

July 27, 2012



Work Session

The City Clerk has scheduled time for Council to consider candidates for vacancies on Kent Boards and Commissions. Kent State University President Dr. Lester Lefton has requested a few minutes of Council time to thank the City for the support of the University, and particularly for the support of the KSU Baseball team during their historic run through the NCAA World Series.

Special Council Meeting

Council will convene a short special Council meeting to consider the proposed Police Facility income tax levy on second reading.

Community Development Committee

1. Wells Sherman House Temporary Relocation Agreement

The staff have requested Committee time to discuss the possibility of relocating the Wells Sherman House temporarily to property owned by KSU at the end of College Street @ Depeyster Street. KSU suggested scripting the terms of the relocation into an Agreement and the staff would like to review the elements of such an agreement for Council approval.

Administration Recommendation

The Esplanade contractor is looking to begin work in the second week of August so the staff and I thought that it was important to review the prospective terms of a possible temporary relocation agreement for the Wells Sherman House as soon as possible. I recommend Council approval.

Council Actions

Authorize staff to proceed with drafting an agreement with KSU to define the terms and conditions for the temporary relocation of the Wells Sherman house.

Finance Committee

2. Rollover of City Bond Anticipation Notes

Dave Coffee has reviewed short and long term financing rates and he is recommending the renewal of \$9,770,000 in bond anticipation notes. The City's financial advisors also recommend taking advantage of the short term interest rates by converting \$1.2 million of an existing General Obligation Bond to Notes. (attachment)

Administration Recommendation

I recommend Council's authorization of the notes rollover and the G.O. bond conversion.

Council Actions

Approve the short term notes rollover and G.O. bond conversion.





Finance Committee (continued)

3. Ohio Public Works Commission Pre-Application Request

Jim Bowling has requested Committee time for Council to consider approving submission of a City capital project pre-application request for Ohio Public Works Commission grant (\$700,000) and loan funding (\$150,000) for the Summit Street Traffic Signal Coordination Project. (attachment)

Administration Recommendation

I have encouraged staff to pursue all possible grant sources and I recommend Council's authorization to proceed with the OPWC pre-application request.

Council Action

Approve the submission of the pre-application request for OPWC funding.

4. Downtown Redevelopment 629 Grant Approval

Dan Smith has requested Committee time to seek Council's authorization to accept the \$300,000 EDA 629 Grant offered by the State of Ohio. These funds will help to close the gap in street infrastructure funding for Erie and Depeyster Streets immediately adjacent to the redevelopment project. (attachment)

Administration Recommendation

The staff worked hard to secure funds from ODOT (\$500,000) and ODOD (\$300,000) for use in the reconstruction of the streets adjacent to the redevelopment project in downtown Kent, and I strongly recommend Council's support.

Council Actions

Authorize the acceptance of the EDA 629 grant funds.

5. Thomas Betts Agreement Modifications

Dan Smith has requested Committee time to seek Council's authorization to revise the terms of the agreement between the City and Thomas Betts for the remediation and property transfer of the old RB&W site on Mogadore Road. The City and Thomas Betts agreed to share (50% - 50%) in the remediation costs up to a total of \$150,000. Dan is recommending modifying the agreement to allow the City to front the remediation costs with Thomas Betts reimbursing the City for their share and to extend the agreement through the end of 2012. (attachment)

Administration Recommendation

Dan is not asking to spend any more funds than Council already approved and I recommend Council's support.

Council Actions

Authorize staff to modify the terms of the agreement with Thomas Betts for the remediation and transfer of the old RB&W site.

Public Health & Safety Committee

5. Downtown Short Term Parking Requests

Bill Lillich has requested Committee time to describe the efforts of the members of the City's Traffic Engineering and Safety Committee to evaluate requests from downtown businesses for additional short term parking designations in downtown Kent for delivery and pick-up vehicles. In response to the number of requests received, the staff developed a draft plan for adding nine 10-minute parking spots in downtown Kent. (attachment)

Administration Recommendation

In recognition of the changing parking supply and demand in downtown Kent as a result of the redevelopment projects, I support the staff recommendation to modify the short term parking designation and I recommend Council's support.

Council Actions

Authorize staff to expand the designated short term parking spaces as presented.



Public Health & Safety Committee

6. Health Department Solid Waste Penalties



Jeff Neistadt has requested Committee time to present his proposed modifications to the City's Health Department regulations that address the timely removal of trash from the public right of way. Jeff is seeking Council's authorization to amend Section 521.08 of the Codified Ordinances to allow for the Health Department to start to issue citations with monetary penalties for failure to remove solid waste after receiving the Health Commissioner's 48 hour notice. Jeff reports that the purpose is twofold: 1) To eliminate repeat offenders while given the health department some additional enforcement options; and 2) To start to recoup some of the costs associated with investigating the numerous solid waste complaints he receives. (attachment)

Administration Recommendation

I recommend Council's support for the modifications to the City's Codified Ordinances, Section 521.08.

Council Actions

Authorize the proposed modifications to the City's Section 521.08 of the City's Codified Ordinances.

Streets, Sidewalks & Utilities Committee

7. Modifications to the City's Sanitary and Storm Sewer Ordinances



Gene Roberts has requested Committee time to present his proposed modifications to the City's sanitary and storm sewer use ordinances. Gene has been working with the Ohio EPA to update the City's sanitary and storm sewer ordinances to comply with the latest state and federal standards and he is prepared to present those changes to Council for approval. (attachment)

Administration Recommendation

I recommend Council's support for the modifications to the City's sanitary and storm sewer ordinances.

Council Actions

Authorize the proposed modifications to the City's sanitary and storm sewer ordinances.

Information Items

1. Income Tax Report

Dave Coffee has provided a summary of income tax collections thru the end of June 2012. Overall the City income tax collections are up 5.98% (\$331,658) from June 20 2011. Kent State University's collections thru the end of June are up .82% (\$17,774). (attachment)

2. City Audit Accepted By the State

The State Auditor's Office has reviewed the City's 2011 audit documents and has issued a clean audit with an unqualified opinion. The Finance staff work hard to sustain best practices in the City's financial management and it's always good to have that work pay off with this recognition from the State Auditor. The State Auditor has posted our audit documents on-line at the following link:

<http://audits.auditor.state.oh.us/Request.aspx?d=tpGj4OvVFMtbnpwd%2be1O8g%3d%3d&e=HzzKURP8jDfvJzpaV%2f1sivvM0ssjcyPwi8uaEMo00UA%3d&p=VR46v9CQyoMhZrra7%2fhT3w%3d%3d&i=7KgcJ2N9ysXQjcOF9dNvYA%3d%3d>