

May 15, 2009



## Unauthorized Items

### 1. Acceptance of Adopt a Spot Donations (draft # 09-60)

The staff have received the annual adopt a spot donations so we are requesting Council's approval to accept those donations. We have received a total of \$1,750 from individual donations in the amount of \$250 each from Star of the West Milling Company, Home Savings Bank, Kiwanis Club of Kent, Young & Associates Inc., Rotary Club of Kent, Kent Area Chamber of Commerce, and Bowers Lawncare.

#### *Administration Recommendation*

Recommend Council's support and acceptance of the donations.

#### *Council Action*

**Adopt a resolution accepting the adopt a spot donations as presented.**

### 2. Retirement of the Police Canine (draft # 09-47)

Due to some unfortunate health problems the Police Canine Jessy will be retiring from duty. The Police Chief has requested Council's authorization to transfer ownership of Jessy to a qualified individual or family of the Chief's choosing.

#### *Administration Recommendation*

Jessy has served the City well and I would encourage Council's support to allow the Chief to find a good home for Jessy in retirement.

#### *Council Action*

**Authorize the Chief to transfer ownership of Jessy to a qualified individual or family.**

### 3. Food and Drink for Regional Emergency Personnel

As reported in my previous communication to Council, we typically make some food available for those emergency personnel that respond to our request for mutual aid during the spring party weekends in Kent. This year the Chief purchased food from Siciliano's (\$350) and drinks from Kent Acme (\$94.31).

#### *Administration Recommendation*

The mutual aid assistance provided from our neighboring cities is at no cost to the City and we feel it is appropriate to offer some minimal food and drink to support the officers during their time working with us so I would encourage Council's support for approving payment of the expense.

#### *Council Action*

**Authorize payment for the emergency personnel food and drink costs.**

### 4. Clydesdale Special Event Permit

Main Street Kent has been notified that the Budweiser Clydesdale horses will be in our area and they have offered a return visit to Kent. Chief Peach has been working with Main Street on the details of the event and given the popularity and anticipated attendance we are recommending Main Street get a Special Event permit that requires Council approval.

#### *Administration Recommendation*

I would recommend Council's approval for the new Special Event permit.

#### *Council Action*

**Authorize issuance of a new Special Event permit for the Clydesdale return visit.**



## Information Items

### 1. City Sidewalk and Concrete Repairs

Last week we signed a contract with Perrin Concrete Services for the 2009 Sidewalk and Concrete Repair contract for the City. This \$150,000 contract includes all the concrete work that needs to be done in conjunction with street repairs like replacing curbs, gutters and driveway aprons along streets that are planned to be resurfaced. The funds also have to cover all sidewalk repairs, replacement and upgrades (to disability standards). I've attached a list of the locations that are planned for concrete repair for your information. (attachment)

### 2. Civil Service Commission Meeting

I have included a copy of the minutes from the Civil Service Commission meeting (April 13, 2009) for your information. (attachment)

### 3. Health Department Minutes, Agenda and Statistics

John Ferlito has provided copies of the health department minutes from the April 21, 2009 meeting, the agenda for the May 19<sup>th</sup> meeting, and statistics for the month of April, including clinical services for Kent residents by Ward. (attachment)

### 4. Police Statistics

Chief Peach has forwarded his April 2009 Police Statistics report. Total calls for service are slightly up (.4%) while total arrests and ticketing figures are slightly down (.4%). Similarly, accident incidents are up 5% while incidents of serious crimes are down 6%. (attachment)

### 5. Board of Zoning Appeals Agenda

Gary Locke has included a copy of the agenda for the May 18, 2009 Board of Zoning Appeals meeting and the corresponding staff report. There are four items up for consideration: 200 Sherman Street, expansion of a non-confirming rooming house variance; 1050 W. Main Street, sign variance request; 1393 Mogadore Road, set back variance; Fraternity Circle, side yard set back variance. (attachments)

### 6. Monthly Permit and Zoning Reports

Gary Locke has enclosed a copy of the monthly zoning and permit violations report thru April 2009. Permit activity is slightly up from last year at this time (6%) but the fee revenues are actually down by 3%. (attachment)

### 7. Acceptance of Public Bench Donations

The staff have received a request from the Haymaker Farmer's Market to donate the first 2 (of 8 total) benches to the City for installation and use in the area immediately around the Farmer's Market. As you can read in the attached documents, the benches were a collaborative project that involved Quick Service Welding of Kent, the Plastic Lumber Company of Akron and Roosevelt High School students in the construction program. The benches are valued at \$325 (materials only) and the first two are being donated by the Haymaker Farmer's Market in memory of dedication of Frank Goodell of the Goodell Family Farms.



## Information Items (continued)

### 8. 2009 Hydrant Flushing Schedule

Starting June 1, City water crews will begin the annual fire hydrant flushing program. The crews will be flushing the hydrants Tuesday through Friday, from 2 am to 7 am for a period of approximately four weeks. We will be posting signs in neighborhoods and putting announcements in the news media to advise our customers but I also wanted to share the neighborhood flushing schedule with you in case you had calls or questions from residents. (attachments)

### 9. Income Tax Report

John Mockler has provided a summary of income tax collections thru the end of April 2009. Despite Kent State's collections being up 6% in April, the total collections for April 2009 were down 17% from 2008. Obviously that's a troubling number and we'll continue to track this closely to see if it is just an isolated month or the start of a trend. For the year, we are now down 5% in income tax receipts. (attachment)

### 10. Kent State University Centennial Donation

I have included a copy of a letter that I received from Kent State University requesting that the City consider making a donation as part of the Kent State University Centennial Campaign. I shared the letter with the Mayor and he recommended distributing it to the members of Council for their consideration. If you are interested in having the City make a donation, we need to make a pledge by July 1, 2009. (attachment)