft numbers 11-77 and 11-72)

The staff and I are requesting Council's authorization to extend a loan to the developers of the downtown project, in the amount of \$375,000 for the completion of the downtown financing. The loan would be repaid in 5 years, at an interest rate of 4%, with interest payments only for the first 18 months. To execute the loan, Jim Silver has drafted a loan agreement and Dave Coffee has proposed an appropriations amendment for Council's approval. (attachment)

Administrative Recommendation

This loan is being provided at an interest rate that is more than double the rates that the City currently receives from its investments, and it enables the downtown redevelopment project to complete its financing, so I strongly urge Council's support.

Council Action

Authorize staff to execute the loan agreement and appropriate the loan funds accordingly.

3. Fire Department Donation (Draft 11- 73)

The Fire Department has requested Council's approval to accept a donation to the Fire Department in the amount of \$20 from John Wellsey Salter. (attachment)

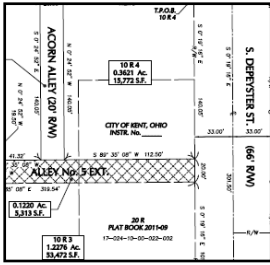
Administrative Recommendation

I recommend acceptance of the \$20 donation.

Council Action

Authorize staff to accept the \$20 donation to the Fire Department.





4. Alleyway and Utility Easement Dedication (Draft 11- 74)

Jim Silver has prepared a resolution for Council's consideration that would re-dedicate that portion of Alley 5 in the redevelopment block that had been previously vacated to enable the construction of the new hotel. With the hotel moved across Depeyster Street, the City needs to re-establish the alley designation. The resolution also includes the relevant new utility easements and portions of Acorn Alley. (attachment)

Administrative Recommendation

I recommend authorization to dedicate the alley and utility easements as presented.

Council Action

Authorize the dedication of the alley and utility easements.



5. Vacate Portions of Erie Street for Future Esplanade (Draft 11- 76)

Jim Bowling has requested Council's authorization to vacate a portion of Erie Street, between SR 59 and S. Willow Street, as part of the City and Kent State University land swap that is critical to the extension of the esplanade. The execution of the vacation will be contingent upon the University's closing on the final private property that they are purchasing along Erie Street.

Administrative Recommendation

I recommend authorization of the right of way vacation as presented.

Council Action

Authorize staff to proceed with the vacation of the specified portion of Erie Street.

Information Items

1. Health Board Meeting Minutes and Department Statistics

John Bradshaw has provided copies of the health board agenda (for the August 9th meeting), minutes from the July 12th meeting, and the statistical report for July 2011. Health Department revenues are up 6% (\$9,112) and permits and inspections are on pace in 2011 with 2010. (attachment)

2. Fire Incident Report

Jim Williams has provided a copy of the fire and emergency medical services report for May 2011. In 2011 calls for fire service are up 5% (16 calls); fire mutual aid assistance is up 4 events in 2010; and EMS responses are up 7% (25 calls). (attachment)

3. Board of Zoning Appeals August 15th Meeting

Heather Phile from our Community Development has provided a copy of the staff report for the August Board of Zoning Appeals meeting scheduled for August 15th, 2011. There is one item on the agenda: The Zaremba Group (CVS), S. Water Street, set back variances. (attachment)

4. Kent Police Statistics

Chief Lee has provided a copy of the police statistics report for June and July 2011. In June 2011 calls for service were down 5% (572 calls); traffic citations were down 12% (208 tickets); accident incidents were up 8% (32 incidents) and serious crimes were down 3% (11 cases). Through July 2011 calls for service were down 7% (831 calls); traffic citations were down 15% (318 tickets); accident incidents were up 3% (17 incidents); and serious crimes were down 4% (17 cases). (attachments)

Information Items (continued)

5. Law Department Monthly Activity Report

Jim Silver has provided a summary of the activities of the Law Department during the months of April, May, and June 2011. The report lists the contracts, research, prosecutions and hearings that the Law Department was engaged in during that period. The report continues with a listing and status report for all of the pending and active code enforcement violations. (attachment)

6. August Planning Commission Meeting

Gary Locke has enclosed copies of the Planning Commission agenda and staff report for the August 16th Planning Commission meeting. There are 2 items up for consideration: 1)CVS, 500 S. Water Street, demo and site plan; and 2)PentaPoint Properties, Lincoln Commons, subdivision variance. (attachment)

7. Downtown Redevelopment Lot Splits

Jim Bowling has been working with Jim Silver to finalize the lot splits for the downtown project. I have attached those documents for your information. (attachment)