



Interviews

Council will hold interviews for vacancies on City Boards and Commissions.

Health and Safety Committee

1. Trex License Request for Twisted Root

Dan Smith has requested Committee time to review the Trex License request from the proposed new wine bar, Twisted Root. As discussed in Committee in March, the staff is in the process of modifying the terms of the City's Trex License policy that is planned for presentation to Council in May but in the meantime Council's existing policy allows Council to consider variances to the policy and Twisted Root is seeking variance approval. (attachment)

Administration Recommendation

I recommend Council give the variance request appropriate consideration and direct staff accordingly.

Council Actions

Receive the staff report, discuss the license requests and direct staff accordingly.

Community Development Committee

2. Architectural Review Board

Jim Silver and Bridget Susel have requested Committee time for Council to reconsider the role of the Architectural Review Board (ARB). Jim Silver has provided a legal opinion that concluded that under the conflict of interest clauses of the Ohio Revised Code, the members of the ARB are prohibited from serving on the ARB and presenting in front of the ARB on behalf of their clients. There have been a couple of instances recently where this conflict of interest has been called into question and Jim has advised the ARB members to either resign from their position on the ARB or choose to not represent their clients. Jim has noted that if Council were to modify the role of the ARB back to an advisory role only, then the potential conflict would be resolved. (attachment)

Administration Recommendation

The staff and I agree that given the constraints imposed by state statute, the most logical resolution to this legal dilemma is to return the ARB to an advisory role for the Planning Commission as it has been for many years.

Council Actions

Amend the function of the ARB to return to an advisory role.



Community Development Committee (continued)

3. NRP Group Senior Housing Project Agreement



Bridget Susel has requested Committee time to present the final language and terms contained in the funding agreement between the City and the NRP Group in support of the construction of the new affordable senior housing project, Maple Brook at Golden Pond. Bridget is requesting Council's final approval and appropriation of the City's \$250,000 CHIP funds that Council previously authorized in the approval of the project agreement. (attachment)

Administration Recommendation

Council has already approved the use of the CHIP funds, the federal/state tax credits have been approved, and public hearings have been held (June 6, 2012 and July 18, 2012) on the use of the CHIP for the purpose of supporting the construction of the new senior housing units, so I recommend Council's allocation of the CHIP funds as requested by staff.

Council Actions

Approve the allocation of \$250,000 in CHIP funds to support the senior housing project.

Streets, Sidewalks & Utilities Committee

4. Shared-Use Path Easement Approval, Sunnybrook Road



Bridget Susel and Jennifer Barone have requested Committee time for Council to consider the approval of a request from the NRP Group to construct a shared use path along Sunnybrook Road rather than a typical sidewalk. NRP is building the new senior housing project Maplebrook at Golden Pond and they have proposed to build a shared use bike/walking path on their property and dedicate an easement to the City for the path in lieu of constructing a sidewalk along the edge of Sunnybrook Road. (attachment)

Administration Recommendation

I recommend Council's authorization and acceptance of the shared use easement.

Council Actions

Authorize and accept the shared use easement as presented.

Finance Committee

5. Proposed Modification to Parks & Recreation Job Classifications



As a result of recent changes in OPERS John Idone has requested Committee time to request Council's consideration to reduce contracted seasonal hires and increase a number of Parks and Recreation professional service positions to perform the work. The Parks and Recreation Board approved the proposed changes and John is requesting Council's authorization to proceed with the personnel changes. (attachment)

Administration Recommendation

The proposed personnel changes will increase the number of positions on staff and require changing a couple of pay ranges but those changes will not affect the pay rate of any existing positions and any subsequent changes in personnel costs will be paid from Parks and Recreation fees, not from the City General Fund, so I recommend Council's support.

Council Actions

Authorize the proposed positions allocation, classification and pay grade changes as presented.

Finance Committee (continued)

6. Parks and Recreation Lease



John Idone has requested Committee time to seek Council's authorization to allow Parks and Recreation to sign a lease for rental space to be used for Kent Parks and Recreation programming. Kent Parks and Recreation is losing currently leased space in the University Plaza where fitness classes are held and John Idone would like to enter into a new lease for rental space to continue the fitness classes.

Administration Recommendation

There is no fiscal impact for the new lease on the City's General Fund and participation in Kent Parks and Rec programs continues to demonstrate the need for the space, so I recommend Council's approval.

Council Actions

Authorize the execution of a new lease for Kent Parks and Recreation program space as presented.

Information Items

1. Health Board Meeting Minutes and Department Statistics

Jeff Neistadt has provided copies of the Health Board agenda (for the March 19th meeting) and the statistical report for February 2013. Health Department revenues are up 6% (\$4,127) and permits are down 10% (20 permits) in 2013 from 2012. (attachment)

2. Monthly Permit and Zoning Reports

Bridget Susel has enclosed copies of the monthly zoning and permit violations report for February 2013. The total number of permits issued thru the end of February was down 28% from last year and the corresponding revenues were up 12% (\$4,924). Troy had 27 action items in February, most of which were related to property maintenance issues. (attachment)